2012 SREC Registration Program (SRP)
Registration Checklist
Grid Supply Projects

In order for a project registration to be deemed complete and accepted by the Market Manager team all the following requirements must be completed.

This checklist provides a list of the requirements for submitting a "grid supply" solar project for the SREC Registration Program. A "grid supply" solar PV system is a merchant power generator interconnected to the New Jersey distribution system in compliance with federal rules established for wholesale electricity suppliers managed by PJM Interconnect, the regional transmission operator.

Prior to registering a grid supply project for SRECs, it must be determined that the project's proposed point of interconnection is located on the Electric Distribution Company's (EDC) distribution system and not connected to transmission assets managed by the (EDC). Registrants must provide documentation of the determination by PJM or the EDC resulting from the PJM Interconnection process, which indicates that the proposed point of interconnection is located on the EDC's distribution system serving NJ.

Grid supply project developers are encouraged to work with PJM and the relevant EDC to determine feasibility, impact, and other requirements prior to executing a contract for construction and submitting an SRP Registration Packet.

Include in the SRP Registration Packet:

- ☐ Completed SRP Registration Form with all appropriate signatures.
- ☐ Completed SRP Technical Worksheet. **All sections must be completed.**
- ☐ Site Map – Including all features that may affect performance and construction of the solar system.
- ☐ Signed Contract – A full copy of the contract is not required. Provide the key elements of the contract, such as host location, parties to the contract, project cost, and signatures with contract execution dates.
- ☐ Documentation of the determination by PJM or the EDC indicating that the point of interconnection is located on the EDC's distribution system serving NJ.

To complete the SRP Technical Worksheet, installers must understand the inputs for the ideal system verses designed system when using the PV WATTS tool.

- When calculating the production estimate for the **ideal system,** use the system size inputs submitted on the SRP Technical Worksheet, but **use true south (180 degrees)** as the **orientation (azimuth) and use the latitude for the location** selected for tilt and do not include shading.
- When calculating the production estimate for the **designed system**, use the system size inputs, tilt, and orientation submitted on the SRP Technical Worksheet. Indicate shading by changing the derate factor only for shading as appropriate. The higher the expected system rated output the more energy the system will produce.

Once the SRP Package is reviewed and deemed complete, the registrant, system owner, host site contact, and the installer will receive an SRP Acceptance Letter. This letter will certify that the project, once installed and all SRP requirements are fulfilled, will be eligible to generate SRECs in accordance with the State's RPS rules. Projects will be given 12 calendar months to be completed, as measured from the date on the acceptance letter to the date the complete Final As-Built Packet is received by the Market Manager.

The registrant is encouraged to submit a SRP Registration Package promptly after a contract is executed for construction of the project. Regulations were proposed on March 30, 2011 that will further define this requirement.

Mail or hand deliver registration to:
(Faxes or e-mail are not accepted)

SREC Registration Program
New Jersey's Clean Energy Program
c/o Conservation Services Group
75 Lincoln Highway, Suite 100
Iselin, NJ 08830

Revised Jan. 2012