



**New Jersey's Clean Energy Program**  
**Pay for Performance**  
**Partner Conference Call Minutes**

Wednesday, July 24<sup>th</sup>, 2019 2:00-2:30pm (EST)

**Conference Call:**

Call-in #: **877-304-9323**

Access Code: **3197619**

**1. FY20 Launch**

- a. Posted documents – FY20 documents available on the Partner portal.
- b. Projects in progress –

For Existing Buildings, Enhanced Incentives are only available for applications received in FY20. Therefore any applications/projects in progress but not yet installed can potentially be canceled and resubmitted using a new FY20 application (this will also require using a new ERP template). An appeal may be required to allow carry over of any recently completed pre-construction inspections on the current application, as well as use of existing utility bills (if they are now older than 2 years from original application/ERP submission).

For New Construction, a similar concept applies. The FY20 ERP tables should be used for projects submitting FY20 applications. Projects that have not begun construction can cancel their application and re-apply if they want to take advantage of any benefits from the FY20 program. Projects already in progress may choose to appeal to keep their application and apply the benefits of the FY20 programs.

Appeals are submitted via email to [issues@njcleanenergy.com](mailto:issues@njcleanenergy.com)

Multifamily program still not launched. Path A/B are imminent awaiting BPU approval. Path C slated for later in the fall.

Question arose about being able to apply for new lighting incentives on a property that previously participated in P4P. The lighting project would replace LEDs with better/more efficient LEDs. Response: In general, once a project completes participation in P4P (i.e. receives all 3 incentives), it can apply for incentives in any other program as there is no longer a conflict. But LEDs to LEDs replacements are not currently eligible for incentives. This may be evaluated further and incorporated into the programs at a later date if proven to be a valid energy savings measure.

**2. Housekeeping**

- a. Responsiveness to program review comments – please note that guidelines require response to all review comments within 30 days. Projects taking too long to respond may be subject to cancellation.



### 3. “In Every Issue”

- a. Partner Portal:
  - i. <http://www.njcleanenergy.com/p4p-portal-login>
  - ii. Case sensitive password is: tRP47px
  
- b. Submittal Procedures
  - i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the [P4P@njcleanenergy.com](mailto:P4P@njcleanenergy.com) email
  - ii. This also includes submittals uploaded to FTP or TRCNET. Please send an email to [P4P@njcleanenergy.com](mailto:P4P@njcleanenergy.com) notifying us of the upload and/or providing FTP access
  - iii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.
  - iv. Resubmittals/revisions may be emailed directly to your reviewer but should CC [P4P@njcleanenergy.com](mailto:P4P@njcleanenergy.com) in the event a reviewer is out of the office, etc.
  - v. Sub-consultants must CC partner of record on all email correspondence.
  - vi. For multi-building submittals we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.
  
- c. Partner Training Webinars are now live!
  - i. To access the webinar course, go to [www.njcelc.com](http://www.njcelc.com)
  - ii. In the main blue menu bar, hover over Commercial, Industrial, and Local Government, and click Program Partners > Online Training > P4P Existing Buildings [or New Construction]>Enroll Now. It will prompt you to first create an account.
  - iii. A completion certificate will be generated once the course and assessments are complete (8/10 score required for each assessment).
  - iv. Course is broken out into short modules, which allows you to complete the entire course at your own pace, or only review certain sections.
  
- d. Linkedin:
  - i. “NJ Pay for Performance Partner Network” group has been established on LinkedIn to facilitate communication between partners.
  - ii. If you are not yet a member, please search for the group and request to join. You must register for a free LinkedIn account first at [www.linkedin.com](http://www.linkedin.com)
  
- e. Stay informed of upcoming ICP [Credentialed Project Developer](#) training sessions.
  
- f. Stay informed on Energy Efficiency program updates by joining the [Energy Efficiency Committee listserv](#).
  
- g. NJCEP New Security Policy
  - i. TRC cannot send any customer data containing utility account numbers via regular e-mail unless directly communicating with customer or designated Partner. Must use approved secure method (*e.g. Microsoft Rights Management Sharing Application, 7zip encryption*)

4. Q&A
  - a. Forward all future questions and points you'd like to discuss to [P4P@njcleanenergy.com](mailto:P4P@njcleanenergy.com)

**Next Partner Conference Call will be**  
**August 28<sup>th</sup>, 2019**  
**2:00pm (EST)**  
*(every 4<sup>th</sup> Wednesday of the Month)*