



February 18, 2016

Important Notice – Management of *WARM*Advantage and *COOL*Advantage (HVAC) Programs to Change

On behalf of the New Jersey Board of Public Utilities (BPU) and its Clean Energy Program, we would like to thank you for your participation in the *WARM*Advantage and *COOL*Advantage (HVAC) Programs. Effective March 1, 2016, responsibility for management of these programs will transfer from Honeywell to CLEAResult as part of the transition to the new NJCEP Program Administrator, led by Applied Energy Group. This letter is to inform you of this change and how it will impact your program participation.

You should be aware of the following important information:

1. Starting March 2, 2016, an **online contractor portal** will be available for contractors to electronically submit applications to CLEAResult as well as provide the ability to check the status of applications in process. A webinar will be offered to acquaint contractors with the online portal, which will be located at NJCleanEnergy.com/HVACPORTAL. Please check the portal for the date and time of the training if you are interested in attending the webinar. For those who cannot attend, a link to the webinar will be available at NJCleanEnergy.com/HVACPORTAL.
2. Please note that a **customer portal** will also be available on March 2, 2016 to allow customers to electronically submit applications as well as check the status of an application in process. If a contractor submits an application on behalf of a customer through the contractor portal, only the contractor will be able to check the status of the application and not the customer. **Contractors and customers are encouraged to submit electronic applications via the portal for more efficient processing.** Notifications regarding the receipt and status of an application will be available via the portal.
3. Paper submissions of applications will still be accepted. Applications should be mailed to the new address.
New Jersey's Clean Energy HVAC Program c/o CLEAResult
75 Lincoln Highway, Suite 100
Iselin, New Jersey 08830

Honeywell will continue to review and process new applications through February 19, 2016. Paper applications received after that date will be forwarded to CLEAResult and will be processed in the order they are received. Please note that there will likely be delays associated with this transition.

4. The toll free number for the New Jersey's Clean Energy Program remains the same: 866-NJSMART (**866-657-6278**). Call center staff will be able to address any questions you have on application status.
5. Program requirements and incentive levels will remain the same through June 30, 2016, subject to availability of funds.
6. We are moving to a paperless system therefore please send an email to HVACHELP@NJCleanEnergy.com with your company's information, so we have your contact details on file and will be able to communicate with you regarding program updates in the future.

We look forward to working with you to continue your successful participation in New Jersey's Clean Energy Program. Your commitment to residential energy efficiency contributes greatly to the health of the state and its residents for years to come.

Please feel free to contact us at 866-NJSMART or the email provided above should you have any questions.