New Jersey's Clean Energy Program

Pay for Performance
Partner Conference Call

July 27th, 2016   2:00-3:00pm (EST)

Conference Call:
Call-in #: **877-304-9323**
Access Code: **3197619**

1. **Documents & Tools: Partner Portal**
   A. P4P EB:
      i. FY17 Applications and Forms are live as of 7-1-16. Application available in Excel and Online formats.
      ii. Program Guidelines Addendum #3 released 7-1-16.
      iii. Weather data updated through 7-1-16
      iv. Partner Orientation Webinar available on learning platform. Limited release to new partners, wide release anticipated in the next month.

   B. P4P NC :
      i. FY17 Applications and Forms are live as of 7-1-16. Application available in Excel and Online formats.
      ii. Updated FY17 Program Guidelines, ERP Tables, and supporting documents targeted for release 8-1-2016.
      iii. Live webinar training/orientation for Partners targeted for 9-1-2016.

   Please ensure you are using the latest version of all documents from the partner portal vs. copies previously savings to your computers/networks.

2. **P4P-ICP Pilot**
   A. Still accepting Applications (limited to 10 projects). Information about the Pilot can be found on the portal.
   B. Participation requires Partners to have ICP Project Developer Credential.
   C. Next training for PD Credential Thursday 08/18/2016 at 1pm Eastern/10am Pacific!
      i. ~ 2 hour webinar, free of charge
      ii. Register here: http://www.eeperformance.org/project-developer-interest-form.html
      iii. More information here: http://www.eeperformance.org/how-does-pd-credentialing-work.html

   D. Please take our quick survey on the P4P-ICP Pilot here: https://www.surveymonkey.com/r/SGVFJ6X by 7/29/2016.

3. **"In Every Issue"**
    A. <u>Submittal Procedures</u>
        i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the P4P@njcleanenergy.com email
            - This also includes submittals uploaded to FTP or TRCNET. Please send an email to P4P@njcleanenergy.com notifying us of the upload and/or providing FTP access
        ii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.
        iii. Resubmittals/revisions may be emailed directly to your reviewer but should CC P4P@njcleanenergy.com in the event a reviewer is out of the office, etc.
        iv. Sub-consultants must CC partner of record on all email correspondence.
        v. For bulk submittals (e.g. ESIP projects) we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.

    B. **NJCEP New Security Policy**
        i. TRC cannot send any customer data containing utility account numbers via regular e-mail. Must use approved secure method:
            - *Microsoft Rights Management Sharing Application (RMS Sharing App)*
        ii. TRC emails and attachments that contain only names, addresses, and/or telephone numbers can be sent via regular e-mail so long as the document contains 10 or fewer customers.
        iii. Currently no explicit limitations on TRC receiving information.
        iv. OK to reference accounts by the last few digits (e.g. "account ending in -1234")

    C. <u>Partner Portal</u>:
        i. http://www.njcleanenergy.com/p4p-portal-login
        ii. Case sensitive password is: **tRP47px**

    D. <u>Linkedin</u>:
        i. **"NJ Pay for Performance Partner Network"** group has been established on Linkedin to facilitate communication between partners.
        ii. If you are not yet a member, please search for the group and request to join. You must register for a free Linkedin account first at www.linkedin.com

4. **Q&A**
    A. Forward all future questions and points you'd like to discuss to **P4P@njcleanenergy.com**

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Next Partner Conference Call will be
Wednesday, August 24th, 2016
2:00-3:00pm (EST)

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