New Jersey's Clean Energy Program
Pay for Performance
Partner Conference Call Minutes
Wednesday, March 28th, 2018   2:00-2:30pm (EST)

Conference Call:
Call-in #: **877-304-9323**
Access Code: **3197619**

1. **Documents & Tools: Partner Portal**
   a. P4P EB: Weather files updated through 3/1/2018
   b. P4P EB: ERP Tables v4.8 release, updates:
      i. Revision to incentive logic for High Energy Intensity projects. Error identified when project is identified as High EUI, but still projects 15%+ savings.
      ii. Revision to Measure Simulation tab. Error identified for TRACE projects Annual Energy Usage (kWh) column refers to column E of the 'Results from Trace' tab in all rows. So, it would look as though no electric savings were present for any measure.
      iii. Internal data export function upgrade.

   c. *Upcoming Releases:*
      i. *P4P NC: Additional guidance on Pre-Design Bonus (April)*

2. **P4P EB & NC**:
   a. P4P NC: Guidance for major renovation projects on modeling existing equipment (March)

   We are investigating whether we can justify a reduced performance target for gut rehab projects, targeted for FY19/July 1, 2018.

3. **Multifamily Program:**
   a. Quick update.

   Informal Multifamily New Construction stakeholder meeting held March 27th.
   Informal Multifamily Retrofit stakeholder meeting to be held April 10th.
   Formal Multifamily stakeholder meeting to be held May 2nd (Trenton).

4. **"In Every Issue"**
   a. Partner Portal:
      i. http://www.njcleanenergy.com/p4p-portal-login
      ii. Case sensitive password is: tRP47px

   b. Submittal Procedures
      i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the P4P@njcleanenergy.com email

      ii. This also includes submittals uploaded to FTP or TRCNET. Please send an email to P4P@njcleanenergy.com notifying us of the upload and/or providing FTP access

      iii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.

      iv. Resubmittals/revisions may be emailed directly to your reviewer but should CC P4P@njcleanenergy.com in the event a reviewer is out of the office, etc.

      v. Sub-consultants must CC partner of record on all email correspondence.

      vi. For multi-building submittals we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.

c. Partner Training Webinars are now live!

      i. To access the webinar course, go to www.njcelc.com

      ii. In the main blue menu bar, hover over Commercial, Industrial, and Local Government, and click Program Partners > Online Training > P4P Existing Buildings [or New Construction]>Enroll Now. It will prompt you to first create an account.

      iii. A completion certificate will be generated once the course and assessments are complete (8/10 score required for each assessment).

      iv. Course is broken out into short modules, which allows you to complete the entire course at your own pace, or only review certain sections.

d. Linkedin:

      i. "NJ Pay for Performance Partner Network" group has been established on Linkedin to facilitate communication between partners.

      ii. If you are not yet a member, please search for the group and request to join. You must register for a free Linkedin account first at www.linkedin.com

e. Stay informed of upcoming ICP Credentialed Project Developer training sessions.

f. Stay informed on Energy Efficiency program updates by joining the Energy Efficiency Committee listserv.

g. NJCEP New Security Policy

      i. TRC cannot send any customer data containing utility account numbers via regular e-mail unless directly communicating with customer or designated Partner. Must use approved secure method *(e.g. Microsoft Rights Management Sharing Application, 7zip encryption)*

5. Q&A

a. Forward all future questions and points you'd like to discuss to P4P@njcleanenergy.com

Next Partner Conference Call will be
April 25th, 2018
2:00-2:30pm (EST)