



2010 SREC Registration Program (SRP) Registration Form

Registration Form: Requirements, Instructions, Terms and Conditions

Before completing the attached SREC Registration Program (SRP) Registration Form and the related Solar Technical Worksheet, please carefully read all of the information in sections A, B, and C below.

A. Qualification Requirements

1. The proposed system must be installed in New Jersey.
2. The system must be installed in accordance with requirements specified in the *New Jersey's Clean Energy Program*TM Solar Technical Work Sheet and it must come with an owner's manuals and warranty documentation.
3. Only new equipment is eligible for SRECs.
4. The system warranty must be all-inclusive for at least 5 years.
5. **The Registrant must receive an acceptance letter from the Renewable Energy Market Manager acting on behalf of the New Jersey Board of Public Utilities (NJBPU) prior to commencing installation.**

B. Instructions for completing the SRP Registration Form

1. Complete all of sections A through D of the SRP registration form and all sections of the SREC Solar Technical Work Sheet. All information is necessary for processing registrations. **Illegible or incomplete Registration Forms and/or Technical Worksheets will be returned to the Registrant.**
2. **All requested signatures on forms or contracts are required.**

C. Important Terms and Conditions

1. The "Registrant" is defined to be the system owner (under Section A of the SRP Registration Form).
2. The Registrant is responsible for submission of all forms and for all communications regarding this registration.
3. The Registrant must agree to an inspection of their installed solar electric system by a program representative or designated contractor. The registrant must also agree to allow the program to verify the facility's energy production for the life of the system.
4. The NJBPU reserves the right to modify or withdraw this program. Program procedures are subject to change or cancellation without notice. Accepted projects will be honored under the terms stated in the project acceptance letter.
5. Installation must comply with the host utility's interconnection requirements, which are available online; these include operation/disconnection procedures, liability/ indemnity and insurance requirements according to the size of the project. For information on net metering, please see our web site at NJCleanEnergy.com or contact your utility. Systems not net metered must be connected to the distribution system serving New Jersey and meet the interconnection requirements of PJM Interconnect LLC.
6. The registration date will be established based upon the date that the Market Manager receives a fully compliant program registration form, not the purchase date of the equipment.
7. The registrant must comply with the installation requirements in the Solar Technical Worksheet.
8. If anything is changed between the time of registration and program inspection, an updated registration and/or Technical Work Sheet must be submitted PRIOR to the program inspection.
9. Systems shall be installed according to manufacturer's instructions.
10. Portable systems are not eligible to participate in this program.
11. Information may be subject to the Open Public Records Act requirements. Aggregated Information will be used in reports and evaluations, and the geographic location may be used to update GIS mapping.

Updates to the Program requirements are subject to change.

For more information or updates about *New Jersey's Clean Energy Program*, please contact the NJBPU at 866-NJSMART or visit NJCleanEnergy.com. All installations must comply with all applicable local, state, and federal laws, permit requirements and regulations.

Mail or hand deliver completed package to:
(Faxes and e-mails are not accepted.)

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Renewable Energy Incentive Program
New Jersey Clean Energy Program
c/o Conservation Services Group
75 Lincoln Highway, Suite 100
Iselin, NJ 08830



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A: SYSTEM LOCATION AND SITE HOST CONTACT (Where will the system be installed?)

Electric Utility Name: _____ Account Number: _____
 Gas Utility Name: _____ Account Number: _____
 Social Security Number/Federal Tax I.D. Number: _____
 Company Name (if applicable): _____
 Mr. Ms. Dr. First Name: _____ Last Name: _____
 Daytime Phone: _____ Fax: _____ Email: _____
 Installation Address: _____
 City: _____ State: _____ Zip Code: _____
 Building Type: Existing: or New Construction:
 Mailing Address (if different): _____
 City: _____ State: _____ Zip Code: _____
 Type: Residential Commercial Non-Profit Public School School other Government Farm

B: REGISTRANT/SYSTEM OWNER (Who will own the system after it is installed?) *FILL OUT IF DIFFERENT PERSON THAN SECTION A*

Company Name: _____ Contact Person: _____
 Social Security Number/Federal Tax I.D. Number: _____
 Mailing Address: _____
 City: _____ State: _____ Zip Code: _____
 Daytime Phone: _____ Fax: _____ Email: _____

C: CONTRACTOR / INSTALLER

Company Name: _____ Contact Person: _____
 Social Security Number/Federal Tax I.D. Number: _____
 Daytime Phone: _____ Fax: _____ Email: _____
 Address: _____ HIC License: Yes No
 City: _____ State: _____ Zip Code: _____
 Self Installation: Yes No Installer to be determined: (Applicable for Public Sector Only)

D: CERTIFICATIONS

The undersigned warrants, certifies, and represents that 1) the information provided in this form is true and correct to the best of his or her knowledge; 2) if a behind-the-meter system, the annual output of the above described generating system will not exceed 100% of the host's historic annual electrical usage; 3) the Installer/Contractor will provide manuals related to the system operation and maintenance to the customer 4) the system proposed will be constructed, installed and operated in accordance with all Board rules and applicable laws, and all NJBPU policies and procedures for the SRP program; 5) the Host is the Customer of Record for the Utility Account 6) the Host gives permission to the NJBPU to review their electric and gas account information, both prior to installation and subsequent to installation; and 7) the Registrant realizes that certain information in their registration may be subject to the Open Public Records Act. 8) the contractor/installer has reviewed and explained the SRP Technical Worksheet to the Registrant.

Registrant /System Owner	Contractor/Installer	Site Host Contact (if different from system owner)
Signature: _____	Signature: _____	Signature: _____
Print Name: _____	Print Name: _____	Print Name: _____
Date: _____	Date: _____	Date: _____
Key Contact for Public Relations Opportunities: Name: _____		Phone: _____

E: FOR BPU USE ONLY

System Size (kW dc): _____
 Registration Number (assigned by BPU): _____

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