



REGISTRATION FORM

The Local Government Energy Audit Program provides funds to subsidize the cost of an energy audit and encourage the implementation of the recommendations in the energy audit report.

The first step to enrolling in the Local Government Energy Audit Program is to submit this form, the Facility Data Form, and one of the following, whichever is applicable:

- a. A copy of a resolution passed by your local governing body.
- b. A copy of a tax exemption letter from the Internal Revenue Service indicating that your company is exempt from Federal income tax under section 501(c)(3).

Next, you should develop your RFP. You should receive confirmation and approval from the Market Manager before contacting any of the pre-qualified energy auditing firms.

APPLICANT ELIGIBILITY CHECKLIST

The applying entity must check one of the following to be eligible:

- A local government under the Local Public Contracts Law
- A local government under the Public School Contracts Law
- A county college under the County College Contracts Law
- A New Jersey State College or University
- A nonprofit charitable organization exempt from taxation under Section 501 (c) (3) of the Internal Revenue Code

AND, must be able to assert the following:

- This applying entity has not already met the program cap this calendar year through the LGEA Program for eligible buildings.

The applying entity has previously applied and been approved for the LGEA Program:

- Yes (if this box is checked, please provide a list of the application numbers for previously approved applications, or a copy of those previous approval letters.)
- No



CONTACT INFORMATION

Please complete the information below for the primary contact for this program.

Primary Contact Name		Title	
Local Government Agency/Applying Entity			
Street			
City		State	Zip
Tax Identification Number		County	
Email		Phone	Fax

DISCLAIMER

Acceptance into the Program is dependent on approval of the Scope of Work and cost proposal. Acceptance into the Program does not guarantee approval of the energy audit report. The Applicant must meet all Program rules to receive incentive funds from the Program. Neither the Commercial / Industrial Market Manager nor the Administrator is responsible for work performed by third parties.



APPLICANT AUTHORIZATION

Authorization section should be signed by the Mayor, Business Administrator, Executive Director, or some comparable decision-maker at the applying entity.

<i>I have read the Program Guidelines and understand the Program rules and procedures. I will not hold the Administrator or Market Manager responsible for work performed by a third party.</i>
Applicant Representative Signature
Applicant Representative Printed Name
Applicant Representative Title
Date Submitted

Please mail, fax, or email your completed application to:
New Jersey's Clean Energy Program
 c/o TRC Energy Services
 900 Route 9 North, Suite 104
 Woodbridge, NJ 07095
 Fax: 732-855-0422
 Email: LGEA@trcsolutions.com

For further questions, please call 866-657-6278 x4 or visit our website at www.NJCleanEnergy.com/LGEA

STAFF USE ONLY

Date Received: _____	Project No.: _____
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