



New Jersey Home Performance with ENERGY STAR®

Home Performance Audit/ Software Data Collection



Customer: _____
 Street: _____
 City: _____ Zip: _____
 Phone: (Home): (_____) _____ - _____
 Phone: (Work): (_____) _____ - _____
 Owner: Yes No/ Name: _____
 Phone: (_____) _____ - _____
 Multi-Fam Dev: _____
 Bldg: _____ Unit #: _____ #Units/Bldg: _____

Contractor: _____
 Technician: _____
 Date: _____

Cash-back Incentive only
 Cash-back & 0% Loan
 Air Seal, Insulation (may include duct seal, DHW & Insulation)
 Air Seal, Insulation, HVAC- (must achieve 20%+ TES)
 Multi-Family Building Project

_____ling units- Whole building
 _____ible for Auto-proceed

Fuel Billing Information: Must submit 12 consecutive months of Utility/ Deliverable fuel bills (electric, natural gas, oil, and/or propane). Must submit 12 consecutive months, or extent of occupation if <12 months, of all energy usage for dwelling. Current Utility bill with 12-month usage graph acceptable to submit.

BPI Health & Safety Requirements: ANY ISSUES IDENTIFIED BELOW, AS “NEEDS WORK” MUST BE ADDRESSED PRIOR TO INSTALLING ANY ENVELOPE MEASURES. **Comments:**

No Unvented fossil fuel appliances	<input type="checkbox"/> OK	<input type="checkbox"/> Remove/ Disable	BPI does not allow unvented appliances
No Loose Asbestos Like Materials	<input type="checkbox"/> OK	<input type="checkbox"/> No Blower Door Tests	No blower door if may be disturbed
No Visible signs of Active Mold/ High Moisture	<input type="checkbox"/> OK	<input type="checkbox"/> Requires Remediation	<10 sq ft mold can be cleaned
No Exhaust fans vent to attic- vented outside with wall/ roof termination, pitched ¼ inch per ft, insulated R-7 in unconditioned	<input type="checkbox"/> OK	<input type="checkbox"/> Requires Repairs	May not vent to attic
Dryer Properly Vented to outside- vented to outside with semi-rigid metal, insulated R-7 in unconditioned space	<input type="checkbox"/> OK	<input type="checkbox"/> Requires Repairs	No foil or plastic flexible venting
Existing Carbon Monoxide Alarm	<input type="checkbox"/> OK	<input type="checkbox"/> Must Install	Must be at least one in home
No Fuel Leaks	<input type="checkbox"/> OK	<input type="checkbox"/> Requires Repairs	All leaks MUST be repaired
Passed CAZ Worst-Case Depressurization Testing	<input type="checkbox"/> OK	<input type="checkbox"/> Requires Repairs	Must not exceed BPI limits
Passed all Worst-Case Spillage, CO, and Draft Tests	<input type="checkbox"/> OK	<input type="checkbox"/> Requires Repairs	Must pass all BPI combustion testing

As per BPI- gas dryers venting MUST be metal and there must be at least one CO detector in the home or one must be installed as part of the Work Scope. If any of the above issues exist in the home, they must be addressed prior to installing air sealing and/ or insulation

Moisture Survey: This checklist is provided for evaluating the moisture load of a home:

The Moisture Survey checklist is provided as a reminder for the auditor to look for these when performing the audit; it is not required to fill this section in. Some items on the checklist add to moisture loads and some help to mitigate moisture. BPI requires moisture issues to be addressed prior to performing any shell work; for example- an indoor hot tub should be considered a moisture issue and should be addressed as part of work scope by installing mechanical ventilation and a central dehumidification system.

<input type="checkbox"/> PROPER SIZED GUTTERS ON HOUSE	<input type="checkbox"/> NO INDOOR POOL, HOT TUB, POND, ETC.	<input type="checkbox"/> FOUNDATION DRAINAGE SYSTEM
<input type="checkbox"/> GUTTERS ARE NOT CLOGGED	<input type="checkbox"/> NO UNVENTED COMBUSTION APPLIANCES	<input type="checkbox"/> VAPOR BARRIER ON EXPOSED DIRT
<input type="checkbox"/> GUTTER RUN-OFFS EXTEND AWAY	<input type="checkbox"/> CENTRAL DEHUMIDIFICATION SYSTEM	<input type="checkbox"/> SUMP PUMP OPERABLE

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<input type="checkbox"/> PROPER FOUNDATION GRADING	<input type="checkbox"/> WHOLE HOUSE VENTILATION PRESENT	<input type="checkbox"/> SUMP PUMP PIT HAS TIGHT COVER
<input type="checkbox"/> ADEQUATE ATTIC PASSIVE VENTS	<input type="checkbox"/> PROPER CONTROL OF HUMIDIFIER	<input type="checkbox"/> HVAC CONDENSATE DRAINS OUTSIDE
<input type="checkbox"/> ATTIC VENT HIGH & LOW, NOT BLOCKED	<input type="checkbox"/> HOMEOWNER PROPER USE OF HUMIDIFIER	<input type="checkbox"/> ADEQUATE CRAWL VENTILATION
<input type="checkbox"/> EXHAUST FANS TERMINATE OUTSIDE	<input type="checkbox"/> SOURCE VENTILATION BATHROOM	<input type="checkbox"/> BSMT/CRAWLMECHICAL VENTILATION
<input type="checkbox"/> NO ROOF LEAKS	<input type="checkbox"/> SOURCE VENTILATION KITCHEN	<input type="checkbox"/> DRYER VENT TERMINATES OUTSIDE

Building Model- Program Software Building Model Data Collection

Building Layout	Orientation: Front entrance of house faces:	<input type="checkbox"/> North <input type="checkbox"/> NE <input type="checkbox"/> East <input type="checkbox"/> SE <input type="checkbox"/> South <input type="checkbox"/> SW <input type="checkbox"/> West <input type="checkbox"/> NW <i>Standing outside with your back to front door, which way are you facing</i>	
	Attachment: There is another dwelling attached to the following building surfaces (e.g. Townhomes, Rowhomes, Duplex)	<input type="checkbox"/> N/A <input type="checkbox"/> Above <input type="checkbox"/> Below <input type="checkbox"/> Front <input type="checkbox"/> Left <input type="checkbox"/> Back <input type="checkbox"/> Right <i>Standing outside looking at the front door, on which side is an attachment</i>	
	Buffered Walls: The following walls are at least partially buffered by an unconditioned space (e.g., garage, sunroom)	<input type="checkbox"/> N/A <input type="checkbox"/> Front <input type="checkbox"/> Left <input type="checkbox"/> Back <input type="checkbox"/> Right <i>Standing outside looking at the front door, on which side is a buffered wall</i>	
	Walls: The building has <u>Above Grade</u> walls that are	<input type="checkbox"/> Wood Frame <input type="checkbox"/> Balloon <input type="checkbox"/> Platform <input type="checkbox"/> Masonry	
	Floors: Dwelling has floors that are over (check all that apply) (Uninsulated heating distribution in the basement = heated basement)	<input type="checkbox"/> Unheated Basement <input type="checkbox"/> Unheated Crawlspace <input type="checkbox"/> Slab <input type="checkbox"/> Heated Basement <input type="checkbox"/> heated Crawlspace <input type="checkbox"/> Overhang <input type="checkbox"/> Other unconditioned space (e.g. garage)	
	<i>Almost all basements are "heated", an unheated basement would be a basement that has no source of direct or indirect heating or the distribution system is sealed, insulated, and the ceiling of the basement is insulated.</i>		
# Conditioned Floors <input style="width: 50px; height: 20px;" type="text"/> <i>(Full Stories Above Grade)</i> <i>Note: Software- Only include the above grade sq ft and above grade volume on the Building Model Layout screen.</i>	Conditioned Area (sq. Ft.)- Above Grade: <input style="width: 80px;" type="text"/> sq ft <hr style="border-top: 1px dashed black;"/> Basement: <input style="width: 80px;" type="text"/> sq ft <small>(Do not include the Basement sq ft or Basement Volume in the Software)</small>	Conditioned Volume (cu. ft.)- Above Grade: <input style="width: 80px;" type="text"/> cu ft <hr style="border-top: 1px dashed black;"/> Basement: <input style="width: 80px;" type="text"/> cu ft Total Volume (Use for BAS): <input style="width: 80px;" type="text"/> cu ft	
<p><i># of Conditioned Floors: is the number of full stories above grade that are directly or indirectly heated. Enter only above grade stories in RHA</i></p> <p><i>Conditioned Area Above Grade: is the total square feet of floor area above grade that is directly or indirectly heated. Enter only above grade area in RHA</i></p> <p><i>Conditioned Volume Above Grade: is the total above grade volume of the home that directly or indirectly heated. Enter only above grade area in RHA</i></p> <p><i>Total Volume: is the total volume of the home above and below grade that directly or indirectly heated- DO NOT enter in RHA- this is used for the BAS calculation.</i></p>			
Infiltration Assessment: <i>(Estimated from Visual Inspection or Measured by Blower Door)</i>	<input type="checkbox"/> <u>Low infiltration</u> (some attic air sealing already completed) <input type="checkbox"/> <u>Medium infiltration</u> (typical NJ home- no attic air seal completed) <input type="checkbox"/> <u>High infiltration</u> (Balloon framed- major attic bypasses) <input type="checkbox"/> <u>Measured</u> <input style="width: 50px;" type="text"/> CFM50 <i>(from page #6)</i>		

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Shell Basics	Windows: <i>(Predominant window type)</i> <i>(Check only one Type & Frame)</i>	Glazing:	<input type="checkbox"/> Single pane <input type="checkbox"/> Single w/ storm <input type="checkbox"/> Double pane <input type="checkbox"/> Double w/ low-e			
		Frame:	<input type="checkbox"/> Wood <input type="checkbox"/> Vinyl <input type="checkbox"/> Metal <input type="checkbox"/>			
	<i>Select the predominant window type and frame material. This information is used for the RHA building model. The default window area in RHA is 18% of walls, this is good enough for building model, but if proposing to change HVAC you will need to submit a Manual J load calculation, for this you MUST measure windows.</i>					
	Attic/ Roof: <i>(Based on info recorded on page #7)</i>	Insulation:	<input type="checkbox"/> N/A <input type="checkbox"/> None <input type="checkbox"/> < R19 <input type="checkbox"/> R19 – R38 <input type="checkbox"/> R38+ <input type="checkbox"/> R-_____			
		Condition:	<input type="checkbox"/> Good, no noticeable voids <input type="checkbox"/> Fair, small voids <input type="checkbox"/> Poor, large voids			
		Ventilation:	<input type="checkbox"/> None <input type="checkbox"/> Low <input type="checkbox"/> Code (default) <input type="checkbox"/> High <input type="checkbox"/> Don't know			
<i>The information entered here is for the RHA Building Modeling screens, the data should be based on info recorded on the last page of this Audit form. Use the following as a guideline:</i> <i>≤5-inches of insulation use <R19 >5-inches of insulation use R19 – R38 >12-inches use R38+</i>						
Shell Details	Thermal Boundary Construction/ Insulation:		<i>(Based on info recorded on page #7)</i>			
	Exposed wood frame walls (Above Grade)		<input type="checkbox"/> N/A	<input type="checkbox"/> None	<input type="checkbox"/> <R11	<input type="checkbox"/> R11+ <input type="checkbox"/> R-_____
	Exposed masonry walls (Above Grade)		<input type="checkbox"/> N/A	<input type="checkbox"/> None	<input type="checkbox"/> <R11	<input type="checkbox"/> R11+ <input type="checkbox"/> R-_____
	Buffered walls (Between House and Garage)		<input type="checkbox"/> N/A	<input type="checkbox"/> None	<input type="checkbox"/> <R11	<input type="checkbox"/> R11+ <input type="checkbox"/> R-_____
	Exposed floors (overhangs)		<input type="checkbox"/> N/A	<input type="checkbox"/> None	<input type="checkbox"/> <R11	<input type="checkbox"/> R11+ <input type="checkbox"/> R-_____
	Buffered floors (Room over Garage)		<input type="checkbox"/> N/A	<input type="checkbox"/> None	<input type="checkbox"/> <R11	<input type="checkbox"/> R11+ <input type="checkbox"/> R-_____
<i>The information entered here is for the RHA Building Modeling screens, the data should be based on info recorded on the last page of this Audit form. Use the following as a guideline:</i> <i>≤2-inches of insulation use <R11 >2-inches of insulation use R11+</i>						
	Foundation Construction/ Insulation:		<i>(Based on info recorded on page #7)</i>			
	Basement masonry walls		<input type="checkbox"/> N/A	<input type="checkbox"/> None	<input type="checkbox"/> <R11	<input type="checkbox"/> R11+ <input type="checkbox"/> R-_____
	Crawlspace masonry walls		<input type="checkbox"/> N/A	<input type="checkbox"/> None	<input type="checkbox"/> <R11	<input type="checkbox"/> R11+ <input type="checkbox"/> R-_____
	Slab		<input type="checkbox"/> N/A	<input type="checkbox"/> None	<input type="checkbox"/> <R11	<input type="checkbox"/> R11+ <input type="checkbox"/> R-_____
<i>The information entered here is for the RHA Building Modeling screens, the data should be based on info recorded on the last page of this Audit form. Use the following as a guideline:</i> <i>≤2-inches of insulation use <R11 >2-inches of insulation use R11+</i>						
	Demographics: (# Occupants)		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> _____			

Mechanical Systems:

Outdoor Temp: _____ °F	Indoor Ambient CO: _____ ppm						
<u>Minimum Draft at Outdoor Temp:</u>							
20°/-2.3pa	30°/-2.0pa	40°/-1.7pa	50°/-1.5pa	60°/-1.3pa	70°/-1.0pa	80°/-0.7pa	90°/-0.5pa
<i>From the BPI standards: Compare the measured Worst Case Draft pressure to these minimum drafts</i>							
<u>CO Limits:</u>		0 to 25ppm = OK	26 to 100ppm = Recommend Service	>100ppm= Required Service			

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Fuel Leaks? No Yes: _____

As per BPI-any fuel leaks must be repaired prior to any installations

Combustion Appliance Testing: (Other appliances: gas logs, space heater, ovens, etc.)

Combustion Appliance (Write-in)		CO ppm Un-Diluted	Ambient CO ppm	Vented to Outside
		ppm <input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair	ppm	<input type="checkbox"/> No <input type="checkbox"/> Yes
		ppm <input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair	ppm	<input type="checkbox"/> No <input type="checkbox"/> Yes
Oven	<input type="checkbox"/> Electric <input type="checkbox"/> Gas	ppm <input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair	ppm	<input type="checkbox"/> No <input type="checkbox"/> Yes

Use this section to write in the testing of appliances that are not listed, such as gas fireplace, etc. Note: BPI does not allow any air sealing or insulation to be installed in homes with unvented gas appliances (excluding ovens).

CAZ Depressurization Zone #1 Limit: Location: _____ (Circle the limit below)

(Natural draft Individual DHW = -2) (Natural draft heater common with natural draft DHW = -3) (Induced draft heater common with natural DHW = -5)
 (Natural draft Individual heater = -5) (Natural draft heater w/ vent damper common with natural draft DHW = -5) (Induced draft individual heater = -15)
 (Powered vented DHW = -15) (Oil w/ barometric damper = -5) (Oil w/ high-static burner = -50)

Note: If you propose to ORPHAN the DHW, the limit at time of Test-out will be -2.0

The CAZ Depressurization Limits are from the BPI standards, compare the Net Pressure Change to these limits

Worst Case: Bath exhaust Fans Kitchen Exhaust Clothes Dryer Attic Powered Ventilators Central Vacuum
 Air Handler/s Bed Doors (+ Closed/ - Open) Basement Door Other Interior Doors

Base Pressure Pascals (Fans off) CAZ WRT Outside	Worst Case Pres. Pa (Fans on) CAZ WRT Outside	Net Pressure Change Pascals (Worst-Case Pressure) (Base to Worst Case) (CAZ Depressurization)	
_____ Pa.	_____ Pa	_____ Pa.	<input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair
A) House closed up for winter conditions, usually a negative number	B) Turn on all exhaust applicable as listed above, check pressure across doors	C) The Net Pressure Change = the difference between the Base and Worst Case Net Pressure = B-A	Compare to CAZ Depressurization Limits above

Water Heater (DHW):

Default Values: R-value = 5 Energy Factor: Gas = 0.54 Oil = 0.51 Elec = 0.88

Location	≅ Age	Condition	R-value	Gallons	Energy Factor	DHW- Hot Water
<i>Purely descriptive-has no impact of calculations</i>		<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor	<i>Use the default value of R5 if not labeled</i>		<i>Use the default values above for standard efficiency systems.</i>	
Type	<input type="checkbox"/> Tank- standard <input type="checkbox"/> Heat Pump	Fuel	Venting	Common vented w/ heat?		
	<input type="checkbox"/> Tank- High Effic. <input type="checkbox"/> On demand			<input type="checkbox"/> No <input type="checkbox"/> Yes		
	<input type="checkbox"/> Tankless <input type="checkbox"/> Indirect			Will Be Orphaned?		
	<input type="checkbox"/> Tankless back-up <input type="checkbox"/>	<input type="checkbox"/> Nat Gas <input type="checkbox"/> Electric <input type="checkbox"/> Oil <input type="checkbox"/> Propane	<input type="checkbox"/> Atmospheric <input type="checkbox"/> Power vented at unit <input type="checkbox"/> Power vented at ext. <input type="checkbox"/> Sealed combustion	<input type="checkbox"/> No <input type="checkbox"/> Yes (CAZ limit = -2.0)		

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Tank-standard= atmospheric draft or electric >5 years old.

Tank-high effic. = gas power vented, sealed combustion, or elec < 5 years old

Tankless and Tankless back-up= a coil for DHW located within a boiler

Heatpump= a standalone heatpump tank- not desuperheaters

On-Demand= a instantaneous tankless system

Indirect = a storage tank with a coil inside as a zone off the boiler

Common vented w/heat?= Is the existing DHW common vented into same chimney

Will be Orphaned?= Auditor should predict ahead as to what conditions will exist at time of test-out to avoid issues

<input type="checkbox"/> N/A- PVC Vent	Spillage (<1 minute)	CO (5 minutes) Undiluted	Draft (5 minutes) In Vent
Worst Case (Fans On)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair	_____ ppm <input type="checkbox"/> Pass <input type="checkbox"/> Fail req repair	_____ pa <input type="checkbox"/> Pass <input type="checkbox"/> Fail req repair
Natural (if fails worst-case)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair	_____ ppm <input type="checkbox"/> Pass <input type="checkbox"/> Fail req repair	_____ pa <input type="checkbox"/> Pass <input type="checkbox"/> Fail req repair
<i>BPI Requires repeat any test that failed in Worst-Case (WC) in Natural. IF fails under WC and passes natural- the WC pressure is case of failure, if fails Natural- then vent connector/chimney is cause</i>	<i>Any flue gas spillage must stop before 1-minute of run time</i>	<i>Fill in the ppm measured, measurement should be taken at steady state, typically after 5-minutes of run time</i>	<i>Fill in measured draft pressure in Pascals. Compare result to "Minimum draft at Outdoor Temp" listed above</i>

Note: You must record the CO ppm and draft pa pressure.

If any of the test results above do not PASS BPI standards, repairs must be included in the Work Scope or the homeowner must have repairs completed prior to any installations of measures. Confirm any repairs by homeowner have actually resolved issue before proceeding with work. Passing under Natural conditions does not negate a Failed Worst-Case test, any fail must be appropriately addressed.

Heating System #1:

Location	% Load	% Space	Btu (output)	Make/ Brand	Model #	≅ Age/ Year	Heating / Cooling
<i>Purely descriptive-does not affect calculations</i>	<i>If two systems – 50%, if three 33%, etc.</i>		<i>Use input if output not listed</i>			<i>Ask the homeowner or estimate based on condition.</i>	
<input type="checkbox"/> Furnace <input type="checkbox"/> Wall <input type="checkbox"/> Boiler <input type="checkbox"/> HTP <input type="checkbox"/> Elect Resist <input type="checkbox"/>	Fossil Fuel	<input type="checkbox"/> Nat Gas <input type="checkbox"/> Propane <input type="checkbox"/> Oil	Details	<input type="checkbox"/> Pilot (~71%) <input type="checkbox"/> Electronic Ignition (74%) <input type="checkbox"/> Condensing (90%) <input type="checkbox"/> Induced Draft (80%) (use- Power Combustion in RHA)	Venting	<input type="checkbox"/> Atmospheric <input type="checkbox"/> Sealed combustion <input type="checkbox"/> Induced Draft- (use Power vented at unit)	
		<input type="checkbox"/> <1974 Low speed (1725rpm) <input type="checkbox"/> >1974 High speed (3450rpm)					
<i>Use as guidelines for (%) AFUE: <1988 = ~71%, 1988 – 1991= ~74%, 1992 to present non-PVC vented = 80%, PVC vent= 90%</i> <i>For Oil systems: <1974 = Low speed burner, >1974 = High speed</i>							

Combustion Testing: Turn Heater On: (Turn up t-stat +10 degrees)

<input type="checkbox"/> N/A- Power/ Sealed Vent	Spillage (<1 minute)	CO ppm (5 minutes) Undiluted	Draft pa (5 minutes) In Vent
Worst Case (Fans On)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair	_____ ppm <input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair	_____ pa <input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair
Natural (if fails worst-case)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair	_____ ppm <input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair	_____ pa <input type="checkbox"/> Pass <input type="checkbox"/> Fail requires repair

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Heating Distribution System:

Columns for supply/ return MUST total 100%

Type	Hydronic OR- <input type="checkbox"/> Baseboard <input type="checkbox"/> Radiator <input type="checkbox"/> Steam __ pipe <input type="checkbox"/> Radiant	Air / Ducts - <input type="checkbox"/> Regular Velocity <input type="checkbox"/> High velocity (3" ducts) <input type="checkbox"/> ECM Motor <input type="checkbox"/> Gravity	% of Total DUCT System is Located in Following areas		% Supply	% Return	R-value
			DUCTS OUTSIDE	Attic <input type="checkbox"/> Poorly vented <input type="checkbox"/> Well vented			R-
				Vented Crawlspace <input type="checkbox"/> Crawlspace Ceiling Insulated			R-
				Enclosed crawlspace <input type="checkbox"/> Crawlspace Ceiling Insulated <input type="checkbox"/> Crawlspace Walls Insulated			R-
				Garage			R-
			DUCTS INSIDE	Conditioned Space- Basement			N/A
For RHA– The Primary unconditioned duct location = the Ducts Outside line with the largest % in the supply and return columns.							
Duct Leak to Outside		<input type="checkbox"/> Software Defaults (25% of system airflow)			<input type="checkbox"/> Duct Blaster Result (Attach Testing results)		

Heating/ Cooling- Ducts

Hydronic Distribution System: only need to indicate type,

Water based systems: indicate “baseboard” or “radiator” or “radiant”,

Steam based systems: indicate whether “1 or 2 pipe”. Look at radiators, do they have a supply and return pipe? If Yes this is 2-pipe, if no, this is 1-pipe. Two pipe systems should be upgraded to water system for increased distribution system efficiency.

Air/ Ducts: Indicate type of system. Also need to indicate Locations; in the Supply and Return columns enter in the approx % of the total system that is located in the listed areas. For RHA, select the line from the “Ducts Outside” column that has the highest percentage for each column and enter as the “Primary Unconditioned Duct Location” in RHA. If 100% of ducts are in “Ducts Inside”, enter as “No ducts in unconditioned spaces “in RHA.

Cooling System #1:

Type:	<input type="checkbox"/> Central A/C <input type="checkbox"/> Heat Pump <input type="checkbox"/> Mini-Split ductless <input type="checkbox"/> None					
Location of Indoor coil	% Load	% Space	Capacity	Make/ Brand	Outdoor Model #	≅ Age/ Year
Purely descriptive-has no impact of calculations	If two systems – 50%, if three 33%, etc		See below			Ask the homeowner or estimate based on condition

Ht / Cool

The energy use associated with Window unit use cannot be easily modeled and should not be entered into RHA.

Capacity is located in the Model number of the outdoor section, within the model number, typically near the middle of the number will be 18, 24, 30, 36, 42, 48 or 60. This is the nominal capacity in 1,000 btuh

Cooling Duct System:

Shared with Heat System - No Yes-Skip this section

Columns for supply/ return MUST total 100%

Type	Air / Ducts - <input type="checkbox"/> Regular Velocity <input type="checkbox"/> High velocity (3" ducts) <input type="checkbox"/> ECM Motor <input type="checkbox"/> Gravity	% of Total DUCT System is Located in Following areas		% Supply	% Return	R-value	
			DUCTS OUTSIDE	Attic <input type="checkbox"/> Poorly vented <input type="checkbox"/> Well vented			R-
				Vented Crawlspace <input type="checkbox"/> Crawlspace Ceiling Insulated			R-
				Enclosed crawlspace <input type="checkbox"/> Crawlspace Ceiling Insulated <input type="checkbox"/> Crawlspace Walls Insulated			R-
				Garage			R-
			DUCTS INSIDE	Conditioned Space- Basement			N/A
For RHA– The Primary unconditioned duct location = the Ducts Outside line with the largest % in the supply and return columns.							
Duct Leak to Outside		<input type="checkbox"/> Software Defaults (25% of system airflow)			<input type="checkbox"/> Duct Blaster Result (Attach Testing results)		

Heating/Cooling- Ducts

If the cooling distribution system is shared with the heating system, you do not need to fill this in, otherwise fill in the same manner as the heating system

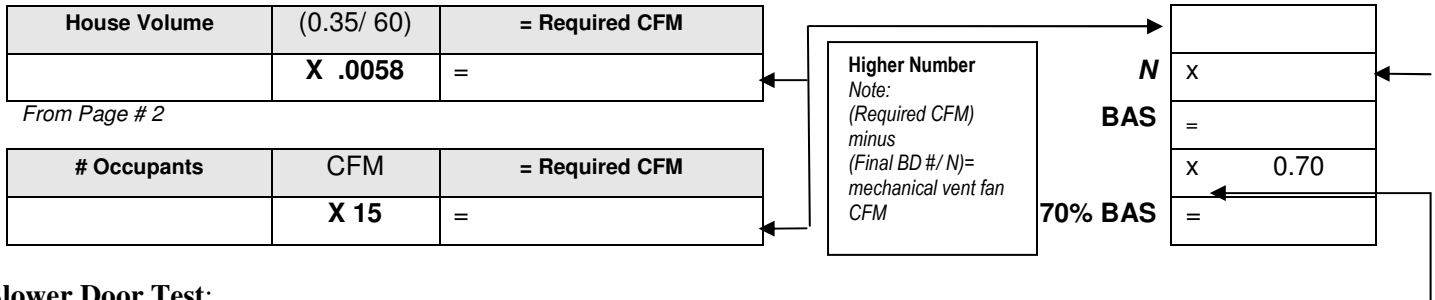
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Air Leakage- House Preparation for Blower Door Testing: (Confirm that the following items have been addressed)
 (Note: This list may not be all-inclusive, check all areas of the home prior to blower door testing)

<input type="checkbox"/> FIREPLACE/WOODSTOVE ASH COVERED	<input type="checkbox"/> NO LOOSE DRYWALL/ PLASTER	<input type="checkbox"/> NO VERMICULITE INSULATION
<input type="checkbox"/> WATER HEATER TURNED TO PILOT	<input type="checkbox"/> SUSPENDED CEILING TILE DISPLACED	<input type="checkbox"/> NO LOOSE ASBESTOS LIKE MATERIALS
<input type="checkbox"/> T-STAT SET TO "OFF"/FAN TO "AUTO"	<input type="checkbox"/> INTERIOR DOORS OPEN	<input type="checkbox"/> PETS SECURED
<input type="checkbox"/> EXHAUST FANS TURNED OFF	<input type="checkbox"/> CLOTHES DRYER TURNED OFF	<input type="checkbox"/> NO LOOSE SOOT PRESENT IN FLUES

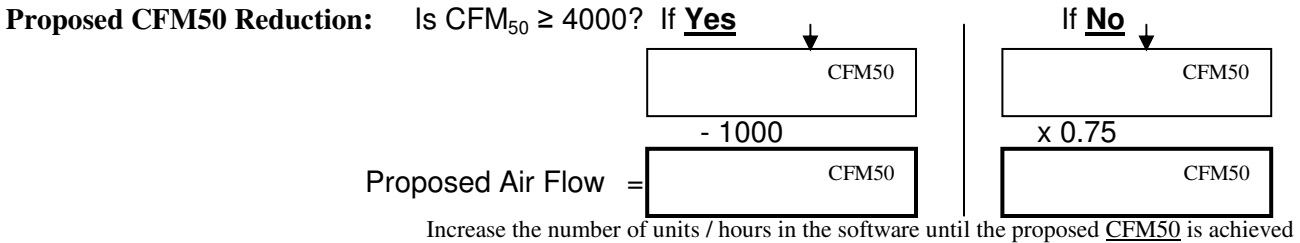
The above checklist is a reminder to check these areas before setting up the blower door. If the home has vermiculite insulation, you may not perform any air testing.

Full Stories Above Grade = N Factor: 1= 18.5 1.5= 16.5 2= 15 2.5= 14 3= 13.3



Blower Door Test:

Type of Testing	House Pressure	Pre- CFM ₅₀
<input type="checkbox"/> Depressurization <input type="checkbox"/> Pressurization	<input type="checkbox"/> 50 Pa <input type="checkbox"/> _____	



Note: Maximum Proposed reduction for credit toward TES is 1000 CFM50. If the proposed Air Flow < Bas, you must recommend mechanical ventilation, if < 70% BAS you must propose and install mechanical ventilation as part of or before proceeding with any additional measures.

This is the BPI standard for minimum air flow, if the Proposed Air Flow is below BAS you must "Recommend installation of mechanical ventilation", if below the 70% BAS you must include the installation of mechanical ventilation in the Work Scope

In RHA, increase Air Sealing Units until Proposed under Air Flows is ≈ to above Proposed Air Flow result

Notes:

Home Performance with ENERGY STAR

Insulation/ Air Sealing:

(Must record details for minimum 1-Attic/ Ceiling, 1-Above Grade Wall, and 1-Foundation for Building Model)

Insulation Types:			Quality	Voids In Software
N = None	ICY = Icynene	CE = Cellulose	<u>Good</u> = No Gaps or Compression	None
FG = Fiberglass Batt	RF = Rigid Foam Board	P = Spray polyurethane	<u>Fair</u> = > 2 1/2% to 5 % of area has no insulation	~0.25"
BFG = Blown FG	CR = Cross Batt	R= Rock/ Mineral wool	<u>Poor</u> = not enclosed in walls	~0.50"

Attic Venting Rate:

Code = 1 sq ft net free area of vent for each 300 sq ft of attic floor- (Gross vent area / 2 ≈ net free area)

Attic Floor sq ft _____ / 300 = _____ x 144 = _____ (A) Minimum REQUIRED square inches net free vent area
 Existing square feet of gross vent area = _____ x 72 = _____ (B) Estimated square inches net free vent area
 (A) _____ - (B) _____ = required net free vent area square inches

Attics/ Ceilings: Flats/ Slopes/ Kneewall

Location	Framing	Area Sq. Ft.	Ins. Type	Thickness	Quality	R- Value	Ins.- Attic / Roof
<i>Purely descriptive-has no impact of calculations</i>	2 x @ O.C. <i>Typical framing dimensions, most framing is 2-inches thick, by X-inches wide and are typically spaced at 16 or 24</i>	<i>The area in square feet</i>	<i>See table above</i>	<i>Actual measure d typical minimum thickness of insulation</i>	G F <i>See table above</i>	R- <i>Rated R-value of the material installed</i>	

Insulated kneewalls are considered to be "poor" quality if the insulation is not enclosed on all six sides. BPI requires any insulation that is installed in walls to be enclosed on all six sides

✓ = NEEDS WORK

<input type="checkbox"/> SEAL TOPPLATES TO DRYWALL	<input type="checkbox"/> TIN & FIRE CAULK AT FLUE/ CHIMNEY CHASE
<input type="checkbox"/> SEAL TOPPLATE PENETRATIONS	<input type="checkbox"/> INSULATE AND SEAL ACCESS <input type="checkbox"/> PANEL <input type="checkbox"/> STAIR
<input type="checkbox"/> DRAFTBLOCK AT CHASES/ SOFFITS/ DROPS	<input type="checkbox"/> FIRE BOX RECESSED LIGHTS (DRYWALL, METAL)
<input type="checkbox"/> DUCT EXHAUST FANS TO OUTSIDE	<input type="checkbox"/> FIRE BLOCK GAP AT FIRE WALLS (REQUIRES CODE APPROVAL)

The above check boxes can be used to define a Work Scope and a material list.

Firebox recessed lights= Install an airtight box over the light fixture constructed of non-combustible materials (no foam). Fire rated walls between attached units should be sealed with fireproof materials (No foam).

Above Grade Walls: Siding Type:

Location	Framing	NET Area Sq. Ft.	Ins. Type	Thickness	Quality	R- Value	Insulation
Exterior	2 x @ O.C.			In.	F	R-	

Framed Floors:

Location	Framing	Area Sq. Ft.	Ins. Type	Thickness	R- Value	Insulation
Over Garage (Buffered)	2 x @ O.C.			In.	R-	Foundation /
Over Crawlspace (Buffered)	2 x @ O.C.			In.	R-	
Band Joists (Buffered)	2 x @ O.C.			In.	R	

"Buffered?" is the wall a buffered wall? Buffered walls are walls between heated spaces and unheated unvented enclosed spaces (such as garages and some sunrooms).

Foundation Walls & Slabs:

Location/ Type	Length- Linear Feet	Area- Square Feet	Ins. Type	Thickness	R- Value	Insulation
Basement Walls (Buffered)				In.	R-	Ins- Foundation
Crawlspace Walls (Buffered)				In.	R-	

Basements are considered to be conditioned spaces and are typically inside the pressure boundary of the home, therefore homes with walk-out steps leading to bilco doors should have an exterior grade door framed out and installed at the basement wall. All dirt floors in crawl-spaces should have 6-mil plastic installed as a vapor barrier