



SREC Registration Program (SRP) Transition Update

The New Jersey Board of Public Utilities has completed the transition of the management of the Clean Energy programs to the new Program Administrator, Applied Energy Group, Inc. We would like to thank you for your patience during the transition. While there have been some start-up delays during the first weeks of March, we are on target to see a significant increase in processing during the month of April.

Over 2200 SRP Registrations were issued SRP Acceptance letters the month of March. The SRP Processing Team is on track to significantly increase the number of SRP Acceptance letters and NJ Certification Numbers in April with the goal of eliminating the backlog by June.

The transfer of project data from Honeywell's IT system to Applied Energy Group's system was a complicated task that was completed in late March. Unfortunately, we were unable to process Final As-Built paperwork until the data transfer was completed. We have now commenced processing Final As-Built paperwork and anticipate processing a large number of NJ Certification numbers in April with the goal of eliminating the backlog by June.

Finally, based on our discussion with the solar industry, we have identified a number of changes described below intended to streamline the registration process.

SRP Registration Process Changes

Initial SRP Registration Packet

1. Attached is a new simplified SRP Certification Form which will replace the old SRP Registration Form. To avoid entering duplicate information, we have eliminated a number of fields on the revised form that are required to be entered into the online application portal
2. The SRP Technical Worksheet will no longer be required to be uploaded. **All** technical specifications for the solar system are entered under the Equipment Tab in the online application portal.
3. A copy of the utility bill will no longer be required to be uploaded in the online application portal. The utility company and account number is required to be entered in the appropriate field in the online application.

Communication

We have heard from the solar industry that it is difficult to reach someone when there is a question and will be making changes to address these concerns. In the interim, please continue to submit your inquiries to njreinfo@NJCleanEnergy.com, and someone will respond to you within 48 hours. If you wish to be contacted via phone, please indicate so in the email.

In order to create an ongoing dialog to receive your input we will regularly schedule conference calls with an open format to discuss your concerns and suggestions for improvements in the process.

The first call will be held:

Date: Wednesday, April 20, 2016

Time 2:00-3:00pm

Call-in Number: 1-303-248-1290

Meeting ID: 2465700

Contact Information

As a reminder, if you have submitted your registration in the online application portal, please upload the Final As-Built paperwork via online application portal. If you submitted your SRP Registration in paper form and have **not** requested to withdraw your pending registration, please submit your Final As-Built documentation in paper and mail to the address below:

New Jersey's Clean Energy Program
SRP Processing Team,
c/o Applied Energy Group,
317 George Street, Suite 305,
New Brunswick, NJ 08901.

The phone number for inquiries, 866-NJSMART, remains the same. Call center staff should be able to address most of the questions you have.