2009 Renewable Energy Incentive Program
Application Eligibility Requirements Checklist

In order for a project application to be deemed complete and accepted by the Market Manager Operations team the following requirements must be completed.

- Completed REIP Application with all required signatures and SSN / EIN
  - 2007 - 2008 project applications that are eligible to receive 2009 funding must submit signed affidavit that they intend to move forward with new incentive
  - Projects greater than 50 kW must complete Sections A, C, D, E & F
- Completed REIP Technical Worksheet (TWS) for applicable renewable technology
  - Technical worksheet is filled out completely (solar, and biomass projects are capacity based incentives and the TWS must be filled out as required)
  - All required attachments per the requirements of the Wind Technical Worksheet, which is performance based
    - Wind EPBB copies of the three wind maps showing wind speed at 50m
    - Wind EPBB Pre-applications are not mandatory for wind project applications, but must be submitted with full application
    - Wind EPBB overhead view showing 500 foot radius and height of all highest obstructions within that area
- Please submit one of the following for information on the last 12 months' electric usage in kilowatt hours:
  - Most recent electric bill showing kWh of 12 months of consumption
  - Electrical load estimate using approved residential load calculator or calculations from a PE seal affixed
  - If neither of the above is supplied there is a default maximum system size per residence size as described below.
    - Less than or equal to 2500 s.f. is limited to a 5 kW system
    - > 2500 s.f. but less than or equal to 5000 s.f. is limited to 7.5 kW system
    - > 5000 s.f. is limited to 10 kW system
- Warranty information for main system components noted on the applicable Technical Worksheet
- A one-page site map must accompany this application. This document must indicate the location of the solar electric modules, the inverter, batteries (if any), lockable disconnect switch, and point of connection with the utility system. The installation address, current account number at that address, and the installer's name and telephone number must also be included on the site map.
- 10 year certification for projects that receive the up front incentive
- Copy of signed contract between customer and installer.
  - All private sector applications must include a signed contract
  - All public sector applications must include a resolution to bid with a signed contract within 180 days