Local Government Energy Audit Report

Borough Hall

November 11, 2020

Prepared for:

Borough of Woodbine
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Disclaimer

The goal of this audit report is to identify potential energy efficiency opportunities, help prioritize specific measures for implementation, and provide information about financial incentives that may be available. Most energy conservation measures have received preliminary analysis of feasibility that identifies expected ranges of savings and costs. This level of analysis is usually considered sufficient to establish a basis for further discussion and to help prioritize energy measures.

TRC reviewed the energy conservation measures and estimates of energy savings for technical accuracy. Actual, achieved energy savings depend on behavioral factors and other uncontrollable variables and, therefore, estimates of final energy savings are not guaranteed. TRC and the New Jersey Board of Public Utilities (NJBPU) shall in no event be liable should the actual energy savings vary.

TRC bases estimated installation costs on our experience at similar facilities, pricing from local contractors and vendors, and/or cost estimates from RS Means. Cost estimates include material and labor pricing associated with installation of primary recommended equipment only. Cost estimates do not include demolition or removal of hazardous waste. We encourage the owner of the facility to independently confirm these cost estimates and to obtain multiple estimates when considering measure installations. Actual installation costs can vary widely based on individual measures and conditions. TRC and NJBPU do not guarantee installed cost estimates and shall in no event be held liable should actual installed costs vary from estimates.

New Jersey's Clean Energy Program (NJCEP) incentive values provided in this report are estimates based on program information available at the time of the report. Incentive levels are not guaranteed. The NJBPU reserves the right to extend, modify, or terminate programs without prior notice. Please review all available program incentives and eligibility requirements prior to selecting and installing any energy conservation measures.

The customer and their respective contractor(s) are responsible to implement energy conservation measures in complete conformance with all applicable local, state and federal requirements.

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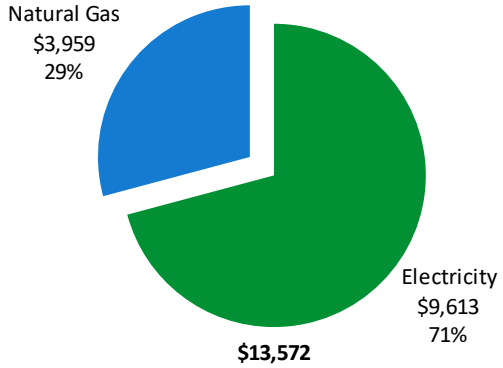
1 EXECUTIVE SUMMARY

The New Jersey Board of Public Utilities (NJBPU) has sponsored this Local Government Energy Audit (LGEA) report for Borough Hall. This report provides you with information about your facility's energy use, identifies energy conservation measures (ECMs) that can reduce your energy use, and provides information and assistance to help make changes in your facility. TRC conducted this study as part of a comprehensive effort to assist New Jersey school districts and local governments in controlling their energy costs and to help protect our environment by reducing statewide energy consumption.

BUILDING PERFORMANCE REPORT

Annual Utilities	Costs: $13,572 Electricity: 57,493 kWh Natural Gas: 2,857 Therms	
ENERGY STAR® Benchmarking Score	37 *(1-100 scale)*	This building performs below the national average. This report contains suggestions about how to improve building performance and reduce energy costs.

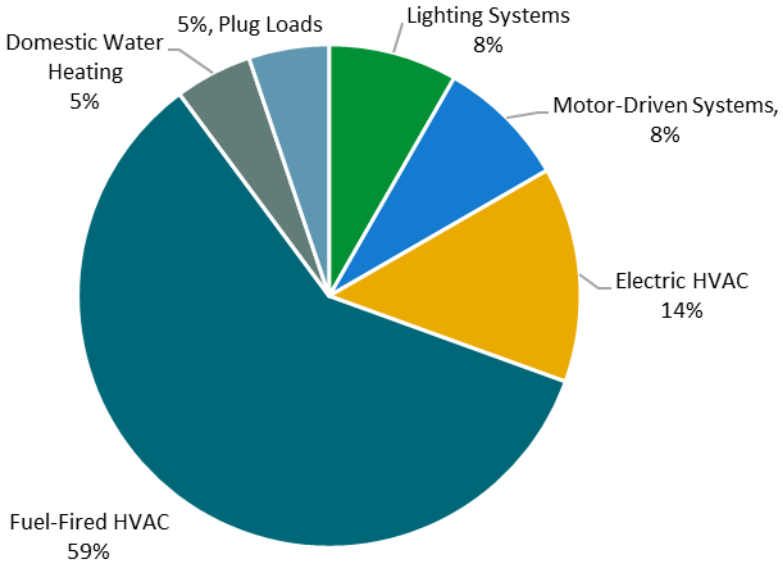


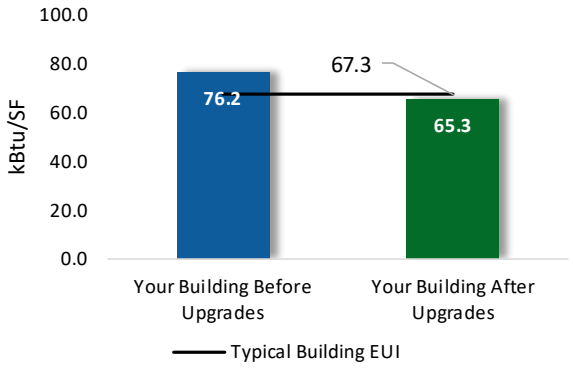
Figure 1 - Energy Use by System

POTENTIAL IMPROVEMENTS

This energy audit considered a range of potential energy improvements in your building. Costs and savings will vary between improvements. Presented below are two potential scopes of work for your consideration.

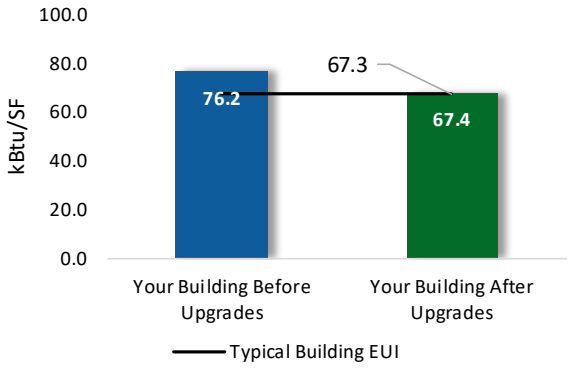
Scenario 1: Full Package (all evaluated measures)

Installation Cost	$39,478
Potential Rebates & Incentives[1]	$8,937
Annual Cost Savings	$1,811
Annual Energy Savings	Electricity: 7,095 kWh Natural Gas: 451 Therms
Greenhouse Gas Emission Savings	6 Tons
Simple Payback	16.9 Years
Site Energy Savings (all utilities)	14%



Scenario 2: Cost Effective Package[2]

Installation Cost	$13,895
Potential Rebates & Incentives	$5,993
Annual Cost Savings	$1,140
Annual Energy Savings	Electricity: 3,084 kWh Natural Gas: 451 Therms
Greenhouse Gas Emission Savings	4 Tons
Simple Payback	6.9 Years
Site Energy Savings (all utilities)	12%



On-site Generation Potential

Photovoltaic	None
Combined Heat and Power	None

[1] Incentives are based on current SmartStart Prescriptive incentives. Other program incentives may apply.

[2] A cost-effective measure is defined as one where the simple payback does not exceed two-thirds of the expected proposed equipment useful life. Simple payback is based on the net measure cost after potential incentives.

#	Energy Conservation Measure	Cost Effective?	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
Lighting Upgrades			**620**	**0.2**	**0**	**$102**	**$89**	**$8**	**$81**	**0.8**	**609**
ECM 1	Retrofit Fixtures with LED Lamps	Yes	620	0.2	0	$102	$89	$8	$81	0.8	609
Lighting Control Measures			**1,590**	**0.5**	**0**	**$261**	**$2,565**	**$1,165**	**$1,400**	**5.4**	**1,563**
ECM 2	Install Occupancy Sensor Lighting Controls	Yes	1,590	0.5	0	$261	$2,565	$1,165	$1,400	5.4	1,563
Motor Upgrades			**828**	**0.2**	**0**	**$138**	**$2,114**	**$0**	**$2,114**	**15.3**	**834**
ECM 3	Premium Efficiency Motors	No	828	0.2	0	$138	$2,114	$0	$2,114	15.3	834
Electric Unitary HVAC Measures			**3,183**	**2.5**	**0**	**$532**	**$23,469**	**$2,944**	**$20,525**	**38.6**	**3,205**
ECM 4	Install High Efficiency Air Conditioning Units	No	3,183	2.5	0	$532	$23,469	$2,944	$20,525	38.6	3,205
Gas Heating (HVAC/Process) Replacement			**0**	**0.0**	**43**	**$595**	**$10,876**	**$4,800**	**$6,076**	**10.2**	**5,028**
ECM 5	Install High Efficiency Furnaces	Yes	0	0.0	43	$595	$10,876	$4,800	$6,076	10.2	5,028
HVAC System Improvements			**465**	**0.0**	**3**	**$113**	**$330**	**$0**	**$330**	**2.9**	**770**
ECM 6	Install Programmable Thermostats	Yes	465	0.0	3	$113	$330	$0	$330	2.9	770
Domestic Water Heating Upgrade			**409**	**0.0**	**0**	**$68**	**$36**	**$20**	**$16**	**0.2**	**412**
ECM 7	Install Low-Flow DHW Devices	Yes	409	0.0	0	$68	$36	$20	$16	0.2	412
TOTALS (COST EFFECTIVE MEASURES)			**3,084**	**0.7**	**45**	**$1,140**	**$13,895**	**$5,993**	**$7,902**	**6.9**	**8,382**
TOTALS (ALL MEASURES)			**7,095**	**3.5**	**45**	**$1,811**	**$39,478**	**$8,937**	**$30,541**	**16.9**	**12,421**

* - All incentives presented in this table are based on NJ SmartStart equipment incentives and assume proposed equipment meets minimum performance criteria for that program.

** - Simple Payback Period is based on net measure costs (i.e. after incentives).

Figure 2 – Evaluated Energy Improvements

For more detail on each evaluated energy improvement and a break out of cost-effective improvements, see **Section 4: Energy Conservation Measures**.

1.1 Planning Your Project

Careful planning makes for a successful energy project. When considering this scope of work, you will have some decisions to make, such as:

- How will the project be funded and/or financed?
- Is it best to pursue individual ECMs, groups of ECMs, or use a comprehensive approach where all ECMs are installed together?
- Are there other facility improvements that should happen at the same time?

Pick Your Installation Approach

New Jersey's Clean Energy Programs give you the flexibility to do a little or a lot. Rebates, incentives, and financing are available to help reduce both your installation costs and your energy bills. If you are planning to take advantage of these programs, make sure to review incentive program guidelines before proceeding. This is important because in most cases you will need to submit applications for the incentives before purchasing materials or starting installation.

The potential ECMs identified for this building likely qualify for multiple incentive and funding programs. Based on current program rules and requirements, your measures are likely to qualify for the following programs:

Energy Conservation Measure		SmartStart	Direct Install	Pay For Performance
ECM 1	Retrofit Fixtures with LED Lamps	X	X	
ECM 2	Install Occupancy Sensor Lighting Controls	X	X	
ECM 3	Premium Efficiency Motors		X	
ECM 4	Install High Efficiency Air Conditioning Units	X	X	
ECM 5	Install High Efficiency Furnaces	X	X	
ECM 6	Install Programmable Thermostats		X	
ECM 7	Install Low-Flow DHW Devices	X	X	

Figure 3 – Funding Options

New Jersey's Clean Energy Programs At-A-Glance

	SmartStart Flexibility to install at your own pace	**Direct Install** Turnkey installation	**Pay for Performance** Whole building upgrades
Who should use it?	Buildings installing individual measures or small group of measures.	Small to mid-size facilities that can bundle multiple measures together. Average peak demand should be below 200 kW. Not suitable for significant building shell issues.	Mid to large size facilities looking to implement as many measures as possible at one time. Peak demand should be over 200 kW.
How does it work?	Use in-house staff or your preferred contractor.	Pre-approved contractors pass savings along to you via reduced material and labor costs.	Whole-building approach to energy upgrades designed to reduce energy use by at least 15%. The more you save, the higher the incentives.
What are the Incentives?	Fixed incentives for specific energy efficiency measures.	Incentives pay up to 70% of eligible costs, up to $125,000 per project. You pay the remaining 30% directly to the contractor.	Up to 25% of installation cost, calculated based on level of energy savings per square foot.
How do I participate?	Submit an application for the specific equipment to be installed.	Contact a participating contractor in your region.	Contact a pre-qualified Partner to develop your Energy Reduction Plan and set your energy savings targets.

Take the next step by visiting **www.njcleanenergy.com** for program details, applications, and to contact a qualified contractor.

Individual Measures with SmartStart

For facilities wishing to pursue only selected individual measures (or planning to phase implementation of selected measures over multiple years), incentives are available through the SmartStart program. To participate, you can use internal resources or an outside firm or contractor to perform the final design of the ECM(s) and install the equipment. Program pre-approval is required for some SmartStart incentives, so only after receiving pre-approval should you proceed with ECM installation.

Turnkey Installation with Direct Install

The Direct Install program provides turnkey installation of multiple measures through an authorized network of participating contractors. This program can provide substantially higher incentives than SmartStart, up to 70 percent of the cost of selected measures. Direct Install contractors will assess and verify individual measure eligibility and, in most cases, they perform the installation work. The Direct Install program is available to sites with an average peak demand of less than 200 kW.

Whole Building Approach with Pay for Performance

Pay for Performance can be a good option for medium to large sized facilities to achieve deep energy savings. Pay for Performance allows you to install as many measures as possible under a single project as well as address measures that may not qualify for other programs. Many facilities pursuing an Energy Savings Improvement Program (ESIP) loan also use this program. Pay for Performance works for larger customers with a peak demand over 200 kW. The minimum installed scope of work must include at least two unique measures resulting in at least 15 percent energy savings, where lighting cannot make up the majority of the savings.

More Options from Around the State

Financing and Planning Support with the Energy Savings Improvement Program (ESIP)

For larger facilities with limited capital availability to implement ECMs, project financing may be available through the ESIP. Supported directly by the NJBPU, ESIP provides government agencies with project development, design, and implementation support services, as well as, attractive financing for implementing ECMs. You have already taken the first step as an LGEA customer, because this report is required to participate in ESIP.

Resiliency with Return on Investment through Combined Heat & Power (CHP)

The CHP program provides incentives for combined heat and power (aka cogeneration) and waste heat to power projects. Combined heat and power systems generate power on-site and recover heat from the generation system to meet on-site thermal loads. Waste heat to power systems use waste heat to generate power. You will work with a qualified developer who will design a system that meets your building's heating and cooling needs.

Ongoing Electric Savings with Demand Response

The Demand Response Energy Aggregator program reduces electric loads at commercial facilities when wholesale electricity prices are high or when the reliability of the electric grid is threatened due to peak power demand. By enabling commercial facilities to reduce electric demand during times of peak demand, the grid is made more reliable and overall transmission costs are reduced for all ratepayers. Curtailment service providers provide regular payments to medium and large consumers of electric power for their participation in demand response (DR) programs. Program participation is voluntary, and facilities receive payments regardless of whether they are called upon to curtail their load during times of peak demand.

2 EXISTING CONDITIONS

The New Jersey Board of Public Utilities (NJBPU) has sponsored this Local Government Energy Audit (LGEA) Report for Borough Hall. This report provides information on how your facility uses energy, identifies energy conservation measures (ECMs) that can reduce your energy use, and provides information and assistance to help you implement the ECMs. This report also contains valuable information on financial incentives from New Jersey's Clean Energy Program (NJCEP) for implementing ECMs.

TRC conducted this study as part of a comprehensive effort to assist New Jersey educational and local government facilities in controlling energy costs and protecting our environment by offering a wide range of energy management options and advice.

2.1 Site Overview

On July 29, 2020, TRC performed an energy audit at Borough Hall located in Woodbine, New Jersey. TRC met with Jim Gurdgiel to review the facility operations and help focus our investigation on specific energy-using systems.

The Woodbine Borough Hall is a single-story, 6,320 square foot building original built in 1965. Spaces include administrative offices, a visitor waiting area (foyer), a courtroom (meeting room), a break room, a mechanical room, a conference room, records room, restrooms, storage rooms, and corridors.

Recently, the facility replaced all interior and exterior lighting systems with LED fixtures. In 2018, one of the gas-fired furnaces and outdoor condensing unit were also replaced.

Meeting Room

2.2 Building Occupancy

The facility is occupied year-round, Monday to Friday. During a typical day, the facility is occupied by approximately 10 staff. It should be noted that the energy and economic analysis for this building is based on the use of the building during the utility billing period, and results will vary based on changes to building use patterns.

Building Name	Weekday/Weekend	Operating Schedule
Borough Hall	Weekday	8:00 AM - 5:00 PM

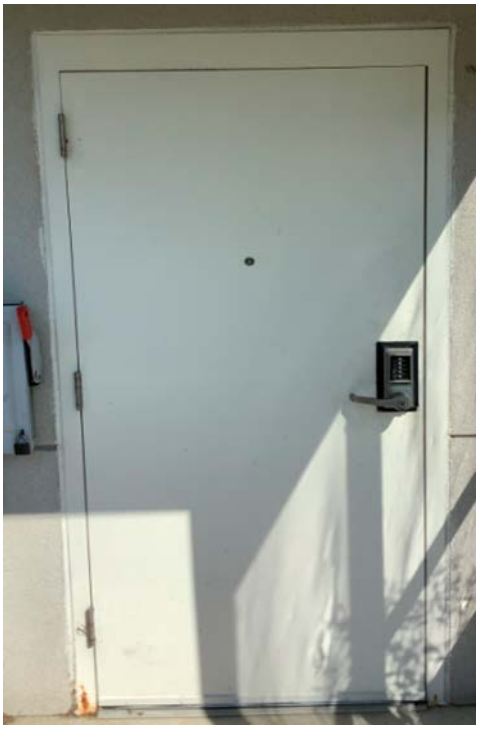
Figure 4 - Building Occupancy Schedule

2.3 Building Envelope

The walls are made of concrete masonry units and brick construction. The pitched roof sections are supported with wood trusses and a wood deck covered with asphalt shingles that are in good condition. Roof encloses unconditioned attic space. The thermal barrier is between this space and the conditioned space bellow. Typical windows throughout the building are double paned clear glass with vinyl frames. The glass-to-frame seals are in good condition. Blinds are utilized through the facility for the occupant's visual comfort. Exterior doors have aluminum frames and are in good condition.

Building Walls


Windows

Exterior Doors

2.4 Lighting Systems

The interior lighting system uses mostly LED linear tubes, except the attic floor, which is lit with two 65-Watt incandescent A lamps. Additionally, there are two recessed halogen incandescent lamps in the foyer or waiting area. Fixture types include 2- 3- or 4-lamp, 2- or 4-foot long troffer, recessed, and surface mounted fixtures. There are several LED screw-in lamps found in spaces such as the meeting room, the Mayor's office, and the conference room. Light fixtures are in good condition. All exit signs are LED units. Interior lighting levels were generally sufficient except in the clerk office, which appears to be over lit with a light level of 72-footcandles as compared to a typical 50-foot candle recommendation for office space. Lighting is controlled by a mix of occupancy sensors and switches. The LED screw in lamps in the meeting room are dimmable and equipped with dimming switches.

Exterior lighting is mostly provided by wall and pole mounted with LED lamps. There is a 33-Watt ground mounted display fixture. Exterior light fixtures are controlled by photocells and a timeclock.

4-Foot Long LED Tubes & LED Screw-In Lamps

2-Foot Long LED Tubes

LED Exit Sign, Dimming Switches, Occupancy Sensor

Exterior LED Fixtures

2.5 Heating and Cooling Systems

Borough Hall is conditioned by four gas-fired furnaces equipped with direct expansion coils located in the ductwork. These furnaces are combined into pairs of two: there are three pairs of York units and one pair of Carrier furnace units. Each York furnace has an output heating capacity of 80 MBh. For two pairs of York furnaces, the associated cooling coils are connected to an exterior 6.33-Ton York condensing unit. The other furnace pair is connected to a 7.5-ton York condensing unit. The York furnaces and condensing units are old, have passed their useful life service, and have been evaluated for replacement.

The two Carrier furnaces are condensing units with a 156 MBh combined output heating capacity and an efficiency of 97.5 percent. They are connected to a single 5-ton Carrier condensing unit. The Carrier equipment is two years old and in good condition.

All of the furnaces are located in the electrical room except the furnaces serving the meeting room, which are located in the attic.

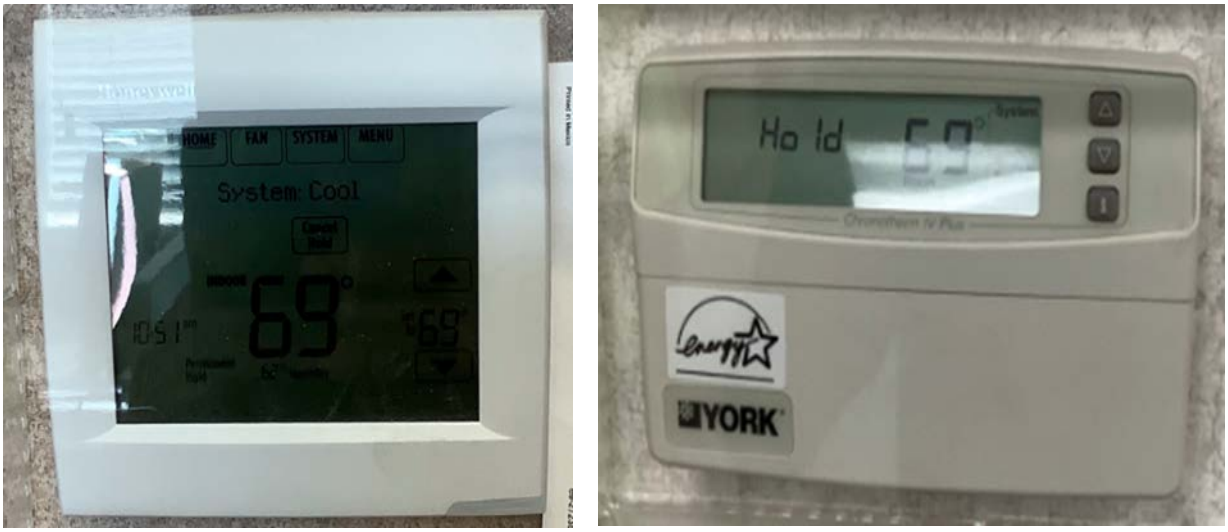
Heating and cooling systems are controlled by programmable and local thermostats.

(See table below for areas served and condition of the units)

Quantity/ Furnace	Quantity/ Condensing Unit	Rooms Served	Manufacturer	Cooling Capacity (Ton)	Heating Capacity (MBh)	Condition
2	1	Meeting Room (Courtroom)	York	7.5	160	Poor
4	2	Mayor & Clerk Offices, Foyer (Waiting Area)	York	6.33	160	Poor
2	1	Back Offices & Restrooms	Carrier	5	156	Good

York & Carrier Condensing Units

York & Carrier Furnaces



Programmable & Local Thermostats

2.6 Domestic Hot Water

Hot water for the building is produced by a 50-gallon 12 kW Bradford White electric storage tank water heater located in the mechanical room. The domestic hot water pipes are insulated, and the insulation is in good condition.

12 kW Electric Storage Tank Water Heater

2.7 Plug Load & Vending Machines

There are approximately nine computer workstations throughout the facility. Plug loads throughout the building include coffee machines, microwaves, printers, scanner/copier, and a residential style refrigerator.

Residential Style Refrigerator & Printer

2.8 Water-Using Systems

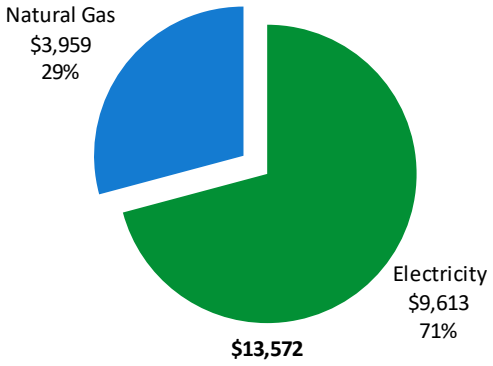
There are two restrooms with toilets, urinals, and sinks. Faucet flow rates are at 2.2 gallons per minute (gpm) or higher. Toilets and urinals vary in rated gallons per flush (gpf).

Typical Sink

3 Energy Use and Costs

Twelve months of utility billing data are used to develop annual energy consumption and cost data. This information creates a profile of the annual energy consumption and energy costs.

Utility Summary		
Fuel	**Usage**	**Cost**
Electricity	57,493 kWh	$9,613
Natural Gas	2,857 Therms	$3,959
Total		**$13,572**



An energy balance identifies and quantifies energy use in your various building systems. This can highlight areas with the most potential for improvement. This energy balance was developed using calculated energy use for each of the end uses noted in the figure.

The energy auditor collects information regarding equipment operating hours, capacity, efficiency, and other operational parameters from facility staff, drawings, and on-site observations. This information is used as the inputs to calculate the existing conditions energy use for the site. The calculated energy use is then compared to the historical energy use and the initial inputs are revised, as necessary, to balance the calculated energy use to the historical energy use.

An LGEA report was previously conducted for this site. A comparison table between the site energy usage from the 2010 legacy report and the current energy usage is provided below.

Years	Elec Usage (kWh/yr)	Average Demand (kW)	Elec Costs ($)	Gas Usage (Therms/Yr)	Gas Costs ($)	Average Rate ($/kWh	Average Rate ($/Therms
2010	65,444	20	11,474	Propane	6,537	0.175	Propane
2020	57,493	14	9,613	2,857	3,959	0.167	1.386
Percentage	**-14%**	**-30%**	**-16%**	**N/A**	**-39%**	**-5%**	**N/A**

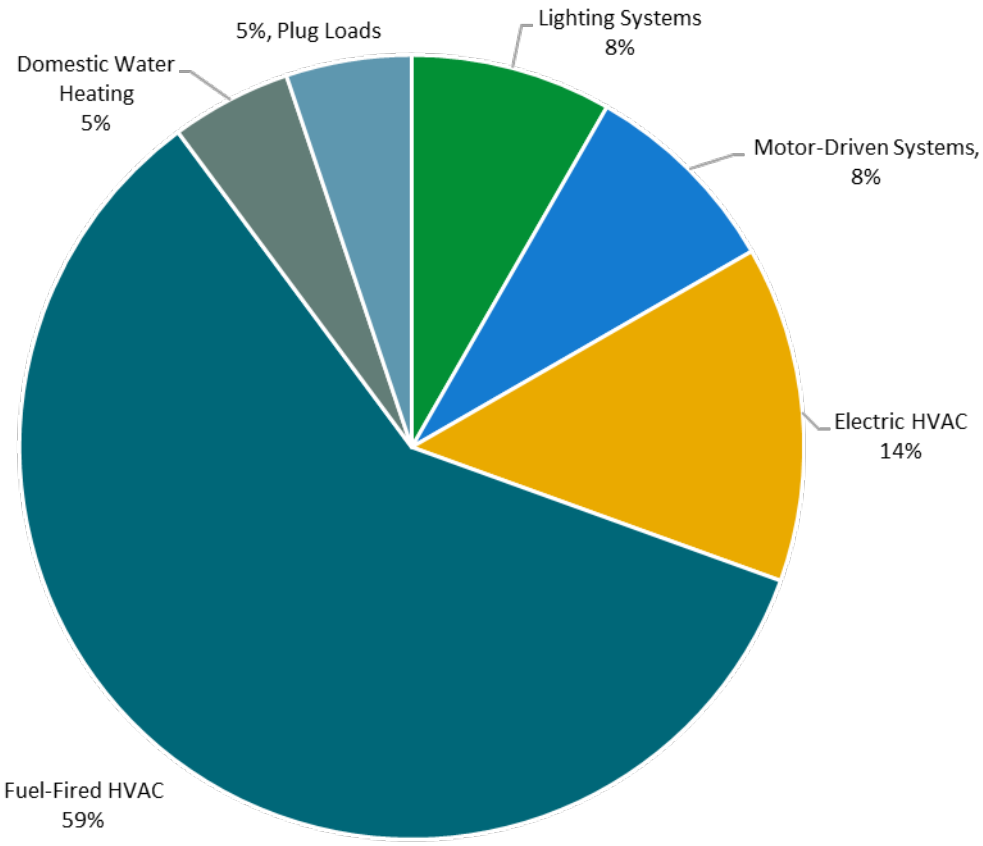
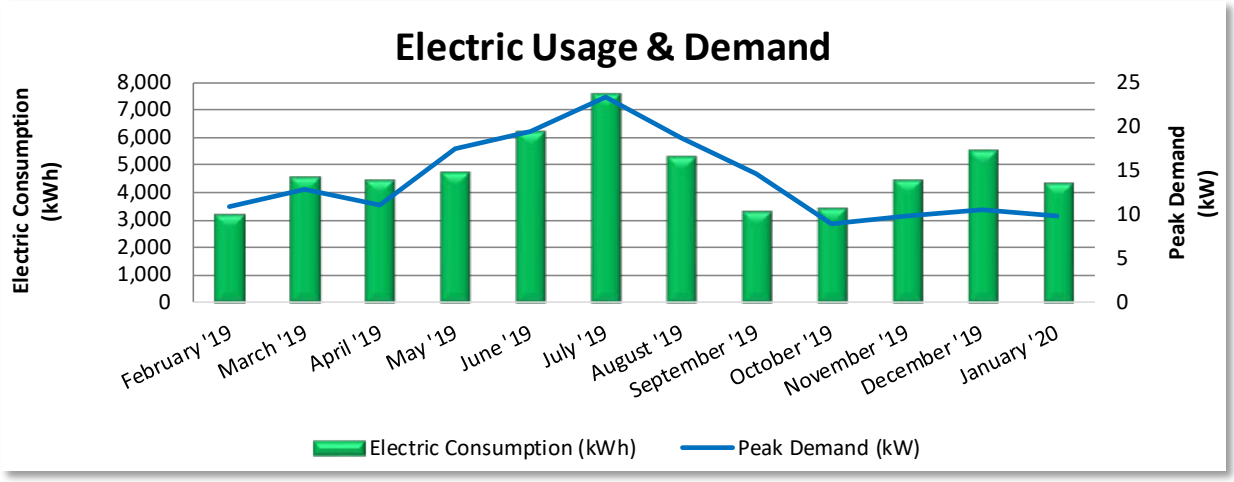


Figure 5 - Energy Balance

3.1 Electricity

Atlantic City Electric delivers electricity under rate class Monthly General Service Secondary.



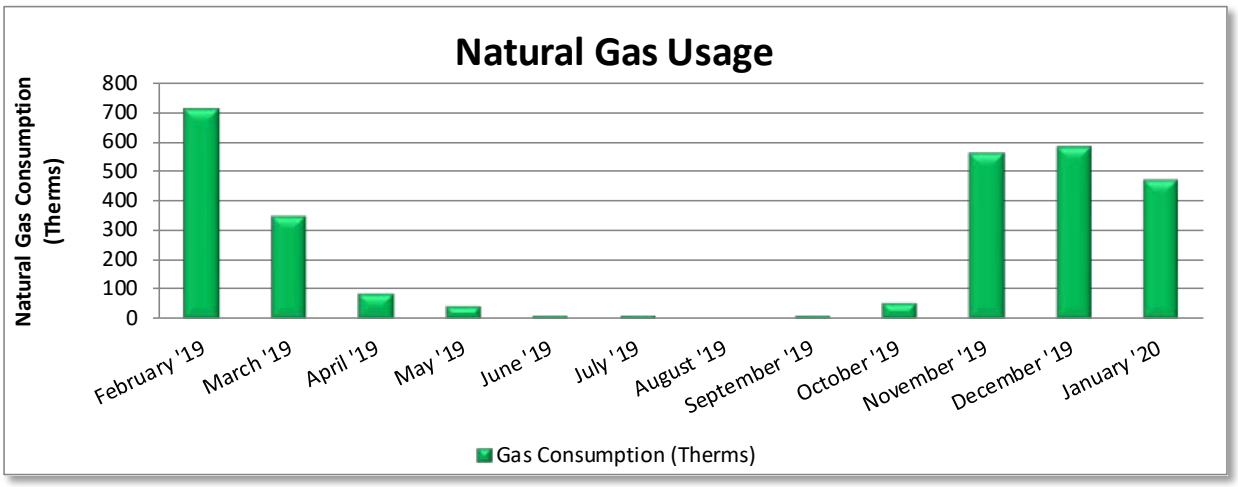
Electric Billing Data					
Period Ending	**Days in Period**	**Electric Usage (kWh)**	**Demand (kW)**	**Demand Cost**	**Total Electric Cost**
3/11/19	31	3,236	11	$40	$498
4/9/19	29	4,592	13	$52	$709
5/9/19	30	4,465	11	$49	$726
6/12/19	34	4,763	17	$99	$834
7/11/19	29	6,256	19	$105	$1,084
8/12/19	32	7,619	23	$141	$1,336
9/12/19	31	5,338	19	$111	$944
10/9/19	27	3,373	15	$73	$592
11/8/19	30	3,446	9	$41	$566
12/9/19	31	4,475	10	$47	$725
1/13/20	35	5,548	11	$58	$897
2/8/20	26	4,382	10	$40	$702
Totals	**365**	**57,493**	**23**	**$857**	**$9,613**
Annual	**365**	**57,493**	**23**	**$857**	**$9,613**

Notes:

- Peak demand of 23 kW occurred in August '19.
- Average demand over the past 12 months was 14 kW.
- The average electric cost over the past 12 months was $0.167/kWh, which is the blended rate that includes energy supply, distribution, demand, and other charges. This report uses this blended rate to estimate energy cost savings.

3.2 Natural Gas

South Jersey Gas delivers natural gas under rate class General service.



Gas Billing Data			
Period Ending	**Days in Period**	**Natural Gas Usage (Therms)**	**Natural Gas Cost**
3/11/19	31	705	$971
4/9/19	29	342	$488
5/9/19	30	82	$142
6/12/19	34	41	$88
7/11/19	29	10	$44
8/12/19	32	11	$47
9/12/19	31	0	$33
10/9/19	27	10	$41
11/8/19	30	52	$94
12/9/19	31	558	$699
1/13/20	35	580	$729
2/8/20	26	466	$584
Totals	**365**	**2,857**	**$3,959**
Annual	**365**	**2,857**	**$3,959**

Notes:

- The average gas cost for the past 12 months is $1.386/therm, which is the blended rate used throughout the analysis.

3.3 Benchmarking

Your building was benchmarked using the United States Environmental Protection Agency's (EPA) *Portfolio Manager®* software. Benchmarking compares your building's energy use to that of similar buildings across the country, while neutralizing variations due to location, occupancy and operating hours. Some building types can be scored with a 1-100 ranking of a building's energy performance relative to the national building market. A score of 50 represents the national average and a score of 100 is best.

This ENERGY STAR® benchmarking score provides a comprehensive snapshot of your building's energy performance. It assesses the building's physical assets, operations, and occupant behavior, which is compiled into a quick and easy-to-understand score.

Benchmarking Score	**37**

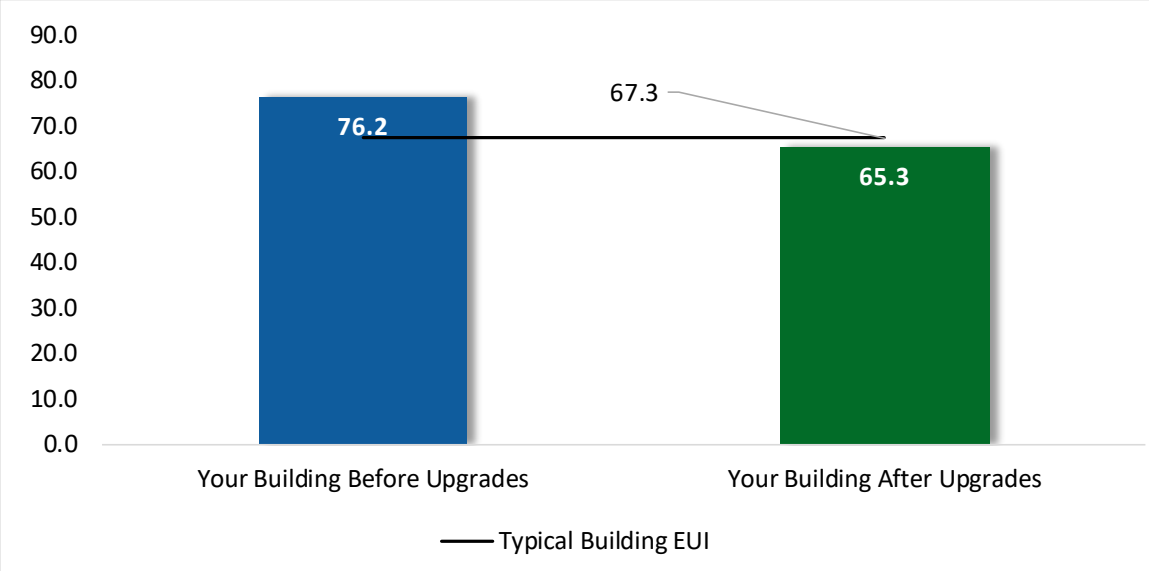


Figure 6 - Energy Use Intensity Comparison[3]

This building performs below the national average. This report contains suggestions about how to improve building performance and reduce energy costs.

Energy use intensity (EUI) measures energy consumption per square foot and is the standard metric for comparing buildings' energy performance. A lower EUI means better performance and less energy consumed. A number of factors can cause a building to vary from the "typical" energy usage. Local weather conditions, building age and insulation levels, equipment efficiency, daily occupancy hours, changes in occupancy throughout the year, equipment operating hours, and occupant behavior all contribute to a building's energy use and the benchmarking score.

[3] Based on all evaluated ECMs

Tracking Your Energy Performance

Keeping track of your energy use on a monthly basis is one of the best ways to keep energy costs in check. Update your utility information in Portfolio Manager® regularly, so that you can keep track of your building's performance.

We have created a Portfolio Manager® account for your facility and we have already entered the monthly utility data shown above for you. Account login information for your account will be sent via email.

Free online training is available to help you use ENERGY STAR® Portfolio Manager® to track your building's performance at: https://www.energystar.gov/buildings/training.

For more information on ENERGY STAR® and Portfolio Manager®, visit their website[4].

[4] https://www.energystar.gov/buildings/facility-owners-and-managers/existing-buildings/earn-recognition/energy-star-certification/how-app-1.

4 Energy Conservation Measures

The goal of this audit report is to identify and evaluate potential energy efficiency improvements, provide information about the cost effectiveness of those improvements, and recognize potential financial incentives from NJBPU. Most energy conservation measures have received preliminary analysis of feasibility which identifies expected ranges of savings and costs. This level of analysis is typically sufficient to demonstrate project cost-effectiveness and help prioritize energy measures.

Calculations of energy use and savings are based on the current version of the *New Jersey's Clean Energy Program Protocols to Measure Resource Savings*, which is approved by the NJBPU. Further analysis or investigation may be required to calculate more precise savings based on specific circumstances.

Operation and maintenance costs for the proposed new equipment will generally be lower than the current costs for the existing equipment—especially if the existing equipment is at or past its normal useful life. We have conservatively assumed there to be no impact on overall maintenance costs over the life of the equipment.

Financial incentives are based on the current NJCEP prescriptive SmartStart program. A higher level of investigation may be necessary to support any SmartStart Custom, Pay for Performance, or Direct Install incentive applications. Some measures and proposed upgrades may be eligible for higher incentives than those shown below through other NJCEP programs described in a following section of this report.

For a detailed list of the locations and recommended energy conservation measures for all inventoried equipment, see **Appendix A: Equipment Inventory & Recommendations.**

#	Energy Conservation Measure	Cost Effective?	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
Lighting Upgrades			**620**	**0.2**	**0**	**$102**	**$89**	**$8**	**$81**	**0.8**	**609**
ECM 1	Retrofit Fixtures with LED Lamps	Yes	620	0.2	0	$102	$89	$8	$81	0.8	609
Lighting Control Measures			**1,590**	**0.5**	**0**	**$261**	**$2,565**	**$1,165**	**$1,400**	**5.4**	**1,563**
ECM 2	Install Occupancy Sensor Lighting Controls	Yes	1,590	0.5	0	$261	$2,565	$1,165	$1,400	5.4	1,563
Motor Upgrades			**828**	**0.2**	**0**	**$138**	**$2,114**	**$0**	**$2,114**	**15.3**	**834**
ECM 3	Premium Efficiency Motors	No	828	0.2	0	$138	$2,114	$0	$2,114	15.3	834
Electric Unitary HVAC Measures			**3,183**	**2.5**	**0**	**$532**	**$23,469**	**$2,944**	**$20,525**	**38.6**	**3,205**
ECM 4	Install High Efficiency Air Conditioning Units	No	3,183	2.5	0	$532	$23,469	$2,944	$20,525	38.6	3,205
Gas Heating (HVAC/Process) Replacement			**0**	**0.0**	**43**	**$595**	**$10,876**	**$4,800**	**$6,076**	**10.2**	**5,028**
ECM 5	Install High Efficiency Furnaces	Yes	0	0.0	43	$595	$10,876	$4,800	$6,076	10.2	5,028
HVAC System Improvements			**465**	**0.0**	**3**	**$113**	**$330**	**$0**	**$330**	**2.9**	**770**
ECM 6	Install Programmable Thermostats	Yes	465	0.0	3	$113	$330	$0	$330	2.9	770
Domestic Water Heating Upgrade			**409**	**0.0**	**0**	**$68**	**$36**	**$20**	**$16**	**0.2**	**412**
ECM 7	Install Low-Flow DHW Devices	Yes	409	0.0	0	$68	$36	$20	$16	0.2	412
TOTALS			**7,095**	**3.5**	**45**	**$1,811**	**$39,478**	**$8,937**	**$30,541**	**16.9**	**12,421**

* - All incentives presented in this table are based on NJ SmartStart equipment incentives and assume proposed equipment meets minimum performance criteria for that program.

** - Simple Payback Period is based on net measure costs (i.e. after incentives).

Figure 7 – All Evaluated ECMs

#	Energy Conservation Measure	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
Lighting Upgrades		**620**	**0.2**	**0**	**$102**	**$89**	**$8**	**$81**	**0.8**	**609**
ECM 1	Retrofit Fixtures with LED Lamps	620	0.2	0	$102	$89	$8	$81	0.8	609
Lighting Control Measures		**1,590**	**0.5**	**0**	**$261**	**$2,565**	**$1,165**	**$1,400**	**5.4**	**1,563**
ECM 2	Install Occupancy Sensor Lighting Controls	1,590	0.5	0	$261	$2,565	$1,165	$1,400	5.4	1,563
Gas Heating (HVAC/Process) Replacement		**0**	**0.0**	**43**	**$595**	**$10,876**	**$4,800**	**$6,076**	**10.2**	**5,028**
ECM 5	Install High Efficiency Furnaces	0	0.0	43	$595	$10,876	$4,800	$6,076	10.2	5,028
HVAC System Improvements		**465**	**0.0**	**3**	**$113**	**$330**	**$0**	**$330**	**2.9**	**770**
ECM 6	Install Programmable Thermostats	465	0.0	3	$113	$330	$0	$330	2.9	770
Domestic Water Heating Upgrade		**409**	**0.0**	**0**	**$68**	**$36**	**$20**	**$16**	**0.2**	**412**
ECM 7	Install Low-Flow DHW Devices	409	0.0	0	$68	$36	$20	$16	0.2	412
TOTALS		**3,084**	**0.7**	**45**	**$1,140**	**$13,895**	**$5,993**	**$7,902**	**6.9**	**8,382**

* - All incentives presented in this table are based on NJ SmartStart equipment incentives and assume proposed equipment meets minimum performance criteria for that program.

** - Simple Payback Period is based on net measure costs (i.e. after incentives).

Figure 8 – Cost Effective ECMs

4.1 Lighting

#	Energy Conservation Measure	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
Lighting Upgrades		**620**	**0.2**	**0**	**$102**	**$89**	**$8**	**$81**	**0.8**	**609**
ECM 1	Retrofit Fixtures with LED Lamps	620	0.2	0	$102	$89	$8	$81	0.8	609

When considering lighting upgrades, we suggest using a comprehensive design approach that simultaneously upgrades lighting fixtures and controls to maximize energy savings and improve occupant lighting. Comprehensive design will also consider appropriate lighting levels for different space types to make sure that the right amount of light is delivered where needed. If conversion to LED light sources are proposed, we suggest converting all of a specific lighting type (e.g. linear fluorescent) to LED lamps to minimize the number of lamp types in use at the facility, which should help reduce future maintenance costs.

ECM 1: Retrofit Fixtures with LED Lamps

Replace incandescent lamps with LED lamps. Many LED tubes are direct replacements for existing fluorescent tubes and can be installed while leaving the fluorescent fixture ballast in place. LED lamps can be used in existing fixtures as a direct replacement for most other lighting technologies.

This measure saves energy by installing LEDs which use less power than other lighting technologies yet provide equivalent lighting output for the space. Maintenance savings may also be available, as longer-lasting LEDs lamps will not need to be replaced as often as the existing lamps.

Affected building areas: attic and foyer (waiting area).

4.2 Lighting Controls

#	Energy Conservation Measure	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
Lighting Control Measures		**1,590**	**0.5**	**0**	**$261**	**$2,565**	**$1,165**	**$1,400**	**5.4**	**1,563**
ECM 2	Install Occupancy Sensor Lighting Controls	1,590	0.5	0	$261	$2,565	$1,165	$1,400	5.4	1,563

Lighting controls reduce energy use by turning off or lowering lighting fixture power levels when not in use. A comprehensive approach to lighting design should upgrade the lighting fixtures and the controls together for maximum energy savings and improved lighting for occupants.

ECM 2: Install Occupancy Sensor Lighting Controls

Install occupancy sensors to control lighting fixtures in areas that are frequently unoccupied, even for short periods. For most spaces, we recommend that lighting controls use dual technology sensors, which reduce the possibility of lights turning off unexpectedly.

Occupancy sensors detect occupancy using ultrasonic and/or infrared sensors. When an occupant enters the space, the lighting fixtures switch to full lighting levels. Most occupancy sensor lighting controls allow users to manually turn fixtures on/off, as needed. Some controls can also provide dimming options.

Occupancy sensors can be mounted on the wall at existing switch locations, mounted on the ceiling, or in remote locations. In general, wall switch replacement sensors are best suited to single occupant offices and other small rooms. Ceiling-mounted or remote mounted sensors are used in large spaces, locations without local switching, and where wall switches are not in the line-of-sight of the main work area.

This measure provides energy savings by reducing the lighting operating hours.

Affected building areas: meeting room and offices.

4.3 Motors

#	Energy Conservation Measure	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
Motor Upgrades		**828**	**0.2**	**0**	**$138**	**$2,114**	**$0**	**$2,114**	**15.3**	**834**
ECM 3	Premium Efficiency Motors	828	0.2	0	$138	$2,114	$0	$2,114	15.3	834

ECM 3: Premium Efficiency Motors

We have evaluated replacing standard efficiency York supply fan motors with IHP 2014 efficiency motors. This evaluation assumes that existing motors will be replaced with motors of equivalent size and type. In some cases, additional savings may be possible by downsizing motors to better meet the motor's current load requirements.

Affected motors:

Location	Area(s)/System(s) Served	Motor Quantity	Motor Application	HP Per Motor	Additional Motor Description
Attic	Meeting Room	2	Supply Fan	0.5	Supply Fan
Mechanical Room	Mayor Office, Foyer, Clerck Office	4	Supply Fan	0.5	Supply Fan

Savings are based on the difference between baseline and proposed efficiencies and the assumed annual operating hours. The base case motor energy consumption is estimated using the efficiencies found on nameplates or estimated based on the age of the motor and our best estimates of motor run hours. Efficiencies of proposed motor upgrades are obtained from the current *New Jersey's Clean Energy Program Protocols to Measure Resource Savings*.

4.4 Electric Unitary HVAC

#	Energy Conservation Measure	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
Electric Unitary HVAC Measures		**3,183**	**2.5**	**0**	**$532**	**$23,469**	**$2,944**	**$20,525**	**38.6**	**3,205**
ECM 4	Install High Efficiency Air Conditioning Units	3,183	2.5	0	$532	$23,469	$2,944	$20,525	38.6	3,205

Replacing the York unitary HVAC units has a long payback period and may not be justifiable based simply on energy considerations. However, most of the units at this facility are nearing or have reached the end of their normal useful life. Typically, the marginal cost of purchasing a high efficiency unit can be justified by the marginal savings from the improved efficiency. When the York unitary HVAC units are eventually replaced, consider purchasing equipment that exceeds the minimum efficiency required by building codes.

ECM 4: Install High Efficiency Air Conditioning Units

We have evaluated replacing standard efficiency York condensing units with high efficiency condensing units. The magnitude of energy savings for this measure depends on the relative efficiency of the older unit versus the new high efficiency unit, the average cooling load, and the estimated annual operating hours.

Affected units: three York condensing units.

4.5 Gas-Fired Heating

#	Energy Conservation Measure	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
Gas Heating (HVAC/Process) Replacement		**0**	**0.0**	**43**	**$595**	**$10,876**	**$4,800**	**$6,076**	**10.2**	**5,028**
ECM 5	Install High Efficiency Furnaces	0	0.0	43	$595	$10,876	$4,800	$6,076	10.2	5,028

ECM 5: Install High Efficiency Furnaces

Replace standard efficiency York furnaces with condensing furnaces. Improved combustion technology and heat exchanger design optimize heat recovery from the combustion gases which can significantly improve furnace efficiency. Savings result from improved system efficiency.

Note: these units produce acidic condensate that requires proper drainage.

Affected units: three pairs of York furnaces

4.6 HVAC Improvements

#	Energy Conservation Measure	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
HVAC System Improvements		**465**	**0.0**	**3**	**$113**	**$330**	**$0**	**$330**	**2.9**	**770**
ECM 6	Install Programmable Thermostats	465	0.0	3	$113	$330	$0	$330	2.9	770

ECM 6: Install Programmable Thermostats

Replace manual thermostats with programmable thermostats which provide energy savings by reducing heating and cooling energy usage when a room is unoccupied. Manual thermostats are generally adjusted to a single heating and cooling setpoint and left at that setting regardless of occupancy and they provide the same level of heating and cooling regardless of whether the space is being used. Programmable thermostats can maintain different temperature settings for different times of day and for different days of the week. By reducing heating temperature setpoints and raising cooling temperature setpoints when spaces are unoccupied, the operation of the HVAC equipment is reduced while maintaining comfortable space temperatures for building usage

Affected areas: thermostat affecting the office area.

4.7 Domestic Water Heating

#	Energy Conservation Measure	Annual Electric Savings (kWh)	Peak Demand Savings (kW)	Annual Fuel Savings (MMBtu)	Annual Energy Cost Savings ($)	Estimated Install Cost ($)	Estimated Incentive ($)*	Estimated Net Cost ($)	Simple Payback Period (yrs)**	CO_2e Emissions Reduction (lbs)
Domestic Water Heating Upgrade		**409**	**0.0**	**0**	**$68**	**$36**	**$20**	**$16**	**0.2**	**412**
ECM 7	Install Low-Flow DHW Devices	409	0.0	0	$68	$36	$20	$16	0.2	412

ECM 7: Install Low-Flow DHW Devices

Install low-flow devices to reduce overall hot water demand. The following low flow devices are recommended to reduce hot water usage:

Device	Flow Rate
Faucet aerators (lavatory)	0.5 gpm

Low-flow devices reduce the overall water flow from the fixture, while still providing adequate pressure for washing. Additional cost savings may result from reduced water usage.

5 ENERGY EFFICIENT BEST PRACTICES

A whole building maintenance plan will extend equipment life; improve occupant comfort, health, and safety; and reduce energy and maintenance costs.

Operation and maintenance (O&M) plans enhance the operational efficiency of HVAC and other energy intensive systems and could save between 5 to 20 percent of the energy usage in your building without substantial capital investment. A successful plan includes your records of energy usage trends and costs, building equipment lists, current maintenance practices, planned capital upgrades, and incorporates your ideas for improved building operation. Your plan will address goals for energy-efficient operation, provide detail on how to reach the goals, and will outline procedures for measuring and reporting whether goals have been achieved.

You may already be doing some of these things— see our list below for potential additions to your maintenance plan. Be sure to consult with qualified equipment specialists for details on proper maintenance and system operation.

Energy Tracking with ENERGY STAR® Portfolio Manager®

You've heard it before - you can't manage what you don't measure. ENERGY STAR® Portfolio Manager® is an online tool that you can use to measure and track energy and water consumption, as well as greenhouse gas emissions[5] . Your account has already been established. Now you can continue to keep tabs on your energy performance every month.

Weatherization

Caulk or weather strip leaky doors and windows to reduce drafts and loss of heated or cooled air. Sealing cracks and openings can reduce heating and cooling costs, improve building durability, and create a healthier indoor environment. Materials used may include caulk, polyurethane foam, and other weather-stripping materials. There is an energy savings opportunity by reducing the uncontrolled air exchange between the outside and inside of the building. Blower door assisted comprehensive building air sealing will reduce the amount of air exchange which will in turn reduce the load on the buildings heating and cooling equipment and thus providing energy savings and increased occupant comfort.

Doors and Windows

Close exterior doors and windows in heated and cooled areas. Leaving doors and windows open leads to a loss of heat during the winter and chilled air during the summer. Reducing air changes per hour (ACH) can lead to increased occupant comfort as well as heating and cooling savings, especially when combined with proper HVAC controls and adequate ventilation.

[5] https://www.energystar.gov/buildings/facility-owners-and-managers/existing-buildings/use-portfolio-manager.

Lighting Maintenance

Clean lamps, reflectors and lenses of dirt, dust, oil, and smoke buildup every six to twelve months. Light levels decrease over time due to lamp aging, lamp and ballast failure, and buildup of dirt and dust. Together, this can reduce total light output by up to 60 percent while still drawing full power.

In addition to routine cleaning, developing a maintenance schedule can ensure that maintenance is performed regularly, and it can reduce the overall cost of fixture re-lamping and re-ballasting. Group re-lamping and re-ballasting maintains lighting levels and minimizes the number of site visits by a lighting technician or contractor, decreasing the overall cost of maintenance.

Lighting Controls

As part of a lighting maintenance schedule, test lighting controls to ensure proper functioning. For occupancy sensors, this requires triggering the sensor and verifying that the sensor's timer settings are correct. For daylight and photocell sensors, maintenance involves cleaning sensor lenses and confirming that setpoints and sensitivity are configured properly. Adjust exterior lighting time clock controls seasonally as needed to match your lighting requirements.

Fans to Reduce Cooling Load

Install ceiling fans to supplement your cooling system. Thermostat settings can typically be increased by 4°F with no change in overall occupant comfort due to the wind chill effect of moving air.

Thermostat Schedules and Temperature Resets

Use thermostat setback temperatures and schedules to reduce heating and cooling energy use during periods of low or no occupancy. Thermostats should be programmed for a setback of 5-10°F during low occupancy hours (reduce heating setpoints and increase cooling setpoints). Cooling load can be reduced by increasing the facility's occupied setpoint temperature. In general, during the cooling season, thermostats should be set as high as possible without sacrificing occupant comfort.

AC System Evaporator/Condenser Coil Cleaning

Dirty evaporator and condenser coils restrict air flow and restrict heat transfer. This increases the loads on the evaporator and condenser fan and decreases overall cooling system performance. Keeping the coils clean allows the fans and cooling system to operate more efficiently.

HVAC Filter Cleaning and Replacement

Air filters should be checked regularly (often monthly) and cleaned or replaced when appropriate. Air filters reduce indoor air pollution, increase occupant comfort, and help keep equipment operating efficiently. If the building has a building management system, consider installing a differential pressure switch across filters to send an alarm about premature fouling or overdue filter replacement. Over time, filters become less and less effective as particulate buildup increases. Dirty filters also restrict air flow through the air conditioning or heat pump system, which increases the load on the distribution fans.

Furnace Maintenance

Preventative maintenance can extend the life of the system, maintain energy efficiency, and ensure safe operation. Following the manufacturer's instructions, a yearly tune-up should: check for gas / carbon monoxide leaks; change the air and fuel filters; check components for cracks, corrosion, dirt, or debris build-up; ensure the ignition system is working properly; test and adjust operation and safety controls; inspect electrical connections; and lubricate motors and bearings.

Label HVAC Equipment

For improved coordination in maintenance practices, we recommend labeling or re-labeling the site HVAC equipment. Maintain continuity in labeling by following labeling conventions as indicated in the facility drawings or EMS building equipment list. Use weatherproof or heatproof labeling or stickers for permanence, but do not cover over original equipment nameplates, which should be kept clean and readable whenever possible. Besides equipment, label piping for service and direction of flow when possible. Ideally, maintain a log of HVAC equipment, including nameplate information, asset tag designation, areas served, installation year, service dates, and other pertinent information.

This investment in your equipment will enhance collaboration and communication between your staff and your contracted service providers and may help you with regulatory compliance.

Water Heater Maintenance

The lower the supply water temperature that is used for hand washing sinks, the less energy is needed to heat the water. Reducing the temperature results in energy savings and the change is often unnoticeable to users. Be sure to review the domestic water temperature requirements for sterilizers and dishwashers as you investigate reducing the supply water temperature.

Also, preventative maintenance can extend the life of the system, maintain energy efficiency, and ensure safe operation. At least once a year, follow manufacturer instructions to drain a few gallons out of the water heater using the drain valve. If there is a lot of sediment or debris, then a full flush is recommended. Turn the temperature down and then completely drain the tank. Annual checks should include checks for:

- Leaks or heavy corrosion on the pipes and valves.
- Corrosion or wear on the gas line and on the piping. If you noticed any black residue, soot, or charred metal, this is a sign you may be having combustion issues and you should have the unit serviced by a professional.
- For electric water heaters, look for signs of leaking such as rust streaks or residue around the upper and lower panels covering the electrical components on the tank.
- For water heaters more than three years old, have a technician inspect the sacrificial anode annually.

Water Conservation

Installing dual flush or low-flow toilets and low-flow/waterless urinals are ways to reduce water use. The EPA WaterSense® ratings for urinals is 0.5 gpf and for flush valve toilets is 1.28 gpf (this is lower than the current 1.6 gpf federal standard).

For more information regarding water conservation go to the EPA's WaterSense® website[6] or download a copy of EPA's "WaterSense® at Work: Best Management Practices for Commercial and Institutional Facilities"[7] to get ideas for creating a water management plan and best practices for a wide range of water using systems.

Water conservation devices that do not reduce hot water consumption will not provide energy savings at the site level, but they may significantly affect your water and sewer usage costs. Any reduction in water use does however ultimately reduce grid-level electricity use since a significant amount of electricity is used to deliver water from reservoirs to end users.

If the facility has detached buildings with a master water meter for the entire campus, check for unnatural wet areas in the lawn or water seeping in the foundation at water pipe penetrations through the foundation. Periodically check overnight meter readings when the facility is unoccupied, and there is no other scheduled water usage.

Manage irrigation systems to use water more effectively outside the building. Adjust spray patterns so that water lands on intended lawns and plantings and not on pavement and walls. Consider installing an evapotranspiration irrigation controller that will prevent over-watering.

Procurement Strategies

Purchasing efficient products reduces energy costs without compromising quality. Consider modifying your procurement policies and language to require ENERGY STAR® or WaterSense® products where available.

[6] https://www.epa.gov/watersense.

[7] https://www.epa.gov/watersense/watersense-work-0.

6 On-site Generation

You don’t have to look far in New Jersey to see one of the thousands of solar electric systems providing clean power to homes, businesses, schools, and government buildings. On-site generation includes both renewable (e.g., solar, wind) and non-renewable (e.g., fuel cells) technologies that generate power to meet all or a portion of the facility’s electric energy needs. Also referred to as distributed generation, these systems contribute to greenhouse gas (GHG) emission reductions, demand reductions and reduced customer electricity purchases, which results in improved electric grid reliability through better use of transmission and distribution systems.

Preliminary screenings were performed to determine if an on-site generation measure could be a cost-effective solution for your facility. Before deciding to install an on-site generation system, we recommend conducting a feasibility study to analyze existing energy profiles, siting, interconnection, and the costs associated with the generation project including interconnection costs, departing load charges, and any additional special facilities charges.

6.1 Solar Photovoltaic

Photovoltaic (PV) panels convert sunlight into electricity. Individual panels are combined into an array that produces direct current (DC) electricity. The DC current is converted to alternating current (AC) through an inverter. The inverter is then connected to the building's electrical distribution system.

A preliminary screening based on the facility's electric demand, size and location of free area, and shading elements shows that the facility has no potential for installing a PV array.

This facility does not appear to meet the minimum criteria for a cost-effective solar PV installation. To be cost-effective, a solar PV array needs certain minimum criteria, such as sufficient and sustained electric demand and sufficient flat or south-facing rooftop or other unshaded space on which to place the PV panels.

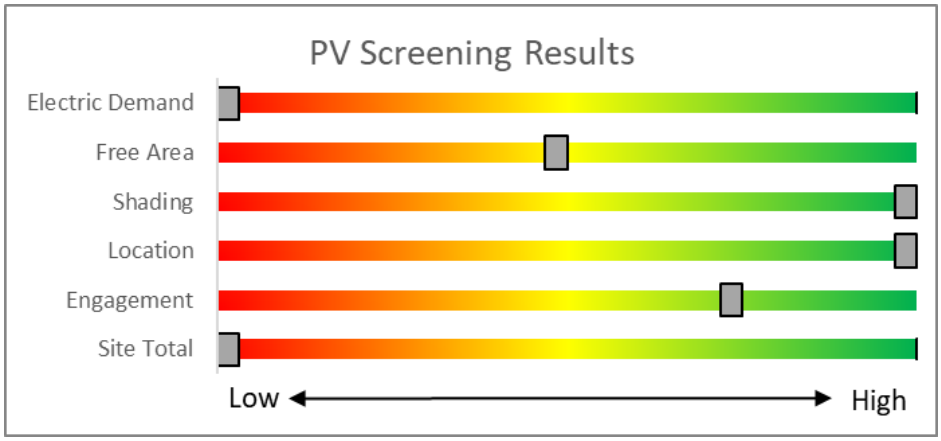


Figure 9 - Photovoltaic Screening

Transition Incentive (TI) Program

The TI program is a bridge between the Legacy SREC Program and a to-be determined Successor Incentive Program. The program is used to register the intent to install solar projects in New Jersey. Rebates are not available for solar projects, but owners of solar projects *must* register their projects prior to the start of construction to establish the project's eligibility to earn TRECs (Transition Incentive Renewable Energy Certificates). The Transition Incentive is structured as a factorized renewable energy certificate. The factors allow the TI Program to provide differentiated financial incentives for different types of solar installation.

Get more information about solar power in New Jersey or find a qualified solar installer who can help you decide if solar is right for your building:

Transition Incentive (TI) Program: https://www.njcleanenergy.com/renewable-energy/programs/transition-incentive-program

- **Basic Info on Solar PV in New Jersey**: www.njcleanenergy.com/whysolar.
- **New Jersey Solar Market FAQs**: www.njcleanenergy.com/renewable-energy/program-updates-and-background-information/solar-transition/solar-market-faqs.
- **Approved Solar Installers in the New Jersey Market**: www.njcleanenergy.com/commercial-industrial/programs/nj-smartstart-buildings/tools-and-resources/tradeally/approved_vendorsearch/?id=60&start=1.

6.2 Combined Heat and Power

Combined heat and power (CHP) generates electricity at the facility and puts waste heat energy to good use. Common types of CHP systems are reciprocating engines, microturbines, fuel cells, backpressure steam turbines, and (at large facilities) gas turbines.

CHP systems typically produce a portion of the electric power used on-site, with the balance of electric power needs supplied by the local utility company. The heat is used to supplement (or replace) existing boilers and provide space heating and/or domestic hot water heating. Waste heat can also be routed through absorption chillers for space cooling.

The key criteria used for screening is the amount of time that the CHP system would operate at full load and the facility's ability to use the recovered heat. Facilities with a continuous need for large quantities of waste heat are the best candidates for CHP.

A preliminary screening based on heating and electrical demand, siting, and interconnection shows that the facility has no potential for installing a cost-effective CHP system.

Based on a preliminary analysis, the facility does not appear to meet the minimum requirements for a cost-effective CHP installation. Low or infrequent thermal load, and lack of space for siting the equipment are the most significant factors contributing to the lack of CHP potential.

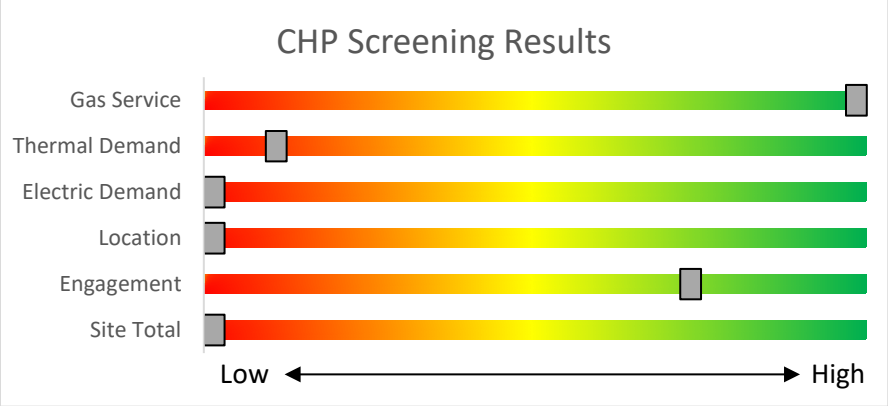


Figure 10 - Combined Heat and Power Screening

Find a qualified firm that specializes in commercial CHP cost assessment and installation: http://www.njcleanenergy.com/commercial-industrial/programs/nj-smartstart-buildings/tools-and-resources/tradeally/approved_vendorsearch/

7 PROJECT FUNDING AND INCENTIVES

Ready to improve your building's performance? New Jersey's Clean Energy Programs can help. Pick the program that works best for you. Incentive programs that may apply to this facility are identified in the Executive Summary. This section provides an overview of currently available New Jersey's Clean Energy Programs.

	SmartStart *Flexibility to install at your own pace*	**Direct Install** *Turnkey installation*	**Pay for Performance** *Whole building upgrades*
Who should use it?	Buildings installing individual measures or small group of measures.	Small to mid-size facilities that can bundle multiple measures together. Average peak demand should be below 200 kW. Not suitable for significant building shell issues.	Mid to large size facilities looking to implement as many measures as possible at one time. Peak demand should be over 200 kW.
How does it work?	Use in-house staff or your preferred contractor.	Pre-approved contractors pass savings along to you via reduced material and labor costs.	Whole-building approach to energy upgrades designed to reduce energy use by at least 15%. The more you save, the higher the incentives.
What are the Incentives?	Fixed incentives for specific energy efficiency measures.	Incentives pay up to 70% of eligible costs, up to $125,000 per project. You pay the remaining 30% directly to the contractor.	Up to 25% of installation cost, calculated based on level of energy savings per square foot.
How do I participate?	Submit an application for the specific equipment to be installed.	Contact a participating contractor in your region.	Contact a pre-qualified Partner to develop your Energy Reduction Plan and set your energy savings targets.
Take the next step by visiting **www.njcleanenergy.com** for program details, applications, and to contact a qualified contractor.			

7.1 SmartStart

SmartStart offers incentives for installing prescriptive and custom energy efficiency measures at your facility. This program provides an effective mechanism for securing incentives for energy efficiency measures installed individually or as part of a package of energy upgrades. This program serves most common equipment types and sizes.

SmartStart routinely adds, removes, or modifies incentives from year-to-year for various energy efficient equipment based on market trends and new technologies.

Equipment with Prescriptive Incentives Currently Available:

Electric Chillers
Electric Unitary HVAC
Gas Cooling
Gas Heating
Gas Water Heating
Ground Source Heat Pumps
Lighting
Lighting Controls
Refrigeration Doors
Refrigeration Controls
Refrigerator/Freezer Motors
Food Service Equipment
Variable Frequency Drives

Incentives

The SmartStart Prescriptive program provides fixed incentives for specific energy efficiency measures. Prescriptive incentives vary by equipment type.

SmartStart Custom provides incentives for more unique or specialized technologies or systems that are not addressed through prescriptive incentives. Custom incentives are calculated at $0.16/kWh and $1.60/therm based on estimated annual savings. Incentives are capped at 50 percent of the total installed incremental project cost, or a project cost buy down to a one-year payback (whichever is less). Program incentives are capped at $500,000 per electric account and $500,000 per natural gas account, per fiscal year.

How to Participate

Submit an application for the specific equipment to be installed. Many applications are designed as rebates, although others require application approval prior to installation. You can work with your preferred contractor or use internal staff to install measures.

Visit www.njcleanenergy.com/SSB for a detailed program description, instructions for applying, and applications.

7.2 Direct Install

Direct Install is a turnkey program available to existing small to medium-sized facilities with an average peak electric demand that does not exceed 200 kW over the recent 12-month period. You work directly with a pre-approved contractor who will perform a free energy assessment at your facility, identify specific eligible measures, and provide a clear scope of work for installation of selected measures. Energy efficiency measures may include lighting and lighting controls, refrigeration, HVAC, motors, variable speed drives, and controls.

Incentives

The program pays up to 70 percent of the total installed cost of eligible measures, up to $125,000 per project. Each entity is limited to incentives up to $250,000 per fiscal year.

How to Participate

To participate in Direct Install, you will need to contact the participating contractor assigned to the region of the state where your facility is located. A complete list of Direct Install program partners is provided on the Direct Install website linked below. The contractor will be paid the measure incentives directly by the program, which will pass on to you in the form of reduced material and implementation costs. This means up to 70 percent of eligible costs are covered by the program, subject to program caps and eligibility, while the remaining 30 percent of the cost is paid to the contractor by the customer.

Detailed program descriptions and applications can be found at: www.njcleanenergy.com/DI.

7.3 Pay for Performance - Existing Buildings

Pay for Performance works for larger customers with a peak demand over 200 kW. The minimum installed scope of work must include at least two unique measures that results in at least 15 percent source energy savings, and lighting cannot make up the majority of the savings.

P4P is a generally a good option for medium-to-large sized facilities looking to implement as many measures as possible under a single project to achieve deep energy savings. This program has an added benefit of addressing measures that may not qualify for other programs. Many facilities pursuing an Energy Savings Improvement Program loan also use this program.

Based on the site building and utility data provided, the facility does not meet the requirements of the current P4P program.

Incentives

Incentives are based on estimated and achieved energy savings ranging from $0.18-$0.22/kWh and $1.80-$2.50/therm, capped at the lesser of 50 percent total project cost, or $1 million per electric account and $1 million per natural gas account, per fiscal year, not to exceed $2 million per project. An incentive of $0.15/square foot is also available to offset the cost of developing the Energy Reduction Plan (see below) contingent on the project moving forward with measure installation.

How to Participate

Contact one of the pre-approved consultants and contractors ("Partners"). Under direct contract to you, they will help further evaluate the measures identified in this report through development of the energy reduction plan), assist you in implementing selected measures, and verify actual savings one year after the installation. Your Partner will also help you apply for incentives.

Approval of the final scope of work is required by the program prior to installation. Installation can be done by the contractor of your choice (some P4P Partners are also contractors) or by internal staff, but the Partner remains involved throughout construction to ensure compliance with the program requirements.

Detailed program descriptions, instructions for applying, applications and list of Partners can be found at: www.njcleanenergy.com/P4P.

7.4 Combined Heat and Power

The Combined Heat & Power (CHP) program provides incentives for eligible CHP or waste heat to power (WHP) projects. Eligible CHP or WHP projects must achieve an annual system efficiency of at least 65 percent (lower heating value, or LHV), based on total energy input and total utilized energy output. Mechanical energy may be included in the efficiency evaluation.

Incentives

Eligible Technologies	Size (Installed Rated Capacity)[1]	Incentive ($/kW)	% of Total Cost Cap per Project[3]	$ Cap per Project[3]
Powered by non-renewable or renewable fuel source[4]	≤500 kW	$2,000	30-40%[2]	$2 million
Gas Internal Combustion Engine	>500 kW - 1 MW	$1,000		
Gas Combustion Turbine	> 1 MW - 3 MW	$550	30%	$3 million
Microturbine Fuel Cells with Heat Recovery	>3 MW	$350		
Waste Heat to Power*	<1 MW	$1,000	30%	$2 million
	> 1MW	$500		$3 million

*Waste Heat to Power: Powered by non-renewable fuel source, heat recovery or other mechanical recovery from existing equipment utilizing new electric generation equipment (e.g. steam turbine).

Check the NJCEP website for details on program availability, current incentive levels, and requirements.

How to Participate

You work with a qualified developer or consulting firm to complete the CHP application. Once the application is approved the project can be installed. Information about the CHP program can be found at: www.njcleanenergy.com/CHP.

7.5 Energy Savings Improvement Program

The Energy Savings Improvement Program (ESIP) serves New Jersey's government agencies by financing energy projects. An ESIP is a type of performance contract, whereby school districts, counties, municipalities, housing authorities and other public and state entities enter in to contracts to help finance building energy upgrades. Annual payments are lower than the savings projected from the ECMs, ensuring that ESIP projects are cash flow positive for the life of the contract.

ESIP provides government agencies in New Jersey with a flexible tool to improve and reduce energy usage with minimal expenditure of new financial resources. NJCEP incentive programs described above can also be used to help further reduce the total project cost of eligible measures.

How to Participate

This LGEA report is the first step to participating in ESIP. Next, you will need to select an approach for implementing the desired ECMs:

(1) Use an energy services company or "ESCO."

(2) Use independent engineers and other specialists, or your own qualified staff, to provide and manage the requirements of the program through bonds or lease obligations.

(3) Use a hybrid approach of the two options described above where the ESCO is used for some services and independent engineers, or other specialists or qualified staff, are used to deliver other requirements of the program.

After adopting a resolution with a chosen implementation approach, the development of the energy savings plan (ESP) can begin. The ESP demonstrates that the total project costs of the ECMs are offset by the energy savings over the financing term, not to exceed 15 years. The verified savings will then be used to pay for the financing.

The ESIP approach may not be appropriate for all energy conservation and energy efficiency improvements. Carefully consider all alternatives to develop an approach that best meets your needs. A detailed program descriptions and application can be found at: www.njcleanenergy.com/ESIP.

ESIP is a program delivered directly by the NJBPU and is not an NJCEP incentive program. As mentioned above, you can use NJCEP incentive programs to help further reduce costs when developing the energy savings plan. Refer to the ESIP guidelines at the link above for further information and guidance on next steps.

7.6 Transition Incentive (TI) Program

The TI program is a bridge between the Legacy SREC Program and a to-be determined Successor Incentive Program. The program is used to register the intent to install solar projects in New Jersey. Rebates are not available for solar projects, but owners of solar projects *must* register their projects prior to the start of construction to establish the project's eligibility to earn TRECs (Transition Incentive Renewable Energy Certificates). The Transition Incentive is structured as a factorized renewable energy certificate. The factors allow the TI Program to provide differentiated financial incentives for different types of solar installations. NJBPU calculates the value of a Transition Renewable Energy Certificate (TREC) by multiplying the base compensation rate ($152/MWh) by the project's assigned factor (i.e. $152 x 0.85 = $129.20/MWh). The TREC factors are defined based on the chart below:

Project Type	Factor
Subsection (t): landfill, brownfield, areas of historic fill	1.00
Grid supply (Subsection (r)) rooftop	1.00
Net metered non-residential rooftop and carport	1.00
Community solar	0.85
Grid supply (Subsection (r)) ground mount	0.60
Net metered residential ground mount	0.60
Net metered residential rooftop and carport	0.60
Net metered non-residential ground mount	0.60

After the registration is accepted, construction is complete, and final paperwork has been submitted and is deemed complete, the project is issued a New Jersey certification number, which enables it to generate New Jersey TRECs.

Eligible projects may generate TRECs for 15 years following the commencement of commercial operations (also referred to as the "Transition Incentive Qualification Life"). After 15 years, projects may be eligible for a New Jersey Class I REC.

TRECs will be used by the identified compliance entities to satisfy a compliance obligation tied to a new Transition Incentive Renewable Portfolio Standard ("TI-RPS"), which will exist in parallel with, and completely separate from, the existing Solar RPS for Legacy SRECs. The TI-RPS is a carve-out of the current Class I RPS requirement. The creation of TRECs is based upon metered generation supplied to PJM-EIS General Attribute Tracking System ("GATS") by the owners of eligible facilities or their agents. GATS would create one TREC for each MWh of energy produced from a qualified facility.

TRECs will be purchased monthly by a TREC Administrator who will allocate the TRECs to the Load Serving Entities (BGS Providers and Third-Party Suppliers) annually based on their market share of retail electricity sold during the relevant Energy Year.

Solar projects help the State of New Jersey reach renewable energy goals outlined in the state's Energy Master Plan. The Transition Incentive Program online portal is now open to new applications effective May 1, 2020. There are instructions on "How and When to Transfer my SRP Registration to the Transition Incentive Program". If you are considering installing solar photovoltaics on your building, visit the following link for more information:

https://www.njcleanenergy.com/renewable-energy/programs/transition-incentive-program

8 Energy Purchasing and Procurement Strategies

8.1 Retail Electric Supply Options

Energy deregulation in New Jersey has increased energy buyers' options by separating the function of electricity distribution from that of electricity supply. So, though you may choose a different company from which to buy your electric power, responsibility for your facility's interconnection to the grid and repair to local power distribution will still reside with the traditional utility company serving your region.

If your facility is not purchasing electricity from a third-party supplier, consider shopping for a reduced rate from third-party electric suppliers. If your facility already buys electricity from a third-party supplier, review and compare prices at the end of each contract year.

A list of licensed third-party electric suppliers is available at the NJBPU website[8].

8.2 Retail Natural Gas Supply Options

The natural gas market in New Jersey is also deregulated. Most customers that remain with the utility for natural gas service pay rates that are market-based and that fluctuate monthly. The utility provides basic gas supply service (BGSS) to customers who choose not to buy from a third-party supplier for natural gas commodity.

A customer's decision about whether to buy natural gas from a retail supplier typically depends on whether a customer prefers budget certainty and/or longer-term rate stability. Customers can secure longer-term fixed prices by signing up for service through a third-party retail natural gas supplier. Many larger natural gas customers may seek the assistance of a professional consultant to assist in their procurement process.

If your facility does not already purchase natural gas from a third-party supplier, consider shopping for a reduced rate from third-party natural gas suppliers. If your facility already purchases natural gas from a third-party supplier, review and compare prices at the end of each contract year.

A list of licensed third-party natural gas suppliers is available at the NJBPU website[9].

[8] www.state.nj.us/bpu/commercial/shopping.html.

[9] www.state.nj.us/bpu/commercial/shopping.html.

APPENDIX A: EQUIPMENT INVENTORY & RECOMMENDATIONS

Lighting Inventory & Recommendations

	Existing Conditions						Proposed Conditions								Energy Impact & Financial Analysis						
Location	Fixture Quantity	Fixture Description	Control System	Light Level	Watts per Fixture	Annual Operating Hours	ECM #	Fixture Recommendation	Add Controls?	Fixture Quantity	Fixture Description	Control System	Watts per Fixture	Annual Operating Hours	Total Peak kW Savings	Total Annual kWh Savings	Total Annual MMBtu Savings	Total Annual Energy Cost Savings	Total Installation Cost	Total Incentives	Simple Payback w/ Incentives in Years
Attic	2	Incandescent: (1) 65W A19 Screw-In Lamp	Wall Switch	S	65	2,340	1	Relamp	No	2	LED Lamps: A19 Lamps	Wall Switch	10	2,340	0.1	283	0	$47	$34	$4	0.7
Break Room	1	Exit Signs: LED - 2 W Lamp	None		6	8,760		None	No	1	Exit Signs: LED - 2 W Lamp	None	6	8,760	0.0	0	0	$0	$0	$0	0.0
Break Room	4	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	S	44	2,099		None	No	4	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	2,099	0.0	0	0	$0	$0	$0	0.0
Conference Room Mayor	6	LED Lamps: (1) 10W A19 Screw-In Lamp	Wall Switch	S	10	2,574		None	No	6	LED Lamps: (1) 10W A19 Screw-In Lamp	Wall Switch	10	2,574	0.0	0	0	$0	$0	$0	0.0
Conference Room Mayor	3	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	S	26	2,099		None	No	3	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	26	2,099	0.0	0	0	$0	$0	$0	0.0
Exterior 2	2	LED - Fixtures: Display Case Lighting	Photocell		33	4,380		None	No	2	LED - Fixtures: Display Case Lighting	Photocell	33	4,380	0.0	0	0	$0	$0	$0	0.0
Exterior 2	5	LED - Fixtures: Outdoor Wall-Mounted Area Fixture	Timeclock		45	1,825		None	No	5	LED - Fixtures: Outdoor Wall-Mounted Area Fixture	Timeclock	45	1,825	0.0	0	0	$0	$0	$0	0.0
Family Health Center	2	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	S	44	2,099		None	No	2	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	2,099	0.0	0	0	$0	$0	$0	0.0
Foyer	1	Exit Signs: LED - 2 W Lamp	None		6	8,760		None	No	1	Exit Signs: LED - 2 W Lamp	None	6	8,760	0.0	0	0	$0	$0	$0	0.0
Foyer	2	Halogen Incandescent: 70-Watt Recessed Can	Wall Switch	S	70	2,574	1	Relamp	No	2	LED Lamps: MR16 Lamps	Wall Switch	11	2,574	0.1	337	0	$55	$54	$4	0.9
Foyer	1	LED - Fixtures: Downlight Recessed	Occupancy Sensor	S	23	2,099		None	No	1	LED - Fixtures: Downlight Recessed	Occupancy Sensor	23	2,099	0.0	0	0	$0	$0	$0	0.0
Foyer	8	LED - Linear Tubes: (2) 2' Lamps	Occupancy Sensor	S	17	2,099		None	No	8	LED - Linear Tubes: (2) 2' Lamps	Occupancy Sensor	17	2,099	0.0	0	0	$0	$0	$0	0.0
Janitorial 1	1	LED - Linear Tubes: (4) 4' Lamps	Wall Switch	S	58	2,340		None	No	1	LED - Linear Tubes: (4) 4' Lamps	Wall Switch	58	2,340	0.0	0	0	$0	$0	$0	0.0
Main Corridor	5	Exit Signs: LED - 2 W Lamp	None		6	8,760		None	No	5	Exit Signs: LED - 2 W Lamp	None	6	8,760	0.0	0	0	$0	$0	$0	0.0
Main Corridor	19	LED - Linear Tubes: (3) 2' Lamps	Wall Switch	S	26	2,574	2	None	Yes	19	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	26	1,776	0.1	425	0	$70	$675	$675	0.0
Main Entrance	1	LED - Fixtures: Downlight Recessed	Timeclock		23	1,825		None	No	1	LED - Fixtures: Downlight Recessed	Timeclock	23	1,825	0.0	0	0	$0	$0	$0	0.0
Mayors Office	6	LED Lamps: (1) 10W A19 Screw-In Lamp	Wall Switch	S	10	2,340		None	No	6	LED Lamps: (1) 10W A19 Screw-In Lamp	Wall Switch	10	2,340	0.0	0	0	$0	$0	$0	0.0
Mayors Office	3	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	S	44	2,099		None	No	3	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	2,099	0.0	0	0	$0	$0	$0	0.0
Mechanical Room	2	LED - Linear Tubes: (2) 4' Lamps	Occupancy Sensor	S	29	2,099		None	No	2	LED - Linear Tubes: (2) 4' Lamps	Occupancy Sensor	29	2,099	0.0	0	0	$0	$0	$0	0.0
Meeting Room	2	Exit Signs: LED - 2 W Lamp	None		6	8,760		None	No	2	Exit Signs: LED - 2 W Lamp	None	6	8,760	0.0	0	0	$0	$0	$0	0.0
Meeting Room	18	LED Lamps: (1) 10W A19 Screw-In Lamp	Wall Switch	S	10	2,574	2	None	Yes	18	LED Lamps: (1) 10W A19 Screw-In Lamp	Occupancy Sensor	10	1,776	0.1	158	0	$26	$540	$140	15.4
Meeting Room	16	LED - Linear Tubes: (3) 2' Lamps	Wall Switch	S	26	2,574	2	None	Yes	16	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	26	1,776	0.1	358	0	$59	$540	$140	6.8
Office	2	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	S	44	2,099		None	No	2	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	2,099	0.0	0	0	$0	$0	$0	0.0
Office - Buildings	4	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	S	44	2,099		None	No	4	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	2,099	0.0	0	0	$0	$0	$0	0.0
Office - Clerk	6	LED - Linear Tubes: (3) 4' Lamps	Wall Switch	S	44	2,574	2	None	Yes	6	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	1,776	0.1	229	0	$38	$270	$70	5.3

	Existing Conditions						Proposed Conditions								Energy Impact & Financial Analysis						
Location	Fixture Quantity	Fixture Description	Control System	Light Level	Watts per Fixture	Annual Operating Hours	ECM #	Fixture Recommendation	Add Controls?	Fixture Quantity	Fixture Description	Control System	Watts per Fixture	Annual Operating Hours	Total Peak kW Savings	Total Annual kWh Savings	Total Annual MMBtu Savings	Total Annual Energy Cost Savings	Total Installation Cost	Total Incentives	Simple Payback w/ Incentives in Years
Office - Main Office	7	LED - Linear Tubes: (3) 4' Lamps	Wall Switch	S	44	2,574	2	None	Yes	7	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	1,776	0.1	267	0	$44	$270	$70	4.6
Office - Mayor Assistant	2	LED - Linear Tubes: (2) 4' Lamps	Occupancy Sensor	S	29	2,099		None	No	2	LED - Linear Tubes: (2) 4' Lamps	Occupancy Sensor	29	2,099	0.0	0	0	$0	$0	$0	0.0
Office 2	6	LED Lamps: (1) 10W A19 Screw-In Lamp	Wall Switch	S	10	2,574		None	No	6	LED Lamps: (1) 10W A19 Screw-In Lamp	Wall Switch	10	2,574	0.0	0	0	$0	$0	$0	0.0
Office 2	3	LED - Linear Tubes: (4) 4' Lamps	Wall Switch	S	58	2,574	2	None	Yes	3	LED - Linear Tubes: (4) 4' Lamps	Occupancy Sensor	58	1,776	0.1	153	0	$25	$270	$70	8.0
Parking Lot	6	LED - Fixtures: Outdoor Post-Mount	Timeclock		100	1,825		None	No	6	LED - Fixtures: Outdoor Post-Mount	Timeclock	100	1,825	0.0	0	0	$0	$0	$0	0.0
Records Room	4	LED - Linear Tubes: (4) 4' Lamps	Occupancy Sensor	S	58	2,099		None	No	4	LED - Linear Tubes: (4) 4' Lamps	Occupancy Sensor	58	2,099	0.0	0	0	$0	$0	$0	0.0
Restroom - Female	1	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	S	26	2,099		None	No	1	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	26	2,099	0.0	0	0	$0	$0	$0	0.0
Restroom - Female	1	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	S	26	2,099		None	No	1	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	26	2,099	0.0	0	0	$0	$0	$0	0.0
Restroom - Female	2	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	S	44	2,099		None	No	2	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	2,099	0.0	0	0	$0	$0	$0	0.0
Restroom - Male	1	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	S	26	2,099		None	No	1	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	26	2,099	0.0	0	0	$0	$0	$0	0.0
Restroom - Male	1	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	S	26	2,099		None	No	1	LED - Linear Tubes: (3) 2' Lamps	Occupancy Sensor	26	2,099	0.0	0	0	$0	$0	$0	0.0
Restroom - Male	1	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	S	44	2,099		None	No	1	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	2,099	0.0	0	0	$0	$0	$0	0.0
Server Room	1	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	S	44	2,099		None	No	1	LED - Linear Tubes: (3) 4' Lamps	Occupancy Sensor	44	2,099	0.0	0	0	$0	$0	$0	0.0
Storage	2	LED - Linear Tubes: (4) 4' Lamps	Occupancy Sensor	S	58	1,615		None	No	2	LED - Linear Tubes: (4) 4' Lamps	Occupancy Sensor	58	1,615	0.0	0	0	$0	$0	$0	0.0
Storage 2	1	LED - Linear Tubes: (2) 4' Lamps	Wall Switch	S	29	1,615		None	No	1	LED - Linear Tubes: (2) 4' Lamps	Wall Switch	29	1,615	0.0	0	0	$0	$0	$0	0.0
Storage 3	1	LED - Linear Tubes: (2) 4' Lamps	Wall Switch	S	29	2,340		None	No	1	LED - Linear Tubes: (2) 4' Lamps	Wall Switch	29	2,340	0.0	0	0	$0	$0	$0	0.0

Motor Inventory & Recommendations

		Existing Conditions							Proposed Conditions					Energy Impact & Financial Analysis						
Location	Area(s)/System(s) Served	Motor Quantity	Motor Application	HP Per Motor	Full Load Efficiency	VFD Control?	Remaining Useful Life	Annual Operating Hours	ECM #	Install High Efficiency Motors?	Full Load Efficiency	Install VFDs?	Number of VFDs	Total Peak kW Savings	Total Annual kWh Savings	Total Annual MMBtu Savings	Total Annual Energy Cost Savings	Total Installation Cost	Total Incentives	Simple Payback w/ Incentives in Years
Attic	Meeting Room	2	Supply Fan	0.5	70.0%	No	B	3,294	3	Yes	78.2%	No		0.1	276	0	$46	$705	$0	15.3
Mechanical Room	Mayor Office, Foyer, Clerck Office	4	Supply Fan	0.5	70.0%	No	B	3,294	3	Yes	78.2%	No		0.1	552	0	$92	$1,409	$0	15.3
Mechanical Room	Restrooms & Back Offices	2	Supply Fan	0.8	70.0%	No	W	3,294		No	70.0%	No		0.0	0	0	$0	$0	$0	0.0

Electric HVAC Inventory & Recommendations

		Existing Conditions					Proposed Conditions								Energy Impact & Financial Analysis						
Location	Area(s)/System(s) Served	System Quantity	System Type	Cooling Capacity per Unit (Tons)	Heating Capacity per Unit (MBh)	Remaining Useful Life	ECM #	Install High Efficiency System?	System Quantity	System Type	Cooling Capacity per Unit (Tons)	Heating Capacity per Unit (MBh)	Cooling Mode Efficiency (SEER/EER)	Heating Mode Efficiency (COP)	Total Peak kW Savings	Total Annual kWh Savings	Total Annual MMBtu Savings	Total Annual Energy Cost Savings	Total Installation Cost	Total Incentives	Simple Payback w/ Incentives in Years
Ground Floor	Meeting Room (Court Room)	1	Split-System AC	7.50		B	4	Yes	1	Split-System AC	7.50		11.50		0.9	1,184	0	$198	$8,728	$1,095	38.6
Ground Floor	Mayor Office, Foyer, Clerck Office	2	Split-System AC	6.33		B	4	Yes	2	Split-System AC	6.33		11.50		1.6	1,999	0	$334	$14,741	$1,849	38.6
Ground Floor	Restrooms & Back Offices	1	Split-System AC	5.00		W		No							0.0	0	0	$0	$0	$0	0.0

Fuel Heating Inventory & Recommendations

		Existing Conditions				Proposed Conditions							Energy Impact & Financial Analysis						
Location	Area(s)/System(s) Served	System Quantity	System Type	Output Capacity per Unit (MBh)	Remaining Useful Life	ECM #	Install High Efficiency System?	System Quantity	System Type	Output Capacity per Unit (MBh)	Heating Efficiency	Heating Efficiency Units	Total Peak kW Savings	Total Annual kWh Savings	Total Annual MMBtu Savings	Total Annual Energy Cost Savings	Total Installation Cost	Total Incentives	Simple Payback w/ Incentives in Years
Attic	Meeting Room (Court Room)	2	Furnace	80	B	5	Yes	2	Furnace	80	95.00%	AFUE	0.0	0	14	$198	$3,625	$1,600	10.2
Mechanical Room	Mayor Office, Foyer, Clerck Office	4	Furnace	80	B	5	Yes	4	Furnace	80	95.00%	AFUE	0.0	0	29	$397	$7,250	$3,200	10.2
Mechanical Room	Restrooms & Back Offices	2	Furnace	78	W		No						0.0	0	0	$0	$0	$0	0.0

Programmable Thermostat Recommendations

		Recommendation Inputs					Energy Impact & Financial Analysis						
Location	Area(s)/System(s) Affected	ECM #	Thermostat Quantity	Cooling Capacity of Controlled System (Tons)	Electric Heating Capacity of Controlled System (kBtu/hr)	Output Heating Capacity of Controlled System (MBh)	Total Peak kW Savings	Total Annual kWh Savings	Total Annual MMBtu Savings	Total Annual Energy Cost Savings	Total Installation Cost	Total Incentives	Simple Payback w/ Incentives in Years
Office	Offices	6	1.00	6.33	0.00	80.00	0.0	465	3	$113	$330	$0	2.9

DHW Inventory & Recommendations

		Existing Conditions			Proposed Conditions							Energy Impact & Financial Analysis						
Location	Area(s)/System(s) Served	System Quantity	System Type	Remaining Useful Life	ECM #	Replace?	System Quantity	System Type	Fuel Type	System Efficiency	Efficiency Units	Total Peak kW Savings	Total Annual kWh Savings	Total Annual MMBtu Savings	Total Annual Energy Cost Savings	Total Installation Cost	Total Incentives	Simple Payback w/ Incentives in Years
Mechanical Room	Domestic Hot water	1	Storage Tank Water Heater (≤ 50 Gal)	W		No						0.0	0	0	$0	$0	$0	0.0

Low-Flow Device Recommendations

	Recommedation Inputs					Energy Impact & Financial Analysis						
Location	ECM #	Device Quantity	Device Type	Existing Flow Rate (gpm)	Proposed Flow Rate (gpm)	Total Peak kW Savings	Total Annual kWh Savings	Total Annual MMBtu Savings	Total Annual Energy Cost Savings	Total Installation Cost	Total Incentives	Simple Payback w/ Incentives in Years
Restrooms	7	5	Faucet Aerator (Kitchen)	2.50	1.50	0.0	409	0	$68	$36	$20	0.2

Plug Load Inventory

	Existing Conditions			
Location	Quantity	Equipment Description	Energy Rate (W)	ENERGY STAR Qualified?
Borough Hall	1	Coffee Machine	600	No
Borough Hall	9	Desktop	120	Yes
Borough Hall	1	Microwave	1,000	No
Borough Hall	7	Printer (Medium/Small)	124	Yes
Borough Hall	1	Refrigerator (Residential)	212	No
Borough Hall	2	Scanner/Fax Machine	600	Yes
Borough Hall	1	Server Closet	1,000	No

APPENDIX B: ENERGY STAR® STATEMENT OF ENERGY PERFORMANCE

EUI is presented in terms of *site energy* and *source energy*. Site energy is the amount of fuel and electricity consumed by a building as reflected in utility bills. Source energy includes fuel consumed to generate electricity consumed at the site, factoring in electric production and distribution losses for the region.

LEARN MORE AT energystar.gov

ENERGY STAR® Statement of Energy Performance

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ENERGY STAR® Score[1]

Woodbine Borough Hall

Primary Property Type: Office
Gross Floor Area (ft²): 6,320
Built: 1965

For Year Ending: January 31, 2020
Date Generated: June 24, 2020

1. The ENERGY STAR score is a 1-100 assessment of a building's energy efficiency as compared with similar buildings nationwide, adjusting for climate and business activity.

Property & Contact Information

Property Address	Property Owner	Primary Contact
Woodbine Borough Hall 501 Washington Avenue Woodbine, New Jersey 08270	Borough of Woodbine 501 Washington Avenue Woodbine, NJ 08270 (609) 861-2153	William Pikolycky 501 Washington Avenue Woodbine, NJ 08270 (609) 861-2153 mayor@boroughofwoodbine.net

Property ID: 11619605

Energy Consumption and Energy Use Intensity (EUI)

Site EUI
78.1 kBtu/ft²

Source EUI
137.1 kBtu/ft²

Annual Energy by Fuel	
Electric - Grid (kBtu)	198,908 (40%)
Natural Gas (kBtu)	294,545 (60%)

National Median Comparison	
National Median Site EUI (kBtu/ft²)	67.3
National Median Source EUI (kBtu/ft²)	118.1
% Diff from National Median Source EUI	16%
Annual Emissions	
Greenhouse Gas Emissions (Metric Tons CO2e/year)	36

Signature & Stamp of Verifying Professional

I _____ (Name) verify that the above information is true and correct to the best of my knowledge.

LP Signature: _____ Date: _____

Licensed Professional

____ _____
.
(___)___-_____
_____

Professional Engineer or Registered Architect Stamp (if applicable)

APPENDIX C: GLOSSARY

TERM	DEFINITION
Blended Rate	Used to calculate fiscal savings associated with measures. The blended rate is calculated by dividing the amount of your bill by the total energy use. For example, if your bill is $22,217.22, and you used 266,400 kilowatt-hours, your blended rate is 8.3 cents per kilowatt-hour.
Btu	*British thermal unit*: a unit of energy equal to the amount of heat required to increase the temperature of one pound of water by one-degree Fahrenheit.
CHP	*Combined heat and power*. Also referred to as cogeneration.
COP	*Coefficient of performance*: a measure of efficiency in terms of useful energy delivered divided by total energy input.
Demand Response	Demand response reduces or shifts electricity usage at or among participating buildings/sites during peak energy use periods in response to time-based rates or other forms of financial incentives.
DCV	*Demand control ventilation*: a control strategy to limit the amount of outside air introduced to the conditioned space based on actual occupancy need.
US DOE	*United States Department of Energy*
EC Motor	*Electronically commutated motor*
ECM	*Energy conservation measure*
EER	*Energy efficiency ratio*: a measure of efficiency in terms of cooling energy provided divided by electric input.
EUI	*Energy Use Intensity:* measures energy consumption per square foot and is a standard metric for comparing buildings' energy performance.
Energy Efficiency	Reducing the amount of energy necessary to provide comfort and service to a building/area. Achieved through the installation of new equipment and/or optimizing the operation of energy use systems. Unlike conservation, which involves some reduction of service, energy efficiency provides energy reductions without sacrifice of service.
ENERGY STAR®	ENERGY STAR® is the government-backed symbol for energy efficiency. The ENERGY STAR® program is managed by the EPA.
EPA	*United States Environmental Protection Agency*
Generation	The process of generating electric power from sources of primary energy (e.g., natural gas, the sun, oil).
GHG	*Greenhouse gas* gases that are transparent to solar (short-wave) radiation but opaque to long-wave (infrared) radiation, thus preventing long-wave radiant energy from leaving Earth's atmosphere. The net effect is a trapping of absorbed radiation and a tendency to warm the planet's surface.
gpf	*Gallons per flush*

gpm	*Gallon per minute*
HID	*High intensity discharge:* high-output lighting lamps such as high-pressure sodium, metal halide, and mercury vapor.
hp	*Horsepower*
HPS	*High-pressure sodium*: a type of HID lamp
HSPF	*Heating seasonal performance factor:* a measure of efficiency typically applied to heat pumps. Heating energy provided divided by seasonal energy input.
HVAC	*Heating, ventilating, and air conditioning*
IHP 2014	US DOE Integral Horsepower rule. The current ruling regarding required electric motor efficiency.
IPLV	*Integrated part load value:* a measure of the part load efficiency usually applied to chillers.
kBtu	One thousand British thermal units
kW	*Kilowatt*: equal to 1,000 Watts.
kWh	*Kilowatt-hour*: 1,000 Watts of power expended over one hour.
LED	*Light emitting diode*: a high-efficiency source of light with a long lamp life.
LGEA	*Local Government Energy Audit*
Load	The total power a building or system is using at any given time.
Measure	A single activity, or installation of a single type of equipment, that is implemented in a building system to reduce total energy consumption.
MH	*Metal halide*: a type of HID lamp
MBh	*Thousand Btu per hour*
MBtu	*One thousand British thermal units*
MMBtu	*One million British thermal units*
MV	*Mercury Vapor:* a type of HID lamp
NJBPU	*New Jersey Board of Public Utilities*
NJCEP	*New Jersey's Clean Energy Program:* NJCEP is a statewide program that offers financial incentives, programs and services for New Jersey residents, business owners and local governments to help them save energy, money and the environment.
psig	Pounds per square inch gauge
Plug Load	Refers to the amount of power used in a space by products that are powered by means of an ordinary AC plug.
PV	*Photovoltaic:* refers to an electronic device capable of converting incident light directly into electricity (direct current).

SEER	*Seasonal energy efficiency ratio:* a measure of efficiency in terms of annual cooling energy provided divided by total electric input.
SEP	*Statement of energy performance:* a summary document from the ENERGY STAR® Portfolio Manager®.
Simple Payback	The amount of time needed to recoup the funds expended in an investment or to reach the break-even point between investment and savings.
SREC	*Solar renewable energy credit*: a credit you can earn from the state for energy produced from a photovoltaic array.
TREC	*Transition Incentive Renewable Energy Certificate:* a factorized renewable energy certificate you can earn from the state for energy produced from a photovoltaic array.
T5, T8, T12	A reference to a linear lamp diameter. The number represents increments of 1/8th of an inch.
Temperature Setpoint	The temperature at which a temperature regulating device (thermostat, for example) has been set.
therm	100,000 Btu. Typically used as a measure of natural gas consumption.
tons	A unit of cooling capacity equal to 12,000 Btu/hr.
Turnkey	Provision of a complete product or service that is ready for immediate use
VAV	*Variable air volume*
VFD	*Variable frequency drive*: a controller used to vary the speed of an electric motor.
WaterSense®	The symbol for water efficiency. The WaterSense® program is managed by the EPA.
Watt (W)	Unit of power commonly used to measure electricity use.