



## ***How and When Do I Transfer My SRP Registration to the Transition Incentive Program Portal?***

The SREC Registration Program (SRP) online portal will be closed to ***new*** SRP registrations on April 30, 2020 at 11:59:59 pm EST.

On May 1, 2020, 12:01 am EST, the Transition Program (TI) portal will be open to new TI applications and to projects that previously registered in the SREC Registration Program, but did not receive permission to operate from the Electric Distribution Company (EDC) prior to the date the 5.1% milestone was attained, April 30, 2020. *\*See Note 1 below.*

SRP Registrations that have a permission to operate dated prior to April 30, 2020 and are eligible for SRECs will have ***90 Days from issuance of the PTO to submit a complete SRP Post Construction Certification Package (sometimes referred to as a Final As-Built)*** in the SRP online portal. ***On Day 91***, from the date of May 1, 2020, the SRP portal will no longer be accessible to submit Final As-Built packages unless the applicant falls into a narrowly defined category of projects that are subject to an alternate deadline. *\*See Note 2 below.*

If a project that does not have a complete Post Construction Certification Package elects to apply for the Transition Incentive before Day 91, the registrant may elect to transfer their SRP registration to the TI portal; their SRP registration will be cancelled, and a new TI project number will be issued.

### ***Identifying Project Types***

Applicants with projects for which more than one factor apply (e.g., a project that is partially roof mounted and partially ground mounted) may split their project and submit separate applications for each project type. Each application will receive a distinct TI project number, acceptance date and expiration date and NJ Certification Number.

<b>Project Type</b>	<b>Factor</b>
Subsection (t): landfill, brownfield, areas of historic fill	1
Grid supply (subsection (r)) rooftop	1
New-metered non-residential rooftop and canopy	1
Community Solar	0.85
Grid supply (subsection (r)) ground mount	0.6
Net-metered residential ground mount	0.6



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Net-metered residential rooftop and canopy	0.6
Net-metered non-residential ground mount	0.6
Floating Solar	0.6

***There are two options for transferring your SRP Registration to the TI Application Portal:***

**Prior to 90 Day Deadline**

- Cancel your SRP Registration on or before the 90 Day deadline and reapply with a new application in the TI portal
- Request to cancel your SRP Registration and be transferred to TI portal
- If you have multiple projects that you would like transferred prior to the deadline, please send a complete list of projects to [njreinfo@njcleanenergy.com](mailto:njreinfo@njcleanenergy.com)

**Day-91**

- All active SRP registrations that have not submitted a complete Final As-Built package with a PTO dated prior to 4/30/2020 will be automatically transferred to the TI portal--completion of the steps outlined below is still necessary.

***Steps for Transferring your SRP Registration to TI Portal both before and after the 90<sup>th</sup> day***

1. Send an email to [NJREINFO@njcleanenergy.com](mailto:NJREINFO@njcleanenergy.com) requesting to transfer your SRP registration(s) to the TI portal and include the SRP project number. If you have multiple projects to transfer, please send a list in Excel format with project numbers.
2. You will receive an email with your new project number.
3. Log into the TI portal using the same login that you used for the SRP portal.
4. The project status will be under “Eligible for TI Program.”
5. Perform the task to “Select the Project Type” that represents the type of installation (See Table above).
6. Once the Project Type is selected, the project status will be changed to the previous status of your SRP registration.
7. The expiration date in the Transition Incentive Program will be:
  - a. for facilities that are net metered, provide on-site generation, or provide power for a qualified customer engaged in aggregated net metering: **April 30, 2021;**



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- b. for projects granted conditional certification under the subsection (r) program (N.J.S.A. 48:3-87(r)), **the registration expiration date set by the Board Order granting the project conditional certification;** or
- c. for projects granted conditional certification under the subsection (t) program (N.J.S.A. 48:3-87(t)) prior to April 30, 2020, the later of:
  - i. **the date set by the Board Order granting the project conditional certification, plus any extensions that have been granted;** or
  - ii. **April 30, 2021, which is one year from the date that the Board determines that the 5.1% Milestone has been attained.**
- 8. An email confirming that you have successfully transferred your SRP registration to the TI portal with your new project number and expiration date will be issued to all parties associated with the application.
- 9. All previous documents submitted, and correspondence issued for the SRP registration will be transferred to the TI portal.

*Projects under the SRP statuses Pending Uploads, Possible Duplicate or Pending Approval to Install are not considered active and will be cancelled in SRP and will be required to reapply under the TI Program*

For additional information, please contact [NJREINFO@njcleanenergy.com](mailto:NJREINFO@njcleanenergy.com)

***\*NOTE 1: There will be some subsection t projects that submitted their application to the Board prior to 10/29/2018 and are subject to the requirements in the corresponding Board Order. These projects will remain in the SRP pipeline until completion or expiration per that Board Order. The developers of these projects should work directly with the Program Manager to submit any necessary documents in the SRP portal to complete the project.***

***NOTE 2: Pursuant to the Board Order dated April 27, 2020, under certain limited circumstances projects that were fully complete before the April 30, 2020 5.1% Milestone but were not able to obtain final inspections or PTO due to the COVID-19 state of emergency, may be eligible to receive SRECs. These projects may instead be required to submit a post-construction certification package within 90 days of the Governor's declaring that the state of emergency or public health emergency has been lifted. Please see the Board Order for more information if you believe this situation may apply to your project.***