



New Jersey's Clean Energy Program
Pay for Performance
Partner Conference Call Minutes

December 9th, 2015 2:00-3:00pm (EST)



Note new dial-in!

Conference Call:

Call-in #: 877-304-9323

Access Code: 3197619

1. NJCEP Update

- A. Program Administrator contract has been awarded. Press release can be found here: <http://www.njcleanenergy.com/transition-updates>
 - i. TRC is a subcontractor to the winning firm and will remain involved in the C&I program management.
- B. For continuous updates please sign up for the Energy Efficiency Committee Listserv here: <http://www.njcleanenergy.com/committees>

Q: Who do we contact during this time? Is there a specific process?

A: You can continue to contact TRC staff for program related inquiries.

Q: On the NJCEP Website, under Updates, the BPU posted a Strategic Plan. What is the timeline for some of that to be implemented for the programs?

A: The Strategic Plan is still subject to review and approval by the BPU. I suspect some of the proposed changes could come into effect as early as Program Year 17 (July 1, 2016), while others will roll out after that.

2. NJ Code Changes

- A. Please be aware that on September 21, 2015 the New Jersey Department of Community Affairs (DCA) adopted revised energy codes as follows:
 - i. International Energy Conservation Code/2015 (Residential)
 - ii. ASHRAE 90.1-2013 (Commercial)
- B. A grace period of six (6) months is provided for permit applications submitted to DCA.
- C. The New Jersey Board of Public Utilities (BPU) is evaluating potential impacts of the above code changes on the existing Clean Energy Programs and will provide additional information as it becomes available. Stakeholders are encouraged to sign up for the Energy Efficiency Committee listserv to be kept up-to-date on this effort.
- D. Additional information on the code changes can be found here: <http://www.state.nj.us/dca/divisions/codes/codereg/>

Q: Does this mean the energy baseline will be more stringent?

A: Yes, currently the majority of our programs work off of the ASHREA 90.1-2007 baseline, so this will be a more stringent baseline. How it will impact the programs is still being worked out.



3. Documents & Tools: Partner Portal

- A. P4P EB: [Weather data through 12-1-15](#)
- B. Please ensure you are using the latest version of all documents from the partner portal vs. copies previously savings to your computers/networks.

4. P4P Partner Contact Info Update

- A. Please double check Partner listing information here:
<http://www.njcleanenergy.com/commercial-industrial/programs/pay-performance/existing-buildings/approved-partners>
- B. Send any corrections to P4P@njcleanenergy.com no later than **December 11th, 2015**.

5. Other P4P Reminders

A. Technical Review Calls

- i. If a submittal has any outstanding comments/issues at Revision 2, please make sure participate in a conference call with your Case Manager to review comments prior to resubmitting Revision 3. Case Managers will be initiating this.
- ii. Goal is to minimize unnecessary resubmittals.

B. Review Emails

- i. Case Managers are making efforts to copy a 2nd partner contact on all correspondence emails.
- ii. If another person is not available please provide us with a contact.
- iii. Goal is to eliminate "lost emails" and improve accountability. Same logic applies to submittals (See item 9.A. below).

C. Applications/Projects Outside of P4P

- i. Recall that P4P projects with any outstanding incentive applications in other programs must be disclosed at P4P Initial Application submittal.
- ii. Participation in P4P and other programs is prohibited unless previously approved by the Market Manager.
- iii. Conflicting applications will be flagged by Market Manager and brought to partner's attention for action (cancellation, baseline adjustment, etc.)---may include projects initiated by other contractors for same customer.

Q: Should we disclose any other funding sources?

A: Yes, on the P4P Application, there is a section for Funding, which should be completed, including any HMFA funding (see below). Similar information should be provided in the Financing table of the ERP.

D. HMFA Projects

- i. Please indicate if HMFA tax credits/funding is being pursued on the Initial Application under the Funding section. Accommodations may need to be made relative to utility bill customer name.
- ii. Approval of Initial Application may be submitted to HMFA as proof of participation, but is does not mean that the energy efficiency scope of work has been approved (ERP Approval Letter) or installed (Installation Approval Letter).



iii. TRC is establishing a closer working relationship with HMFA's Green Team.

6. P4P-ICP Pilot

- A. Proposal was approved by the BPU, slated launch in December/early January.
- B. Dedicated conference call/webinar will be established to review the Pilot and Partners will be notified via list serv.

7. Technical Topics (attached)

- A. *P4P EB – Estimated Meter Readings.pdf*

8. NJCEP Benchmarking Offering

- A. Presented by Matt Vadney
- B. Additional information here: <http://www.njcleanenergy.com/benchmarking>

9. “In Every Issue”

A. Submittal Procedures

- i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the P4P@njcleanenergy.com email
 - This also includes submittals uploaded to FTP or TRCNET. Please send an email to P4P@njcleanenergy.com notifying us of the upload and/or providing FTP access
- ii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.
- iii. Resubmittals/revisions may be emailed directly to your reviewer but should CC P4P@njcleanenergy.com in the event a reviewer is out of the office, etc.
- iv. Sub-consultants must CC partner of record on all email correspondence.
- v. For bulk submittals (e.g. ESIP projects) we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.

B. Partner Portal:

- i. <http://www.njcleanenergy.com/p4p-portal-login>
- ii. Case sensitive password is: **tRP47px**

C. Cooperative Marketing

- i. Coop marketing funds available for Pay for Performance partners for up to 50% of cost of eligible media.
- ii. Application and instructions available on partner portal. Pre-approval of design and medium required.

D. Linkedin:

- i. **“NJ Pay for Performance Partner Network”** group has been established on LinkedIn to facilitate communication between partners.
- ii. If you are not yet a member, please search for the group and request to join. You must register for a free LinkedIn account first at www.linkedin.com

10. Q&A

- A. Forward all future questions and points you'd like to discuss to
P4P@njcleanenergy.com

Next Partner Conference Call will be
Wednesday, January 27th, 2016
2:00-3:00pm (EST)

