



# 2011 Lighting Controls Application

Customer Information					
Company		Electric Utility Serving Applicant		Electric Account No.	
Facility Address		City		State	Zip
Type of Project <input type="checkbox"/> New Construction <input type="checkbox"/> Renovation <input type="checkbox"/> Equipment Replacement				Size of Building	
Company Mailing Address		City		State	Zip
Contact Person (Name/Title)		Telephone No. (   )		Fax No. (   )	
Incorporated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Exempt		Federal Tax ID# or SSN		E-mail Address	
Incentive Payment to <input type="checkbox"/> Customer <input type="checkbox"/> Contractor <input type="checkbox"/> Other		Please assign payment to contractor/vendor/other indicated below Customer Signature			

Payee Information (must submit W-9 form with application)					E-mail Address
Company		Contact Name		Incorporated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Federal Tax ID#
Street Address		City	State	Zip	Telephone No. (   )
					Fax No. (   )

Contractor/Vendor Information (if different from Payee)					E-mail Address
Company		Contact Name		Incorporated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Federal Tax ID#
Street Address		City	State	Zip	Telephone No. (   )
					Fax No. (   )

Building Type (circle one)
Education-Primary School; Education-Community College; Education-University; Grocery; Medical-Hospital; Medical-Clinic; Lodging Hotel(Guest Rooms); Lodging Motel; Manufacturing-Light Industrial; Office-Large; Office-Small; Restaurant-Sit Down; Restaurant-Fast Food; Retail-3 Story Large; Retail- Single Story Large; Retail-Small; Storage Conditioned; Storage Unconditioned; Warehouse; Other

Lighting Control Incentive
<p><b>\$ _____ Total Incentive (per attached worksheet calculations)</b></p> <p><b>Note: Lighting Controls Incentive Worksheet must accompany this application.</b></p>



**Specific Program Requirements\*** (these requirements are in addition to the Program Terms and Conditions.)

1. Please refer to the program guide for additional applicable technical requirements, including special requirements for lighting controls.
2. Include the manufacturer's specification sheet with the application package and mail or fax directly to the Commercial/Industrial Program Manager.
3. All lighting controls must be listed by UL or other OSHA approved Nationally Recognized Testing Laboratory (NRTL) in accordance with applicable US standards.
4. If more than one eligible lighting control device is associated with the same eligible fixture, the incentive paid will be for the lighting control device that yields the largest incentive only.
5. Occupancy Sensor Controls (existing facilities only):
  - There is no incentive available for occupancy sensors installed in a space where they are prohibited by state or local building or safety code. Additionally, no incentive is eligible for occupancy sensors in the following specific spaces in all cases: stairways, restrooms (remote mounted only allowed), elevators, corridors/hallways, lobbies, and closets/storage areas.
  - Incentives will only be paid for eligible occupancy sensors (OSW & OSR) controlling at least 2 eligible lighting fixtures and, for OSR installations, a minimum total connected load of 180 watts.
  - Incentives will only be paid for eligible OSRH occupancy sensors controlling eligible fixtures when the controlled wattage is greater than 180 watts.
  - Occupancy sensors with manual override to the "ON" position are ineligible for incentive.
6. High-Low Controls (OHLF and OHLH):
  - Incentives will not be paid for high-low controls on eligible fluorescent fixtures where daylight dimming controls can be effectively employed.
  - Incentives will not be paid for spaces where the bottom of the fixture does not comply with the appropriate Prescriptive Lighting 2008 incentives, nor in spaces smaller than 250 square feet.
  - Incentives available only when "low level" is no more than 60% of "high level."
  - Incentives are not available for the following spaces: stairways, elevators, corridors/hallways, or lobbies.
  - OHLF will control fixtures that have a ballast factor less than 1.0 for T-5s, induction lighting and 1.14 for T-8s.
  - OHLH will control fixtures that have a ballast factor greater than or equal to 1.0 for T-5s, induction lighting and 1.14 for T-8s.
7. Daylight Dimming Controls for eligible fixtures:
  - Incentives will only be paid for eligible daylight dimming controls operating at least 4 eligible ballasts with a minimum total connected load of 240 watts.
  - Dimming shall be continuous or stepped at 4 or more levels.
  - Incentives will be paid only for eligible daylight dimming control systems designed in accordance with IESNA practice as delineated in "RP-5-99, IESNA Recommended Practice of Daylighting."
  - DLD will control fixtures that have a ballast factor less than 1.0 for T-5s and 1.14 for T-8s.
  - DDH will control fixtures that have a ballast factor greater than or equal to 1.0 for T-5s and 1.14 for T-8s.

**Application Checklist** (before submitting your application, please make sure you have signed in the space below and completed the following items.)

- |                                                                                                   |                                                                                          |
|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Payee Information is filled out and a W-9 form of the payee is included  | <input type="checkbox"/> A copy (all pages) of a recent month's utility bill is included |
| <input type="checkbox"/> Manufacturer's specification sheets for proposed technology are included | <input type="checkbox"/> Check this box if you are applying for an ARRA Block Grant.     |

**ACKNOWLEDGEMENT**

\_\_\_\_\_  
CUSTOMER'S SIGNATURE

By signing, I certify that I have read, understand and agree to the Specific Program Requirements/Terms and Conditions listed on this application form, I will also submit for approval a properly completed application package, which includes this signed application, worksheet (if applicable), manufacturer's specification sheets and complete utility bill (name and address on utility bill must match name and address on application).

**Lighting Control Prescriptive Incentives\***

Control Device Type	Incentive per Unit
OSW – Occupancy Sensor Wall Mounted (Existing facilities only)	\$20 per control
OSR – Occupancy Sensor Remote Mounted (Existing facilities only)	\$35 per control
DLD – Fluorescent Daylight Dimming	\$25 per fixture controlled
DLD – Fluorescent Daylight Dimming (Office Applications)	\$50 per fixture controlled
OHLF – Occupancy Controlled High-Low with Step Ballast	\$25 per fixture controlled
OSRH – Occupancy Sensor Remote Mounted	\$35 per control
OHLH – Occupancy Controlled High-Low with Step Ballast	\$75 per fixture controlled
DDH – Daylight Dimming	\$75 per fixture controlled

**Mail or fax your application package DIRECTLY to the Commercial/Industrial Program Manager.**

New Jersey's Clean Energy Program  
 c/o TRC Energy Services  
 900 Route 9 North, Suite 404 • Woodbridge, NJ 07095  
 Phone: 866-657-6278 • Fax: 732-855-0422

**Visit our website: NJCleanEnergy.com**



## Program Terms and Conditions

### Definitions:

**Design Incentives** – Incentives that may be offered to design professionals by the Program.

**Design Services** – Services that may be offered to design professionals under the Program.

**Energy-Efficient Measures** – Any device eligible to receive a Program Incentive payment through the NJ Clean Energy Commercial and Industrial Program (New Jersey SmartStart Buildings).

**New Jersey Utilities** – The regulated electric and/or gas utilities in the State of New Jersey. They are: Atlantic City Electric, Jersey Central Power & Light, Rockland Electric Company, New Jersey Natural Gas, Elizabethtown Gas, PSE&G, and South Jersey Gas.

**Administrator** – New Jersey Board of Public Utilities, Office of Clean Energy

**Participating Customers** – Those non-residential electric and/or gas service customers of the New Jersey Utilities who participate in this Program.

**Product Installation or Equipment Installation** – Installation of the Energy-Efficient Measures.

**Program** – The Commercial and Industrial Energy-Efficient Construction Program (New Jersey SmartStart Buildings) offered herein by the New Jersey Board of Public Utilities, Office of Clean Energy pursuant to state regulatory approval under the New Jersey Electric Discount and Energy Competition Act, NJSA 48:3-49, et seq.

**Program Incentives** – Refers to the amount or level of incentive that the Program provides to Participating Customers pursuant to the Program offered herein (see description under “Incentive Amount” heading).

**Program Offer** – Program Incentives are available to non-residential retail electric and/or gas service customers of the New Jersey Utilities identified above. Program Incentives for new construction are available only for projects in areas designated for growth in the State Plan. Public school (K-12) new construction projects are exempted from this restriction and are eligible for new Program incentives throughout the State. Customers, or their trade allies, can determine if a location is in a designated growth area by referring to the Smart Growth Locator available from the HMFA website or contact the Program Manager if you are uncertain about project eligibility.

**Program Manager** – TRC Energy Services.

**Application and Eligibility Process** – The Program pays incentives after the installation of qualified energy-efficient measures that were pre-approved (for exceptions to this condition, please refer to “Exceptions for Approval”). In order to be eligible for Program Incentives, a Customer, or an agent (contractor/vendor) authorized by a Customer, must submit a properly completed application package. The package must include an application signed by the customer; a complete (current) utility bill; and technology worksheet and manufacturer’s cut sheets (where appropriate). This information must be submitted to the Program Manager before equipment is installed. Applications for measures that are self installed by customers must be submitted by the customer and not the sales vendor of the measure, however, the customer may elect to assign payment of the incentive to the sales vendor. This application package must be received by the Program Manager on or before December 31, 2011 in order to be eligible for 2011 incentives. The Program Manager will review the application package to determine if the project is eligible for a Program Incentive. If eligible, the Customer will receive an approval letter with the estimated authorized incentive amount and the date by which the equipment must be installed in order for the approval to remain in effect. Upon receipt of an approval letter, the Customer may then proceed to install the equipment listed on the approved application. Equipment installed prior to the date of the Program Manager’s approval letter is not eligible for an incentive. The Program Manager reserves the right to conduct a pre-inspection of the facility prior to the installation of equipment. This will be done prior to the issuance of the approval letter. All equipment must be purchased within 12 months of date of application. **Any Customer and/or agent who purchases equipment prior to the receipt of an incentive approval letter does so at his/her own risk.**

**Exceptions for Approval** – The Application and Eligibility Process pertains to all projects except for those involving either Unitary HVAC or Motors having an incentive amount less than \$5,000. These measures, at this incentive level, may be installed without prior approval. In addition, but at the sole discretion of the Program Manager, emergency replacement of equipment may not require a prior approval determination and letter. **In such cases, please notify the Program Manager of such emergencies as early as possible, that an application will soon be sent in that was not pre-approved.**

**Post-Installation Approval** – After installation is completed, the Customer, or an agent authorized by the Customer, must finalize and submit an invoice for the purchase of the equipment (material cost must be broken out from labor costs), and any other required documentation as specified on the equipment application or in the Program Manager’s initial approval letter.

Please refer to the program guide on the NJCleanEnergy.com/ssb website for the complete Application and Eligibility Process.

The Program Manager reserves the right to verify sales transactions and to have reasonable access to Participating Customer's facility to inspect both pre-existing product or equipment (if applicable) and the Energy-Efficient Measures installed under this Program, either prior to issuing incentives or at a later time.

Energy-Efficient Measures must be installed in buildings located within a New Jersey Utilities' service territory and designated on the Participating Customer's incentive application. Program Incentives are available for qualified Energy-Efficient Measures as listed and described in the Program materials and incentive applications. The Participating Customer must ultimately own the equipment, either through an up-front purchase or at the end of a short-term lease. Design Incentives are available to design professionals as described in the Program materials and applications. A different and separate agreement must be executed by participating design professionals to be eligible for this type of incentive. The design professional does not need to be based in New Jersey.

*Equipment procured by Participating Customers through another program offered by New Jersey's Clean Energy Program or the New Jersey Utilities, as applicable, is not eligible for incentives through this program. Customers who have not contributed to the Societal Benefits Charge of the applicable New Jersey Utility are not eligible for incentives offered through this program.*

**Incentive Amount** – Program Incentives will equal either: a) the approved Program Incentive amount, or b) the actual equipment cost of the Energy-Efficient Measure, whichever is less, as determined by the Program Manager. Products offered at no direct cost to the customer are ineligible. Incomplete application submissions, applications requiring inspections and unanticipated high volume of activities may cause processing delays. Program Incentives are limited to \$500,000 per utility account in a calendar year. Contact the Program Manager regarding any questions.

**Tax Liability** – The Program Manager will not be responsible for any tax liability that may be imposed on any Participating Customer as a result of the payment of Program Incentives. All Participating Customers must supply their federal tax identification number or social security number to the Program Manager on the application form in order to receive a Program Incentive. In addition, Participating Customers must also provide a Tax Clearance Form (entitled "Business Assistance or Incentive Clearance Certificate") that is dated within 90 days of equipment installation.

**Endorsement** – The Program Manager and Administrator do not endorse, support or recommend any particular manufacturer, product or system design in promoting this Program.

**Warranties** – THE PROGRAM MANAGER AND ADMINISTRATOR DO NOT WARRANT THE PERFORMANCE OF INSTALLED EQUIPMENT, AND/OR SERVICES RENDERED AS PART OF THIS PROGRAM, EITHER EXPRESSLY OR IMPLICITLY. NO WARRANTIES OR REPRESENTATIONS OF ANY KIND, WHETHER STATUTORY, EXPRESSED, OR IMPLIED, INCLUDING, WITHOUT LIMITATIONS, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING EQUIPMENT OR SERVICES PROVIDED BY A MANUFACTURER OR VENDOR. CONTACT YOUR VENDOR/SERVICES PROVIDER FOR DETAILS REGARDING PERFORMANCE AND WARRANTIES.

**Limitation of Liability** – By virtue of participating in this Program, Participating Customers agree to waive any and all claims or damages against the Program Manager or the Administrator, except the receipt of the Program Incentive. Participating Customers agree that the Program Manager's and Administrator's liability, in connection with this Program, is limited to paying the Program Incentive specified. Under no circumstances shall the Program Manager, its representatives, or subcontractors, or the Administrator, be liable for any lost profits, special, punitive, consequential or incidental damages or for any other damages or claims connected with or resulting from participation in this Program. Further, any liability attributed to the Program Manager under this Program shall be individual, and not joint and/or several.

**Assignment** – The Participating Customer may assign Program Incentive payments to a specified vendor.

**Participating Customer's Certification** – Participating Customer certifies that he/she purchased and installed the equipment listed in their application at their defined New Jersey location. Participating Customer agrees that all information is true and that he/she has conformed to all of the Program and equipment requirements listed in the application.

**Termination** – The New Jersey Board of Public Utilities reserves the right to extend, modify (this includes modification of Program Incentive levels) or terminate this Program without prior or further notice.

**Acknowledgement** – I have read, understood and am in compliance with all rules and regulations concerning this incentive program. I certify that all information provided is correct to the best of my knowledge, and I give the Program Manager permission to share my records with the New Jersey Board of Public Utilities, and contractors it selects to manage, coordinate or evaluate the NJ SmartStart Buildings Program. Additionally, I allow reasonable access to my property to inspect the installation and performance of the technologies and installations that are eligible for incentives under the guidelines of New Jersey's Clean Energy Program.