



New Jersey's Clean Energy Program
Pay for Performance
Partner Conference Call Minutes
Wednesday, April 26th, 2017 2:00-3:00pm (EST)

Conference Call:

Call-in #: **877-304-9323**

Access Code: **3197619**

1. Documents & Tools: Partner Portal

- Weather Files updated through 4/1
- Partner Training Webinars are now live!
 - To access the webinar course, go to www.njcelc.com
 - In the main blue menu bar, hover over Commercial, Industrial, and Local Government, and click Program Partners > Online Training > P4P Existing Buildings [or New Construction]>Enroll Now. It will prompt you to first create an account.
 - A completion certificate will be generated once the course and assessments are complete (8/10 score required for each assessment).
 - Course is broken out into short modules, which allows you to complete the entire course at your own pace, or only review certain sections.

The screenshot shows the website interface for the New Jersey Clean Energy Learning Center. At the top, there are logos for BPU and New Jersey's Clean Energy Program, along with a search bar and 'LOGIN | CREATE ACCOUNT' links. A blue navigation bar contains 'HOME', 'ABOUT', 'RESIDENTIAL +', 'COMMERCIAL, INDUSTRIAL, AND LOCAL GOVERNMENT -', and 'CONTACT'. Below this is a breadcrumb trail: 'Home / Commercial, Industrial, and Local Government / Program Partners / Program Partners Online Training'. The main heading is 'Program Partners Online Training'. A welcome message states: 'Welcome to the Online Training section of the Clean Energy Learning Center. Here you will find a suite of online course offerings available for Program Partners.' A yellow highlighted box titled 'Pay for Performance Existing Buildings' contains the following text: 'This course will provide a complete walk-through of the Pay for Performance Existing Buildings program, which includes the most recent updates to the program from previous iterations. **Note: This training is only available for approved Program Partners of the Pay for Performance program.** The training begins with a high-level overview of how the program works, and takes a look at the deliverables that are expected of Program Partners, including the development of the Energy Reduction Plan. The training then delves into the technical requirements of the program by providing a look at building energy modeling requirements, installation requirements, and post-construction benchmarking. Partners are also required to take and pass two assessments against the training material to complete the course. [Enroll Now](#) Completing this training without prior approval does not qualify a contractor to participate in the Pay for Performance program or engage customers as a Pay for Performance Partner. If you are not an approved partner please visit: <http://www.njcleanenergy.com/commercial-industrial/programs/pay-performance/program-partners> to learn how to become a partner. Once you are approved you will be directed to take this training.' Below this box is another yellow highlighted box titled 'Pay for Performance New Construction'.




P4P: Existing Buildings

Lesson 1.1 - Overview

Slide Title	Duration	
Slide 1: Intro	00:10	<input checked="" type="checkbox"/>
Slide 2: Agenda	00:42	<input checked="" type="checkbox"/>
Slide 3: Introduction	00:03	<input checked="" type="checkbox"/>
Slide 4: Players	00:57	<input type="checkbox"/>
Slide 5: Who is NJ BPU...	00:56	<input type="checkbox"/>
Slide 6: Who is TRC?	00:35	<input type="checkbox"/>
Slide 7: NJCEP C&I Port...	02:56	<input checked="" type="checkbox"/>
Slide 8: NJCEP C&I Port...	00:34	<input type="checkbox"/>
Slide 9: What is the	00:28	<input type="checkbox"/>
Slide 10: Partners	01:08	<input type="checkbox"/>
Slide 11: Goals	00:23	<input type="checkbox"/>
	00:03	<input type="checkbox"/>

Agenda

- Introduction
- Program Overview
- Energy Reduction Plan Development
 - Energy Auditing & Measure Evaluation
 - Financing Plan



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00:38 / 09:00 Minutes

2. Tech Topics

- Attached: *Pay for Performance NC – Commissioning Resources and Clarifications (Part1).pdf*

Question: If the scope of work, for example, includes a new chiller and piping to new VAV/fan-coil boxes, what would the Commissioning scope include?

Answer: The Commissioning scope will apply to both the chiller and the VAV boxes. Because there are usually many boxes, the sampling rate presented in the tech topic could be applied.

3. “In Every Issue”

A. Submittal Procedures

- i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the P4P@njcleanenergy.com email
 - This also includes submittals uploaded to FTP or TRCNET. Please send an email to P4P@njcleanenergy.com notifying us of the upload and/or providing FTP access
- ii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.
- iii. Resubmittals/revisions may be emailed directly to your reviewer but should CC P4P@njcleanenergy.com in the event a reviewer is out of the office, etc.
- iv. Sub-consultants must CC partner of record on all email correspondence.
- v. For bulk submittals (e.g. ESIP projects) we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.

B. NJCEP New Security Policy

- i. TRC cannot send any customer data containing utility account numbers via regular e-mail *unless directly communicating with customer or designated Partner*. Must use approved secure method:
 - *Microsoft Rights Management Sharing Application (RMS Sharing App)*
 - *7zip encryption*
 - ii. TRC emails and attachments that contain only names, addresses, and/or telephone numbers can be sent via regular e-mail so long as the document contains 10 or fewer customers.
- C. Partner Portal:
- i. <http://www.njcleanenergy.com/p4p-portal-login>
 - ii. Case sensitive password is: **tRP47px**
- D. Linkedin:
- i. **“NJ Pay for Performance Partner Network”** group has been established on LinkedIn to facilitate communication between partners.
 - ii. If you are not yet a member, please search for the group and request to join. You must register for a free LinkedIn account first at www.linkedin.com
- E. Stay informed of upcoming ICP [Credentialed Project Developer](#) training sessions.
- F. Stay informed on Energy Efficiency program updates by joining the [Energy Efficiency Committee listserv](#).
4. Q&A
- Forward all future questions and points you’d like to discuss to P4P@njcleanenergy.com

Next Partner Conference Call will be
Wednesday, May 24th, 2017
2:00-3:00pm (EST)