



## NJCEP Renewable Energy Incentive Program 2011 Wind & BioPower Equipment Final As-Built Checklist

In order for an installation to be deemed complete and ready for a New Jersey's Clean Energy Program (NJCEP) inspection or inspection waiver, the following requirements must be completed and submitted to the Market Manager. A complete Final As-Built Packet must be received prior to the project expiration date.

- The Final Application Form signed by the applicant and installer. This document is the third page of the REIP approval letter, which is sent to all applicants receiving a rebate commitment in the REIP.
- A **revised** REIP Wind or Biopower Equipment Technical Worksheet with the correct rebate only if the system size, installation costs, or any other data has changed since the initial application submittal.
- A copy of a New Jersey Tax Certification Certificate (only for commercial, non-profit, or farm projects), available at [www.njcleanenergy.com/misc/renewable-energy/tax-clearance-certificate](http://www.njcleanenergy.com/misc/renewable-energy/tax-clearance-certificate). This is not required for residential or public sector projects.
- A one-page final site map (if the site map has changed from initial application submittal). This document can be an **overhead view drawing or a single line electrical diagram** and must clearly indicate the specific location of the renewable energy technology, the inverter, batteries (if any), lockable disconnect switch, and the point of connection with the utility system. The installation address, current electric utility account number at that address, and the installer's name and telephone number must also be included on the site map.
- Representative digital photographs of the system. The photos shall be a minimum of 5" x 7" at 300 DPI and must include 1) the renewable energy system (eg., turbine or generator), 2) inverter(s), 3) site changes if any from original application or registration and 4) the ANSI C12 meter – required for all wind and biopower systems and 5) the anemometer for wind systems
- Interconnection completion documentation from the utility. Per *N.J.A.C. 14:8-5.8 - Requirements after approval of an interconnection*, once the EDC performs an inspection or determines that no inspection is needed and has received an executed interconnection agreement from the customer-generator; the EDC shall notify the customer-generator in writing that the customer-generator is authorized to energize the customer-generator facility. **Note: If this document is not included in the Final As-Built paperwork, and the remainder of the Final As-Built paperwork is complete, the project will not be considered expired. However, the program inspection or inspection waiver will not be scheduled until this document is received by the Market Manager.**
- ANSI C12 Certified Meter Worksheet. The ANSI C12 meter is required for all REIP systems.

**Once paperwork is deemed complete**, NJCEP determines if the installation will receive a waiver of inspection or enters the Quality Control (QC) on-site inspection or review process.

Mail or hand deliver completed package to:  
(Faxes and emails are not accepted.)

*Renewable Energy Incentive Program  
New Jersey's Clean Energy Program  
c/o Conservation Services Group  
75 Lincoln Highway, Suite 100  
Iselin, NJ 08830*