



New Jersey's Clean Energy Program
Pay for Performance
Partner Conference Call Minutes

April 27th, 2016 2:00-3:00pm (EST)

Conference Call:

Call-in #: **877-304-9323**

Access Code: **3197619**

1. Documents & Tools: Partner Portal

- A. P4P EB: **Weather data through 5-1-16**

Please ensure you are using the latest version of all documents from the partner portal vs. copies previously savings to your computers/networks.

2. FY16 NJ Code Changes

- A. Short-term/FY16 program adjustments approved by BPU at 4/27 Board meeting for code changes that took effect **March 21, 2016:**
- i. International Energy Conservation Code/2015 (Residential)
 - ii. ASHRAE 90.1-2013 (Commercial)
- B. Additional information on the code changes can be found here:
<http://www.state.nj.us/dca/divisions/codes/codereg/>

P4P EB Addendum 2 and P4P NC Addendum 1 to the Program Guidelines have been posted to the Partner Portal, as well as emailed to the Partner List Serv. The Addendums outline the bridge code changes to the guidelines, as well as the effective date.

In general P4P EB applications received 3/21 and later, and not yet approved, will need to follow P4P EB Addendum 2 when developing the proposed scope of work. P4P NC applications received 3/21 and later, as well as any applications still pending, will have to follow P4P NC Addendum 1.

P4P EB modifications are minimal. P4P NC is more significant as it now requires 15% energy cost savings from ASHRAE 90.1-2013 Appendix G. Applications than can show proof that the project was previously permitted under ASHRAE 90.1-2007 may be grandfathered in under the old code guidelines.

P4P NC is proposed to be re-designed for FY17. See next agenda item.

3. FY17 Programs and Budgets

- A. FY17 program budgets and summary of changes targeted for public comment release June 1.
- i. Minimal changes to P4P EB – mostly due to FY16 code change (see item 2).
 - ii. More comprehensive re-design of P4P NC proposed due to code change (see item 2).



- B. To receive Public Comments, sign up for the Energy Efficiency Committee Listserv here: <http://www.njcleanenergy.com/committees>

4. NJCEP New Security Policy

- A. TRC cannot send any customer data containing utility account numbers via regular e-mail. Must use approved secure method:
- i. *Microsoft Rights Management Sharing Application (RMS Sharing App)*
- B. TRC emails and attachments that contain only names, addresses, and/or telephone numbers can be sent via regular e-mail so long as the document contains 10 or fewer customers.
- C. Currently no explicit limitations on TRC receiving information.
- D. Seems ok to reference accounts by the last few digits (e.g. "account ending in -1234")

Please be aware of these changes when receiving emails from TRC. You will be prompted to download the Microsoft RMS Sharing App in order to open secure files. Please let us know if you have any problems or difficulties opening secure files.

5. P4P-ICP Pilot

- A. Still accepting Applications (limited to 10 projects). Information about the Pilot can be found on the portal.
- B. Participation requires Partners to have ICP Project Developer Credential.
- C. Next training for PD Credential **Thursday 05/26/2016 at 3pm Eastern/12pm Pacific!**
- i. ~ 2 hour webinar, free of charge
 - ii. Register here: <http://www.eepformance.org/project-developer-interest-form.html>
 - iii. More information here: <http://www.eepformance.org/how-does-pd-credentialing-work.html>
- D. Look out for a short survey on the P4P-ICP Pilot.

6. "In Every Issue"

- A. Submittal Procedures
- i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the P4P@njcleanenergy.com email
 - This also includes submittals uploaded to FTP or TRCNET. Please send an email to P4P@njcleanenergy.com notifying us of the upload and/or providing FTP access
 - ii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.
 - iii. Resubmittals/revisions may be emailed directly to your reviewer but should CC P4P@njcleanenergy.com in the event a reviewer is out of the office, etc.
 - iv. Sub-consultants must CC partner of record on all email correspondence.
 - v. For bulk submittals (e.g. ESIP projects) we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.
- B. Partner Portal:
- i. <http://www.njcleanenergy.com/p4p-portal-login>
 - ii. Case sensitive password is: **tRP47px**

C. Cooperative Marketing

- i. Coop marketing funds available for Pay for Performance partners for up to 50% of cost of eligible media.
- ii. Application and instructions available on partner portal. Pre-approval of design and medium required.

D. Linkedin:

- i. **“NJ Pay for Performance Partner Network”** group has been established on LinkedIn to facilitate communication between partners.
- ii. If you are not yet a member, please search for the group and request to join. You must register for a free LinkedIn account first at www.linkedin.com

7. Q&A

- A. Forward all future questions and points you’d like to discuss to P4P@njcleanenergy.com

Next Partner Conference Call will be
Wednesday, June 22nd, 2016
2:00-3:00pm (EST)