

Renewable Energy Incentive Program

Rebate Application Form

Rebate Application Form: Requirements/Instructions/Terms and Conditions

Before completing the attached Renewable Energy Incentive Program Rebate Application Form and the related Technical Worksheet, please carefully read all of the information in Sections A, B and C, below.

A. Rebate Qualification Requirements

1. The system must be installed in New Jersey.
2. System must be installed in accordance with requirements specified in the New Jersey Clean Energy Program Technical Worksheet for that type of equipment (i.e., solar electric, wind or biomass), and it must come with owner's manuals and warranty documentation.
3. Only new equipment is eligible for rebates.
4. System warranty must be all-inclusive for at least 5 years.
5. **Customer must receive a letter of rebate commitment from the New Jersey Clean Energy Program (NJCEP) prior to installation.** Equipment must be installed within a predetermined time period as specified in the commitment letter.*
6. Rebates will not be processed without a Federal Tax Identification number, Contracts, and authorized signatures from the Applicant and Installer.

**** Updates to the Program requirements are subject to change. Please refer to the website (www.njcleanenergy.com) for updates under Renewable Energy Incentive Program updates.**

B. Instructions for completing the Rebate Form

1. Complete all of Sections A through E of the Rebate Application Form and all sections of the appropriate Technical Worksheet. All information is necessary for processing applications and rebates. Illegible or incomplete Application Forms and/or Technical Worksheets will be returned to the Applicant.
2. Mail completed Rebate Application Form and appropriate Technical Worksheet to the NJCEP (see "Contact Information"); retain a copy for your files.
3. Once your Rebate Application Form has been reviewed and approved, the NJCEP will send you a confirmation letter. To be eligible to receive a program incentive, you must receive this rebate commitment letter from the NJCEP prior to equipment installation. You will also be sent a Final Application Form.
4. Applicant must purchase a qualifying system and have it installed according to Program Installation Requirements within 12 months of the application approval date.* Any changes between the initially proposed system and the installed system must be fully documented and are subject to NJCEP approval.
5. After the approved system is installed, the Applicant (or Installation Contractor) must submit the following to the NJCEP: a completed Final Rebate Application Form and a copy of the completed Interconnection Application and Electrical Code Inspection.
6. After the installation is completed, the NJCEP inspector should be notified to schedule the final rebate inspection. Once the system has passed the NJBPU inspection then the local municipal NEC code inspection is performed. When the system passes this inspection and all appropriate paperwork is received, the rebate will be processed by the NJCEP and mailed to the appropriate party.

C. Important Terms and Conditions

1. To receive a rebate, Applicant must agree to an inspection by a NJCEP representative or designated contractor. Applicant must also agree to allow the NJCEP to monitor (install metering) the facility's energy usage to verify savings.
2. The NJBPU reserves the right to modify or withdraw this program. Program procedures and rebate levels are subject to change or cancellation without notice. Approved projects will be honored under the terms stated in the commitment letter.
3. Installation must comply with the host utility's Interconnection Requirements, which are available online; these include Operation/Disconnection Procedures, Liability/Indemnity and Insurance Requirements according to the size of the project.
4. Rebates will be processed based on the date the NJCEP approves the Final Application, not the purchase date of the equipment. Approved projects will be honored under the terms in the commitment letter.
5. To qualify for a rebate, the Applicant must comply with the Installation Requirements in the appropriate Technical Worksheet. For more information about the New Jersey Clean Energy Program, or for assistance in completing an Application, please contact the NJBPU at 866-NJSMART
6. If anything is changed between the time of application and Renewable Energy Program Inspection an updated Rebate Application and/or Technical Worksheet must be submitted PRIOR to the Program Inspection.
7. For information on Net Metering, please see our website at www.njcleanenergy.com or contact your utility.
8. Incentives are intended to enhance the affordability of clean energy generation systems. Systems shall be installed according to manufacturer's instructions. For systems installed inconsistent with such requirements, the Rated System Output may be de-rated.
9. Portable systems are not eligible for incentives under this Program.
10. Information may be subject to the Open Public Records Act requirements. Aggregated Information will be used in reports and evaluations, and the geographic location will be used to update GIS mapping.

*Exceptions apply for public agencies.

Renewable Energy Incentive Program

Rebate Application Form

A: CUSTOMER INFORMATION

Electric Utility Name: _____ Account Number: _____

Gas Utility Name: _____ Account Number: _____

Applicants must provide a copy of their monthly electric bills with this application form.

Social Security Number/Federal Tax I.D. Number: _____

Mr. Ms. Dr. First Name: _____ Last Name: _____

Company Name (if applicable): _____

Daytime Phone: _____ Fax: _____ Email: _____

Installation Address: _____

City: _____ State: _____ Zip Code: _____

Date Building Constructed: _____ Mailing Address (if different): _____

City: _____ State: _____ Zip Code: _____

Customer Type: Residential Commercial Non-Profit Public School School other Government

B: REBATE RECIPIENT Fill in section if rebate check is to be issued to an organization/person other than the Customer.

Company Name: _____ Contact Person: _____

Daytime Phone: _____ Fax: _____ Email: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Social Security Number/Federal Tax I.D. Number: _____

Customer Signature: _____

C: CONTRACTOR/INSTALLER

Company Name: _____ Contact Person: _____

Daytime Phone: _____ Fax: _____ Email: _____

Address: _____ HIC License YES NO

City: _____ State: _____ Zip Code: _____

Self Installation: Yes No If yes, please refer to the NJCEP alternative rebate calculation for self installation on the Technical Worksheet.

D: SYSTEM CONTACT

Please provide contact information for whoever is authorized to occasionally discuss public relations opportunities with a representative from New Jersey's Clean Energy Program:

Customer (listed above)

Contractor/Installer (listed above)

Other: _____ Company: _____ Phone: _____

E: SYSTEM OWNER INFORMATION (If different than customer)

Company Name: _____ Contact Person: _____

Daytime Phone: _____ Fax: _____ Email: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Owner Signature: _____

By signing the applicant pledges that the system proposed will be constructed, installed and operated in accordance with all Board rules and applicable laws, and all Board Policies and procedures for the Renewable Energy Incentive Program at the time of signature

F: CUSTOMER AND INSTALLER CERTIFICATION

The undersigned warrants, certifies and represents that 1) the information provided in this form is true and correct to the best of his or her knowledge; 2) the above described generating system is sized to meet the customer's electrical loads; 3) the Installer/Contractor has explained and provided manuals related to the system operation and maintenance to the customer (Applicant); 4) the installation will meet all New Jersey Clean Energy Program requirements; 5) the Applicant gives permission to the NJCEP to review their electric and gas account information, both prior to installation and subsequent to installation; 6) The Applicant is the Customer of Record for the Utility Account; and 7) the Applicant realizes that certain information in their application may be subject to the Open Public Records Act.

Customer (Applicant)

Signature: _____

Print Name: _____

Date: _____

Contractor/Installer

Signature: _____

Print Name: _____

Date: _____