



New Jersey's Clean Energy Program
Pay for Performance
Partner Conference Call Minutes
Wednesday, October 25th, 2017 2:00-3:00pm (EST)

Conference Call:

Call-in #: **877-304-9323**

Access Code: **3197619**

1. Documents & Tools: Partner Portal

- P4P EB: Weather files updated through 10/1/2017

2. Status of Partner Renewal

- Notice released (email, mail, njcleanenergy.com) on 09/26/2017
- Attached is a list of Existing Buildings and New Construction Partners that currently remain on the approved list. If your company's name is not on these lists it means you have not met the participation requirement outlined in the notice (e.g. no project application submittals in 5+ years). Can re-apply for partnership consideration.
- For all Partners remaining on the list, you must complete the EB and/or NC webinar training on the New Jersey's Clean Energy Learning Center by 12/31/2017 to stay on the list.

Q: Is this training eligible for CEUs?

A: Part 1 of the P4P EB training is approved for 1 AIA credit. Part 2 and the NC training is in progress to be eligible for credit.

Q: If you're not on the New Building list but on the Existing Buildings how does that work?

A: If you are on the Existing Buildings list then you must simply complete the Existing Buildings Training. Once completed you can continue operating within that program. If you are NOT on the New Construction list, then you have to re-apply for partnership consideration and cannot submit any applications into that program.

Q: Do we have to submit anything once we complete the training?

A: No, we receive a status report.

Q: How many members of the team have to complete it?

A: All staff that are actively engaged in the P4P program must complete the training.

3. P4P-ICP

- *Jeff Milum from ICP to discuss the following:*
 - i. ICP Continues as Alternative P4P Pathway with Incentives
 - ii. ICP Joins GBCI
 - iii. Upcoming Changes to ICP Programs
 - iv. Participation levels

Q: Can you confirm that we can be eligible for \$10,000 for each additional year of benchmarking?

A: Yes, but it is a little more than benchmarking. If the project is not hitting its savings goals, a documented effort has to be made that shows what steps were taken to correct course for the project.

Q: So there is no extra work or duplicated efforts?

A: There should not be any duplicate effort when following the Program Guideline EB Addendum #1 directions.

4. **"In Every Issue"**

A. Submittal Procedures

- i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the P4P@njcleanenergy.com email
 - This also includes submittals uploaded to FTP or TRCNET. Please send an email to P4P@njcleanenergy.com notifying us of the upload and/or providing FTP access
- ii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.
- iii. Resubmittals/revisions may be emailed directly to your reviewer but should CC P4P@njcleanenergy.com in the event a reviewer is out of the office, etc.
- iv. Sub-consultants must CC partner of record on all email correspondence.
- v. For bulk submittals (e.g. ESIP projects) we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.

B. NJCEP New Security Policy

- i. TRC cannot send any customer data containing utility account numbers via regular e-mail *unless directly communicating with customer or designated Partner*. Must use approved secure method:
 - *Microsoft Rights Management Sharing Application (RMS Sharing App)*
 - *7zip encryption*
- ii. TRC emails and attachments that contain only names, addresses, and/or telephone numbers can be sent via regular e-mail so long as the document contains 10 or fewer customers.

C. Partner Portal:

- i. <http://www.njcleanenergy.com/p4p-portal-login>
- ii. Case sensitive password is: **tRP47px**

D. Partner Training Webinars are now live!:

- i. To access the webinar course, go to www.njcelc.com
- ii. In the main blue menu bar, hover over Commercial, Industrial, and Local Government, and click Program Partners > Online Training > P4P Existing Buildings [or New Construction]>Enroll Now. It will prompt you to first create an account.
- iii. A completion certificate will be generated once the course and assessments are complete (8/10 score required for each assessment).

iv. Course is broken out into short modules, which allows you to complete the entire course at your own pace, or only review certain sections.

E. Linkedin:

- i. “**NJ Pay for Performance Partner Network**” group has been established on LinkedIn to facilitate communication between partners.
- ii. If you are not yet a member, please search for the group and request to join. You must register for a free LinkedIn account first at www.linkedin.com

F. Stay informed of upcoming ICP [Credentialed Project Developer](#) training sessions.

G. Stay informed on Energy Efficiency program updates by joining the [Energy Efficiency Committee listserv](#).

5. Q&A

- Forward all future questions and points you’d like to discuss to P4P@njcleanenergy.com

Q: What were the recent Protocols to Measure Resource Savings document that was released for public comment?

A: This is the state technical resource manual. It stipulates how savings are calculated for various energy improvements. Most of the P4P measure savings are derived from the energy model, but we often will defer to these protocols when setting guidelines for measure savings limitations, as well as establishing measure lifetimes.

**Next Partner Conference Call will be
Wednesday, November 29th, 2017
2:00-3:00pm (EST)**