



New Jersey's Clean Energy Program  
**Pay for Performance**  
**Partner Conference Call Minutes**  
Wednesday, February 28<sup>th</sup>, 2018 2:00-2:30pm (EST)

**Conference Call:**

Call-in #: **877-304-9323**

Access Code: **3197619**

**1. Documents & Tools: Partner Portal**

- a. P4P EB: Weather files updated through 2/1/2018
- b. *Upcoming Releases:*
  - i. P4P NC: *Guidance for major renovation projects on modeling existing equipment (March)*
  - ii. P4P NC: *Additional guidance on Pre-Design Bonus (April)*
  - iii. P4P EB: *Updated ERP Tables v4.7 (March)*

**2. P4P EB & NC:**

- a. Guideline addendum for adjusted water heater minimum efficiencies to include UEF values as required by USDOE. **See attached.**

**3. Multifamily Program:**

- a. Quick update. **Stakeholder meetings to be planned for end of March/early April to get feedback from smaller group of EB and NC stakeholders on high-level program framework. Look out for emails.**

**4. "In Every Issue"**

- a. Partner Portal:
  - i. <http://www.njcleanenergy.com/p4p-portal-login>
  - ii. Case sensitive password is: tRP47px
- b. Submittal Procedures
  - i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the [P4P@njcleanenergy.com](mailto:P4P@njcleanenergy.com) email
  - ii. This also includes submittals uploaded to FTP or TRCNET. Please send an email to [P4P@njcleanenergy.com](mailto:P4P@njcleanenergy.com) notifying us of the upload and/or providing FTP access
  - iii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.
  - iv. Resubmittals/revisions may be emailed directly to your reviewer but should CC [P4P@njcleanenergy.com](mailto:P4P@njcleanenergy.com) in the event a reviewer is out of the office, etc.
  - v. Sub-consultants must CC partner of record on all email correspondence.



- vi. For multi-building submittals we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.
  
  - c. Partner Training Webinars are now live!
    - i. To access the webinar course, go to [www.njcelc.com](http://www.njcelc.com)
    - ii. In the main blue menu bar, hover over Commercial, Industrial, and Local Government, and click Program Partners > Online Training > P4P Existing Buildings [or New Construction]>Enroll Now. It will prompt you to first create an account.
    - iii. A completion certificate will be generated once the course and assessments are complete (8/10 score required for each assessment).
    - iv. Course is broken out into short modules, which allows you to complete the entire course at your own pace, or only review certain sections.
  
  - d. Linkedin:
    - i. "NJ Pay for Performance Partner Network" group has been established on LinkedIn to facilitate communication between partners.
    - ii. If you are not yet a member, please search for the group and request to join. You must register for a free LinkedIn account first at [www.linkedin.com](http://www.linkedin.com)
  
  - e. Stay informed of upcoming ICP Credentialed Project Developer training sessions.
  
  - f. Stay informed on Energy Efficiency program updates by joining the Energy Efficiency Committee listserv.
  
  - g. NJCEP New Security Policy
    - i. TRC cannot send any customer data containing utility account numbers via regular e-mail unless directly communicating with customer or designated Partner. Must use approved secure method (*e.g. Microsoft Rights Management Sharing Application, 7zip encryption*)
5. Q&A
- a. Forward all future questions and points you'd like to discuss to [P4P@njcleanenergy.com](mailto:P4P@njcleanenergy.com)

**Next Partner Conference Call will be**  
**March 28<sup>th</sup>, 2018**  
**2:00-2:30pm (EST)**