



# Renewable Energy Incentive Program (REIP) Application Form

## Application Form: Requirements, Instructions, Terms and Conditions

Before completing the attached Renewable Energy Incentive Program (REIP) Application Form and the related REIP Wind (for either the Expected Performance Based Buy-down (EPBB) or Innovative Wind Technology Incentives (IWTI)) or Biopower Equipment Technical Worksheet, please carefully read all of the information in sections A, B, and C. below.

### A. Qualification Requirements

1. The proposed system must be interconnected with the distribution system serving New Jersey (N.J.A.C. 14:8-2.9).
2. The REIP is applicable for wind and biopower projects only.
3. The system must be installed in accordance with requirements specified in the *New Jersey's Clean Energy Program*<sup>TM</sup> REIP Wind or Biopower Equipment Technical Worksheet and it must come with owner's manuals and warranty documentation.
4. Only new equipment is eligible for rebates and RECs.
5. For wind projects participating in the Innovative Wind Technology Incentive Program, the rebate recipient must be the turbine manufacturer, installer or distributor.
6. For the Innovative Wind Incentive, rebates are based on estimated annual energy production but the program will pay the rebate quarterly upon actual energy production for the first year based upon documentation received showing actual energy production
7. System warranty must be all-inclusive for at least 5 years.
8. Customer must contribute to the Societal Benefit Charge (SBC), a small payment made through a utility bill from a regulated utility.
9. **The Applicant must receive an approval letter from the Renewable Energy Market Manager acting on behalf of the New Jersey Board of Public Utilities (NJBPUB) prior to commencing installation.**

### B. Instructions for completing the Application Form

1. Complete all of sections A through E of the REIP application form and all sections of the Wind or Biopower Equipment Technical Worksheet. All information is necessary for processing applications. **Illegible and/or incomplete application forms and/or Technical Worksheets will be returned to the applicant.**
2. **All requested signatures on forms or contracts are required.**

### C. Important Terms and Conditions

1. The "Applicant" is defined as the entity that applies to the REIP, i.e. Applicant could be developer, system owner, installer, or site host. If the applicant is not clearly communicated to the Market Manager the default applicant will be the site host contact.
2. The Applicant is responsible for submission of all forms and for communications regarding this application.
3. The Applicant must agree to an inspection of their installed wind or biopower electric system by a program representative or designated contractor. The Applicant must also agree to allow the program to verify the facility's energy production for the life of the system.
4. The NJBPUB reserves the right to modify or withdraw this program. Program procedures and rebate levels are subject to change or cancellation without notice. Approved projects will be honored under the terms stated in the approval letter.
5. Installation must comply with the host Electric Distribution Company's (EDC) interconnection requirements, which are available online; these include operation/disconnection procedures, liability/indemnity and insurance requirements according to the size of the project. For information on interconnection, please see our web site at [www.NJCleanEnergy.com](http://www.NJCleanEnergy.com) or contact your EDC.
6. Incentive levels will be established based upon the date that the Market Manager receives a fully compliant program application package, not the purchase date of the equipment.
7. The Applicant must comply with the installation requirements in the Wind or Biopower Equipment Technical Worksheet.
8. If anything is changed between the time of application and program inspection an updated application and/or Technical Worksheet must be submitted PRIOR to the program inspection of the installed system.
9. Systems shall be installed according to manufacturer's instructions.
10. Portable systems are not eligible to participate in this program.
11. Information may be subject to the Open Public Records Act requirements. Aggregated Information will be used in reports and evaluations, and the geographic location will be used to update GIS mapping.
12. Applicants must sign a certification form along with this application agreeing to reimburse *New Jersey's Clean Energy Program* on a pro rata basis for the rebate if the equipment is transferred for use outside of the state of New Jersey.

#### Updates to the Program requirements are subject to change.

For more information or updates about *New Jersey's Clean Energy Program*, please contact the NJBPUB at 866-NJSMART or visit [www.NJCleanEnergy.com](http://www.NJCleanEnergy.com).

All installations must comply with all applicable local, state and federal laws, permit requirements and regulations.

Mail or hand deliver completed package to:  
(Faxes and e-mails are not accepted.)

Renewable Energy Incentive Program  
New Jersey's Clean Energy Program  
c/o Conservation Services Group  
75 Lincoln Highway, Suite 100  
Iselin, NJ 08830



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**A: SITE HOST CONTACT (Where will the system be installed?)**

Electric Utility Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
 Gas Utility Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
 Social Security Number/Federal Tax I.D. Number: \_\_\_\_\_  
 Company Name (if applicable): \_\_\_\_\_  
 Mr. \_\_\_ Ms. \_\_\_ Dr. \_\_\_ First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Installation Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Building Type: Existing: \_\_\_ or New Construction: \_\_\_  
 Mailing Address (if different): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Type: \_\_\_ Residential \_\_\_ Commercial \_\_\_ Non-Profit \_\_\_ Public School \_\_\_ School other \_\_\_ Government \_\_\_ Farm

**B: SYSTEM OWNER (Who will own the system after it is installed?) FILL OUT IF DIFFERENT PERSON THAN SECTION A**

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Social Security Number/Federal Tax I.D. Number: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**C: REBATE RECIPIENT (Fill in section if rebate check is to be issued to an organization / person other than the Site Host Contact)**

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Social Security Number/Federal Tax I.D. Number: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
**Applicant Signature:** \_\_\_\_\_

**D: CONTRACTOR / INSTALLER**

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Social Security Number/Federal Tax I.D. Number: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ HIC License: Yes \_\_\_ No \_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Self Installation: Yes \_\_\_ No \_\_\_ Installer to be determined: \_\_\_ (Applicable for Public Sector Only)

**E: CERTIFICATIONS**

The undersigned warrants, certifies and represents that 1) the information provided in this form is true and correct to the best of his or her knowledge; 2) if a behind-the-meter system, the annual output of the above described generating system will not exceed 100% of the host's historic annual electrical usage; 3) the Installer/Contractor will provide manuals related to the system operation and maintenance to the customer 4) the system proposed will be constructed, installed and operated in accordance with all Board rules and applicable laws, and all NJBPU policies and procedures for the REIP program; 5) the site host contact is the Customer of Record for the Utility Account 6) the site host contact gives permission to the NJBPU to review their electric and gas account information, both prior to installation and subsequent to installation; 7) the Applicant realizes that certain information in their application may be subject to the Open Public Records Act. and 8) the contractor/installer has reviewed and explained the REIP Technical Worksheet to the Applicant.

**System Owner**

**Contractor/Installer**

**Site Host Contact**

(if different from system owner)

Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Key Contact for Public Relations Opportunities: Name: \_\_\_\_\_ Phone: \_\_\_\_\_**

**F: FOR BPU USE ONLY**

System Size (kW dc): \_\_\_\_\_  
 Application Number (assigned by BPU): \_\_\_\_\_