

MEASURE DESCRIPTION



Food service equipment incentives are available for the installation of energy efficient ovens, steamers, griddles, fryers, refrigeration equipment, ice machines, holding cabinets and cleaning equipment. Both equipment replacement and new construction projects are eligible to apply. Incentive rates are pre-determined based on the size and efficiency of new equipment. Pre-approval is not required prior to installation however, applications must be submitted within 1 year of material purchase to remain eligible for the incentive.

APPLICATION INSTRUCTIONS

1. New to SmartStart? Download the [SmartStart Program Guide](#) or contact us at (866) NJSMART with questions.
2. Pre-approval is not required for Food Service Equipment applications; *however, applications must be submitted within 1 year of material purchase to remain eligible for the incentive.* Customers may submit applications prior to installation to receive an incentive commitment letter. Applicants choosing to install prior to program pre-approval do so at their own risk.
3. Ensure that the facility is eligible for participation in the program by reviewing a recent electric and/or gas utility bill to confirm that Societal Benefits Charges are paid to an investor-owned utility under a commercial rate code.
4. Review all measure requirements to confirm that equipment you are purchasing meets efficiency requirements and is eligible for an incentive.
5. If you need assistance with development of a scope of work or do not know what type of equipment you need, consult the [Trade Ally List](#) to find a contractor who can assist you.
6. You or your contractor must complete the Food Service Equipment application and the Excel incentive worksheet.
7. Submit the signed completed form along with all supporting documentation listed in the Application Checklist to the program for review. An electronic version of this application is available through the online application portal. Please submit the application through a [single method](#) (online, email, mail, or fax).
8. We will review the submittal for completeness and contact you and your contractor (if listed) via email to retrieve any missing information or documentation.
9. An approval letter will be emailed to you and your contractor (if listed) indicating the approval date and estimated incentive amount set aside for your project.

Online application portal: njcleanenergy.com/forms

Email for new application submissions only. Call (866) NJSMART with questions. NJApps@njcleanenergy.com

Mail: New Jersey's Clean Energy Program
c/o TRC
900 Route 9 North
Suite 404
Woodbridge, NJ 07095

Fax: (732) 855-0422



Measure incentive rates listed on this form are doubled for equipment installed in existing buildings that meet at least one of the eligibility criteria listed below.

All projects are subject to an incentive cap equal to the applicant’s cost for the project (material and labor). Enhanced incentives are not applicable to new construction projects. To qualify for this enhanced incentive, documentation as listed in the table below must be provided with the application package demonstrating that the entity or building location meets at least one of the eligibility categories listed below.

Eligibility Basis	Criteria
<p>➤ Located in an Urban Enterprise Zone (UEZ)</p>	<p>The building where equipment is or will be installed must be located within the bounds of an Urban Enterprise Zone (UEZ). Please follow the steps below to confirm your facility is within the qualifying zone.</p> <p>The building location must be checked against the NJ Community Asset Map.</p> <ol style="list-style-type: none"> 1. Enter the address of your building in the field at the top of the map. 2. Under the Layers menu on the left side of the screen, scroll down to Urban Enterprise Zones and <i>check</i> to enable the layer. 3. Print or save a screenshot of the page to include with your submission. <p>For the avoidance of doubt, companies do not need to become a Certified UEZ Business to be eligible for enhanced incentives from NJCEP.</p>
<p>➤ Located in an Opportunity Zone (OZ)</p>	<p>The building where equipment is or will be installed must be located within the bounds of an Opportunity Zone (OZ). Please follow the steps below to confirm your facility is within the qualifying zone.</p> <p>The building location must be checked against the NJ Community Asset Map.</p> <ol style="list-style-type: none"> 1. Enter the address of your building in the field at the top of the map. 2. Under the Layers menu on the left side of the screen, scroll down to Opportunity Zones and <i>check</i> to enable the layer. 3. Print or save a screenshot of the page to include with your submission.
<p>➤ Owned or operated by a Municipal Entity</p>	<p>The building must be owned or operated by a Municipal Entity as evidenced by the name listed on the utility bill(s) for the building. If the name as shown on the utility bill(s) does not clearly delineate a Municipal Entity, other documentation may be accepted to demonstrate ownership on a case-by-case basis. Please contact the Program Manager for specific guidance.</p> <p>The Municipal Entity name must be recognized on the New Jersey Municipalities Search tool available at: https://www.nj.gov/nj/gov/direct/municipality.html.</p>
<p>➤ Owned or operated by K-12 Public School</p>	<p>The building must be owned or operated by a K-12 Public School as evidenced by the name listed on the utility bill(s) for the building. If the name as shown on the utility bill(s) do not clearly delineate a K-12 Public School, other documentation may be accepted to demonstrate ownership on a case-by-case basis. Please contact the Program Manager for specific guidance.</p> <p>The K-12 Public School name must be recognized on the New Jersey School Directory available at: https://homerom5.doe.state.nj.us/directory/pub.php.</p>

APPLICATION CHECKLIST

The following documentation must be attached to all completed, signed applications: Pre-approval is not required however applications must be received within 1 year of material purchase. Applicants not required to receive pre-approval may choose to install at their own risk.

- For projects requesting enhanced incentives: Attach documentation demonstrating eligibility as described in the Enhanced Incentives section of this application.
- Excel [Food Service Equipment measure worksheet](#) as provided on the NJ Clean Energy SmartStart program website.
- A recent copy of a full utility bill from a participating electric or gas utility (as applicable) showing Societal Benefits Charge and commercial billing code.
 - Name and account # of the customer listed on the application must match the name of the customer and account # listed on the utility bill.
 - For projects where a utility account has not yet been established, the utility bill is not required with the initial application submission, however the customer will be required to submit a utility bill prior to incentive payment.
- Manufacturer's specification sheets for proposed equipment. For specification sheets with multiple model numbers, highlight or circle the specific configuration you plan to install.
- Proof of qualified product listing, where required, in the form of a printout from the ENERGY STAR® qualified product list, CEE qualified product list or appropriate ASTM standard of performance documentation. Please see the specific measure requirements for details on which supporting documentation is required for your equipment.

APPLICATION PROCESS FOR PAYMENT

If your project is already complete, please include the following additional documentation for approval and payment. Please note, a post inspection may be required prior to incentive being processed:

- Material invoice
 - The invoice should include the model number of the equipment installed, quantity, and unit price.
 - Equipment may be purchased up to one year prior to TRC's receipt of the application. Sufficient documentation must be submitted with the material invoice demonstrating the date of equipment purchase, such as a purchase order, if it is not clear on the material invoice.
- Labor Invoice
 - Labor/installation price must be listed separately from material price.
 - For projects that were self-installed by the participating customer, a signed letter on participating customer letterhead attesting to the start and end dates of the self-installation should be provided.
- Tax Clearance Certificate obtained from NJ Division of Taxation
 - Instructions on applying for the certificate can be found at www.njcleanenergy.com/TCC.
 - No incentive will be paid without receipt of a valid Tax Clearance Certificate. Certificates are valid for 180 days and must be valid on the date TRC signs off on the incentive. The name of the customer and tax ID number appearing on the tax clearance must align with the customer name listed on the provided utility bill and application.
- W9 form, ST-4 or ST-5 Form. This form must be completed by the entity receiving incentive payment.
 - Certain private business entities may hold a "Sales Tax Exempt Organization Certificate (Form ST-5)." This form applies solely to purchases of tangible personal property or services and does not exempt the entity from the requirement to submit the Application for Tax Clearance.

FOOD SERVICE EQUIPMENT INCENTIVE RATES AND REQUIREMENTS

Commercial Combination Oven/Steamers (Electric)

1. Incentives must be applied towards the purchase of new or replacement energy-efficient equipment only. Equipment that is used or rebuilt is not eligible.
2. Equipment must meet the performance requirements as defined in the incentives table below or be listed on the current Energy Star qualified product list, Consortium of Energy Efficiency (CEE), or must meet American Society for Testing and Materials (ASTM) criteria below.
 - a. ENERGY STAR Commercial Kitchen Package: <http://www.energystar.gov/products>
 - b. CEE Program Resources: <http://www.cee1.org/content/cee-program-resources>
 - c. ASTM criteria:
 - i. Must have a cooking energy efficiency of 50% or greater in steam mode and 70% cooking energy efficiency or greater in convection mode, utilizing ASTM F2861.
 - ii. Must meet the idle energy rate requirements in the Electric Combination Oven/Steamer Table, utilizing ASTM F2861.
3. Residential rated equipment does not qualify for an incentive through the commercial program.
4. Combination oven/steamer pan capacity on based on the maximum capacity of full-size 2 1/2-inch deep hotel pans. This must be consistent with the number of pans used to meet the energy-efficiency qualifications per ASTM F2861.

Equipment Type	Pan Capacity	Steam Mode - Idle Energy Rate	Convection Mode - Idle Energy Rate	Measure Code	Incentive Rate
Commercial Combination Oven/Steamer (Electric)	Less than 15 pans*	≤ 5.0 kW	≤ 2.0 kW	FOOD1	\$1000/Oven
	15 - 28 pans*	≤ 6.0 kW	≤ 2.5 kW	FOOD2	
	Greater than 28 pans*	≤ 9.0 kW	≤ 3.5 kW	FOOD3	

Commercial Combination Oven/Steamers (Natural Gas)

1. Incentives must be applied towards the purchase of new or replacement energy-efficient equipment only. Equipment that is used or rebuilt is not eligible.
2. Equipment must meet the performance requirements as defined in the incentives table below or be listed on the current Energy Star qualified product list, Consortium of Energy Efficiency (CEE), or must meet ASTM criteria below.
 - a. ENERGY STAR Commercial Kitchen Package: <http://www.energystar.gov/products>
 - b. CEE Program Resources: <http://www.cee1.org/content/cee-program-resources>
 - c. ASTM criteria
 - i. Must have a cooking energy efficiency of 38% or greater in steam mode and 44% or greater in convection mode, utilizing ASTM F2861.
 - ii. Must meet the idle energy rate requirements in the Gas Commercial Combination Oven/Steamer Table, utilizing ASTM F2861.
3. Residential rated equipment does not qualify for an incentive through the commercial program.
4. Combination oven/steamer pan capacity on based on the maximum capacity of full-size 2 1/2-inch deep hotel pans. This must be consistent with the number of pans used to meet the energy-efficiency qualifications per ASTM F2861.

Equipment Type	Pan Capacity	Steam Mode - Idle Energy Rate	Convection Mode - Idle Energy Rate	Measure Code	Incentive Rate
Commercial Combination Oven/Steamer (Natural Gas)	Less than 15 pans*	≤15,000 Btuh	≤ 9,000 Btuh	FOOD4	\$750/Oven
	15 - 28 pans*	≤ 18,000 Btuh	≤ 11,000 Btuh	FOOD5	
	Greater than 28 pans*	≤ 28,000 Btuh	≤ 17,000 Btuh	FOOD6	

Commercial Refrigerators & Freezers

1. The refrigeration system must be built-in (packaged) and be listed on the current Energy Star qualified product list.
2. Cases with remote refrigeration systems do not qualify.
3. Residential rated equipment does not qualify for an incentive through the commercial program.

EnergyStar® Commercial Refrigerator Incentives				
Description	Glass Door		Solid Door	
	Measure Code	Incentive/unit	Measure Code	Incentive/unit
ENERGY STAR Refrigerators - Internal volume less than 15 ft ³	FOOD7	\$75/unit	FOOD11	\$50/unit
ENERGY STAR Refrigerators - Internal volume 15 ft ³ –29.9 ft ³	FOOD8	\$100/unit	FOOD12	\$75/unit
ENERGY STAR Refrigerators - Internal volume 30 ft ³ –49.9 ft ³	FOOD9	\$125/unit	FOOD13	\$125/unit
ENERGY STAR Refrigerators - Internal volume 50 ft ³ or greater	FOOD10	\$150/unit	FOOD14	\$200/unit

EnergyStar® Commercial Freezer Incentives				
Description	Glass Door		Solid Door	
	Measure Code	Incentive/unit	Measure Code	Incentive/unit
ENERGY STAR Freezers - Internal volume less than 15 ft ³	FOOD15	\$200/unit	FOOD19	\$100/unit
ENERGY STAR Freezers - Internal volume 15 ft ³ –29.9 ft ³	FOOD16	\$250/unit	FOOD20	\$150/unit
ENERGY STAR Freezers - Internal volume 30 ft ³ –49.9 ft ³	FOOD17	\$500/unit	FOOD21	\$300/unit
ENERGY STAR Freezers - Internal volume 50 ft ³ or greater	FOOD18	\$1,000/unit	FOOD22	\$600/unit

Commercial Ice Machines

1. Proposed ice machines must qualify on one of the two following lists:
 - a. EnergyStar Commercial Kitchens Package: www.energystar.gov/cfs
 - b. Super-efficient ice machines can be found here: <http://fishnick.com/saveenergy/rebates/icemakers.pdf>
2. Includes machines generating ice cubes that are 60 grams (2 oz.) or lighter. This includes flaked, crushed and fragmented ice makers.
3. Only air-cooled machines (self-contained, ice making heads, or remote condensing).
4. The entire ARI tested ice making system must be purchased.
5. Remote machines must be purchased with qualifying remote condenser or remote condenser/compressor unit.
6. Ice machines must be tested in accordance with the Air Conditioning and Refrigeration Institute (ARI) Standard 810. Visit www.ari.org for product information and testing procedures.
7. Residential rated equipment does not qualify for an incentive through the commercial program.

EnergyStar® Ice Machine Incentives		
Description	Measure Code	Incentive/unit
ENERGY STAR Ice Machine (101–200 lbs/day)	FOOD23	\$50/unit
ENERGY STAR Ice Machine (201–300 lbs/day)	FOOD24	\$50/unit
ENERGY STAR Ice Machine (301–400 lbs/day)	FOOD25	\$75/unit
ENERGY STAR Ice Machine (401–500 lbs/day)	FOOD26	\$75/unit
ENERGY STAR Ice Machine (501–1000 lbs/day)	FOOD27	\$125/unit
ENERGY STAR Ice Machine (1001–1500 lbs/day)	FOOD28	\$200/unit
ENERGY STAR Ice Machine (greater than 1500 lbs/day)	FOOD29	\$250/unit
Super-Efficient Ice Machine (101–200 lbs/day)	FOOD30	\$100/unit
Super-Efficient Ice Machine (201–300 lbs/day)	FOOD31	\$100/unit
Super-Efficient Ice Machine (301–400 lbs/day)	FOOD32	\$150/unit
Super-Efficient Ice Machine (401–500 lbs/day)	FOOD33	\$150/unit
Super-Efficient Ice Machine (501–1000 lbs/day)	FOOD34	\$250/unit
Super-Efficient Ice Machine (1001–1500 lbs/day)	FOOD35	\$400/unit
Super-Efficient Ice Machine (greater than 1500 lbs/day)	FOOD36	\$500/unit

Commercial Ovens (Electric)

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria
 - i. Must have a tested heavy load (potato) cooking energy efficiency of 70% or more, utilizing ASTM F1496.
 - ii. Full-size electric ovens must have a tested idle energy rate of 1.6 kW or less, utilizing ASTM F1496.
 - iii. Half-size electric ovens must have a tested idle energy rate of 1.0 kW or less, utilizing ASTM F1496.
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Convection Oven (Electric) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Convection Oven (Electric)	FOOD37	\$350/oven

Commercial Ovens (Natural Gas)

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria
 - i. Must have a tested heavy load (potato) cooking energy efficiency of 44% or greater and an idle energy rate of 13,000 Btu/h or less, utilizing ASTM F1496.
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Convection Oven (Natural Gas) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Convection Oven (Natural Gas)	FOOD38	\$500/oven

Commercial Rack Oven (Natural Gas)

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must have a tested baking energy efficiency of 50% or greater, utilizing ASTM F2093.
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Rack Oven (Natural Gas) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Rack Oven Single (Natural Gas)	FOOD39	\$1,000/single oven
Commercial Rack Oven Double (Natural Gas)	FOOD40	\$2,000/double oven

Commercial Conveyor Oven (Natural Gas)

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must have a tested baking energy efficiency of 42% or greater, utilizing ASTM F1817.
 - ii. Small conveyor ovens with total conveyor width 25 inches or less must have a tested idle energy rate that is 29,000 Btu/h or less, utilizing ASTM F1817.
 - iii. Large conveyor ovens with total conveyor width greater than 25 inches must have a tested idle energy rate that is 57,000 Btu/h or less, utilizing ASTM F1817.
 - d. Multiple-deck oven configurations are paid per qualifying oven deck
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Conveyor Oven (Natural Gas)		
Description	Measure Code	Incentive/Unit
Commercial Conveyor Oven — Small (Conveyor width 25-in. or less)	FOOD41	\$500/deck
Commercial Conveyor Oven — Large (Conveyor width greater than 25-in)	FOOD42	\$750/deck

Commercial Fryer (Electric)

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must have a tested heavy load cooking energy efficiency of 80% or greater and an idle energy rate of 1.0 kW or less, utilizing ASTM F1361.
 - d. Multiple-deck oven configurations are paid per qualifying vat
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Fryer (Electric) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Fryer (Electric)	FOOD43	\$200/vat

Commercial Fryer (Natural Gas)

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must meet a tested heavy load cooking energy efficiency of 50% or greater and an idle energy rate of 9,000 Btu/h or less, utilizing ASTM F1361.
 - d. ADDITIONAL DETAILS:
 - Multiple-deck oven configurations are paid per qualifying vat
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Fryer (Natural Gas) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Fryer (Natural Gas)	FOOD44	\$749/vat

Commercial Large Vat Fryer (Electric)

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must have a tested heavy load (French fry) cooking energy efficiency of 80% or greater, utilizing ASTM F2144.
 - d. Multiple-deck oven configurations are paid per qualifying vat
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Large Vat Fryer (Electric) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Large Vat Fryer (Electric)	FOOD45	\$200/vat

Commercial Large Vat Fryer (Natural Gas)

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must have a tested heavy load (French fry) cooking energy efficiency of 50% or greater, utilizing ASTM F2144.
 - d. ADDITIONAL DETAILS:
 - i. Multiple-deck oven configurations are paid per qualifying vat
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Large Vat Fryer (Natural Gas) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Large Vat Fryer (Natural Gas)	FOOD46	\$500/vat

Commercial Griddle (Electric)

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must have a tested heavy load cooking energy efficiency of 70% or greater and an idle energy rate of 355 watts per square foot of cooking surface or less, utilizing ASTM F1275
 - d. Multiple-deck oven configurations are paid per qualifying vat
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Griddle (Electric) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Griddle (Electric)	FOOD47	\$300/griddle

Commercial Griddle (Natural Gas)

- 1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must have a tested heavy load cooking energy efficiency of 38 percent or greater and an idle energy rate of 2,650 Btu/h per square foot of cooking surface or less, utilizing ASTM F1275.
- 2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Griddle (Natural Gas) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Griddle (Natural Gas)	FOOD48	\$125/griddle

Commercial Steam Cooker (Electric)

- 1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must have a tested heavy load (potato) cooking energy efficiency of 50% or greater, utilizing ASTM F1484.
- 2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Steam Cooker (Electric) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Steam Cooker (Electric)	FOOD49	\$1,250/steamer

Commercial Steam Cooker (Natural Gas)

- 1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
 - c. Following ASTM criteria:
 - i. Must have a tested heavy load (potato) cooking energy efficiency of 38% or greater, utilizing ASTM F1484
- 2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Steam Cooker (Natural Gas) Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Commercial Steam Cooker (Natural Gas)	FOOD50	\$2,000/steamer

Insulated Hood Holding Cabinets

1. Must meet CEE Tier II specification
2. All measures must be electric hot food holding cabinets that are fully insulated and have solid doors
3. Does not include cook and hold equipment
4. Residential rated equipment does not qualify for an incentive through the commercial program.

Insulated Holding Cabinets Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Insulated Holding Cabinets, Full-size	FOOD51	\$300/unit
Insulated Holding Cabinets, 3/4 size	FOOD52	\$250/unit
Insulated Holding Cabinets, 1/2 size	FOOD53	\$200/unit

Program Requirements – Commercial Dishwashers

1. Equipment must meet one of the following criteria:
 - a. EnergyStar qualified product list
 - b. CEE qualified product list
2. Residential rated equipment does not qualify for an incentive through the commercial program.

Commercial Dishwasher Requirements and Incentives*		
Description	Measure Code	Incentive/Unit
Under Counter Dishwasher	FOOD54	\$400/unit
Door Type Dishwasher	FOOD55	\$700/unit
Single Tank Conveyor Dishwasher	FOOD56	\$1,000/unit
Multiple Tank Conveyor Dishwasher	FOOD57	\$1,500/unit

Food Service Equipment Application

FY20 July 1, 2019 – June 30, 2020




CUSTOMER INFORMATION

_____ Company Name (as listed on utility bill)		_____ Formal Legal Company Name			
_____ Company Type		_____ Federal Tax ID #		_____ State Tax ID # (if different)	
_____ Customer Contact Name		_____ Customer Contact Title		_____ Customer Phone Number	
_____ Customer Mailing Address		_____ Apt/Suite #	_____ City	_____ State	_____ ZIP
_____ NAICS Code		_____ How did you hear about the program?		_____ Customer Email Address	

FACILITY AND PROJECT INFORMATION

_____ Facility Address		_____ City	_____ State	_____ ZIP
_____ Electric Utility Serving Facility		_____ Electric Account Number		
_____ Gas Utility Serving Facility		_____ Gas Account Number		
_____ Facility Type		_____ Anticipated Installation Start Date		
_____ Site Contact for Inspection Scheduling (Name/Title)*		_____ Site Contact Phone		
_____ Site Contact Email Address		*On-site contact will be notified via email of any proposed inspection date/time.		

ENHANCED INCENTIVES

 Enhanced incentives are available for existing facilities located in an Urban Enterprise Zone (UEZ), Opportunity Zone (OZ) or are a K-12 public school or a municipal entity. Details are provided on page 2 of this application.

➤ **Check the appropriate box(es) to identify which designations, if any, are applicable to your facility:**

Located within a designated **Urban Enterprise Zone (UEZ)**

Located within a designated **Opportunity Zone (OZ)**

Owned and operated by a **Municipal Entity**

Owned and operated by a **K-12 Public School**

CONTRACTOR/VENDOR INFORMATION

_____ Contractor Company Name		_____ Contact Person Name		_____ Contact Title	
_____ Email Address		_____ Phone Number			
_____ Contractor Mailing Address	_____ Apt/Suite #	_____ City	_____ State	_____ ZIP	

PAYEE INFORMATION

_____ Payee Company Name		_____ Contact Name		_____ Contact Title	
_____ Email Address		_____ Phone Number			
_____ Incentive Check Mailing Address	_____ Apt/Suite #	_____ City	_____ State	_____ ZIP	
_____ Payee Federal Tax ID					

ESIP DECLARATION

- Check this box if an Energy Savings Improvement Program (ESIP) is a source of funding. ESIP allows government agencies to pay for energy related improvements using the value of the resulting energy savings.

CUSTOMER AUTHORIZATION AND SIGNATURE

I agree to the terms and conditions of the SmartStart Buildings Program and the Specific Program Requirements for this measure.

I agree that this document and all notices and disclosures made or given relating to this document may be created, executed, delivered and retained electronically and that the electronic signatures appearing on this document and any related documents shall have the same legal effect for all purposes as a handwritten signature.

The information, statements, and documents I have provided in and with this document are true and accurate to the best of my knowledge. I am aware that if any of them are willfully false, I am subject to punishment.

By signing this application, the signatories agree to comply with the provisions of the New Jersey Prevailing Wage Act, N.J.S.A. 34: 11-56.26 et seq., (Act), if and to the extent that Act may apply to the work covered by this application.

If applicable, I authorize payment of the incentive to the third party listed in the Payee Information field of this application.

Customer
Signature _____ Date _____

Printed
Name _____ Title _____

Applications signed by someone other than the customer require a letter of authorization.

NJ SmartStart Buildings® Program Terms and Conditions FY2020 (July 1, 2019 – June 30, 2020)

Eligibility

1. This application package must be received by the Program Manager on or before June 30, 2020 in order to be eligible for the fiscal year program (July 1, 2019 - June 30, 2020) incentives. All participating customers are required to submit the most current application form. All submissions will be reviewed based on the current program requirements and incentive levels approved by the Board of Public Utilities.
2. Program Incentives are available to non-residential retail electric and/or gas service participating customers of New Jersey Utilities. A participating customer must pay Societal Benefits Charges under a New Jersey Utility account serving the fuel type (electric or gas) applicable to the specific Energy-Efficient Measure. Participating customers who have not contributed to the Societal Benefits Charge of the applicable New Jersey Utility are not eligible for incentives offered through this program. New Jersey Utilities include Atlantic City Electric, Jersey Central Power & Light, Rockland Electric Company, New Jersey Natural Gas, Elizabethtown Gas, PSE&G and South Jersey Gas.
3. Each utility account requires a complete, separate application. Projects for the same utility account and the same technology being done at the same time should be submitted on one application.
4. Requirements regarding Initial Applications and Pre-installation Approvals
 - a. All Custom applications must be approved by the Program Manager prior to installation.
 - b. Prescriptive Lighting, Performance Lighting, and Prescriptive Lighting applications seeking an incentive \geq \$100,000 must be approved by the Program Manager prior to installation. For any other Prescriptive applications, installation may proceed without the Program Manager's approval.
 - c. Any installation implemented without the Program Manager's approval is at the applicant's own risk that, among other things, the application will be rejected.
 - d. Applications that do not require the Program Manager's approval prior to installation must be submitted within 12 months of equipment purchase. Sufficient documentation must be provided confirming the date of equipment purchase (material invoice, purchase order, etc.).
5. In order to be eligible for program incentives, a participating customer or an agent (contractor/vendor) authorized by a participating customer, must submit a properly completed application package that is signed by the participating customer. A complete application package should include all documentation listed in the checklist section of the application.
6. Applications signed by someone other than the customer require a letter of authorization.
7. Project invoices submitted after installation should list both the labor and material costs separately. The invoice should include a description of the equipment installed, quantity, and unit price. For projects that are self-installed by the participating customer, a signed letter on participating customer letterhead may be provided in lieu of a labor invoice attesting to the start and end dates of the self-installation.
8. Energy-Efficient Measures must be installed in buildings located within a New Jersey Utilities' service territory and designated on the participating customer's incentive application.
9. Program Incentives are available for qualified Energy-Efficient Measures as listed and described in the Program materials and incentive applications.
10. The participating customer must ultimately own the equipment through an up-front purchase. Equipment procured by participating customers through another program offered by New Jersey's Clean Energy Program or the New Jersey Utilities, as applicable, are not eligible for incentives through this program.
11. Incomplete application submissions, applications requiring inspections and unanticipated periods of high volume may cause processing delays.

Incentive Amounts

1. Program Incentives will not exceed:
 - a. the approved Program Incentive amount, or
 - b. total project cost of the Energy-Efficient Measure, whichever is less, excluding NJ state sales tax as determined by the Program Manager. Project costs include the expenses directly associated with the Energy-Efficient Measure.
2. Products offered at no direct cost to the participating customer are ineligible.
3. Program Incentives are limited to \$500,000 per utility account in a fiscal year.
4. Entities owned or operated by Municipalities, K-12 public schools, and customers located in UEZs or OZs zones may be eligible for an enhanced incentive equal to an additional 100% of the incentive values set forth in the incentive table for each technology, but subject to a cap of the applicant's cost for the project (material and labor). The foregoing does not include new construction.

Inspections

The Program Manager reserves the right to conduct a pre-inspection of the facility prior to the installation of equipment for Prescriptive Lighting, Performance Lighting and Prescriptive Lighting Controls applications with an incentive \geq \$100,000 and all Custom Measures applications. Pre-inspections will be performed prior to the issuance of the approval letter. Work must not begin prior to formal Program Manager approval of the application.

1. All projects are subject to post-inspection to confirm equipment installation prior to payment.
2. The Program Manager reserves the right to verify sales transactions and to have reasonable access to Participating Customer's facility to inspect pre-existing product or equipment (if applicable) and the Energy-Efficient Measures installed under this Program, prior to issuing

incentives or at a later time.

3. The applicant shall allow reasonable access to the property to inspect the installation and performance of the technologies and installations that are eligible for incentives under the guidelines of New Jersey's Clean Energy Program.

Tax Clearance Certificate Requirements

1. Participating customers must provide a Tax Clearance Form (entitled "Business Assistance or Incentive Clearance Certificate") for Board of Public Utilities use.
2. The name of the customer listed on the certificate must match the participating customer name listed on the utility bill and the application.
3. The participating customer tax ID listed on the application must agree with the tax ID listed on the Certificate.
4. Certificates are valid for 180 days and must be valid on the date the Program Manager signs off on the incentive.

Deficient Applications

1. If an application package is incomplete, information is missing or deemed insufficient, a deficiency notice will be sent to the participating customer requesting additional information via e-mail. The information or documentation requested on the letter must be received by the Program Manager within 30 days of the date of the request. If additional deficiencies are still noted, there will be up to two additional notifications issued with the same time frames.
2. If a participating customer fails to respond to a deficiency request within 30 days or exceeds the three attempts provided, the application will be cancelled. If a project is cancelled, participating customers may re-apply under the program incentives and requirements in place at the time of re-application.

Expirations

1. Pre-approved projects are given a one-year approval in which the proposed measure is to be installed and operational. When a project has expired the participating customer will have 30 days to either submit a request for an extension OR submit final project paperwork. If no response is received within 30 days of expiration, the project will be cancelled.
2. Extension requests must be in writing from the participating customer and include the circumstances that led to the extension request, and the percentage of the project completed.
3. Extension requests may be granted for a period no longer than six (6) months. The Program Manager may provide up to two, six month extensions from the original approval expiration date.
4. Upon expiration, if the project has not started and the participating customer is still interested in installing the equipment, the existing application will be cancelled and a new application package must be submitted, which will be reviewed under the program incentives and requirements in place at the time of re-submittal.

Change in participating customer name/payee after pre-approval

To initiate a change to the participating customer name or payee on an approved application, the following documentation must be provided:

1. A signed letter on participating customer letterhead authorizing the change or a new, fully-signed application reflecting the updated participating customer or payee name; or
2. For name change of the applicant/customer, a utility bill in the name of the new participating customer.

All such changes requests are subject to Program Manager approval. Certain requests may require additional information to be submitted as defined by the Program Manager.

Tax Liability

The Program Manager will not be responsible for any tax liability that may be imposed on any participating customer as a result of the payment of Program Incentives. All Participating Customers must supply their federal tax identification number or social security number to the Program Manager on the application form in order to receive a Program Incentive.

Prevailing Wage

Participating projects with a contract at or above current prevailing wage contract threshold amount set pursuant to the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.) are required to pay no less than prevailing wage rate to workers employed in the performance of any construction undertaken in connection with Board of Public Utilities financial assistance, or undertaken to fulfill any condition of receiving Board of Public Utilities financial assistance, including the performance of any contract to construct, renovate or otherwise prepare a facility, the operations of which are necessary for the receipt of Board of Public Utilities financial assistance. By submitting an application, or accepting program incentives, applicant agrees to adhere to New Jersey Prevailing Wage requirements, as applicable. By signing the application, the signatories agree to comply with the provisions of the New Jersey Prevailing Wage Act, N.J.S.A. 34: 11-56.25 et seq., (Act), if and to the extent that Act may apply to the work covered by the application. More information can be found at https://www.nj.gov/labor/wagehour/regperm/public_contracts_general.html

Endorsement

The Program Manager and Administrator do not endorse, support or recommend any particular manufacturer, product or system design in promoting this Program.

Warranties

THE PROGRAM MANAGER AND ADMINISTRATOR DO NOT WARRANT THE PERFORMANCE OF INSTALLED EQUIPMENT, AND/OR SERVICES RENDERED AS PART OF THIS PROGRAM, EITHER EXPRESSLY OR IMPLICITLY. NO WARRANTIES OR REPRESENTATIONS OF ANY KIND, WHETHER STATUTORY, EXPRESSED, OR IMPLIED, INCLUDING, WITHOUT LIMITATIONS, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING EQUIPMENT OR SERVICES PROVIDED BY A MANUFACTURER OR VENDOR. CONTACT YOUR VENDOR/SERVICES PROVIDER FOR DETAILS REGARDING PERFORMANCE AND WARRANTIES.

Limitation of Liability

By virtue of participating in this Program, Participating Customers agree to waive any and all claims or damages against the Program Manager or the Administrator, except the receipt of the Program Incentive. Participating Customers agree that the Program Manager's and Administrator's liability, in connection with this Program, is limited to paying the Program Incentive specified. Under no circumstances shall the Program Manager, its representatives, or subcontractors, or the Administrator, be liable for any lost profits, special, punitive, consequential or incidental damages or for any other damages or claims connected with or resulting from participation in this Program. Further, any liability attributed to the Program Manager under this Program shall be individual, and not joint and/or several.

Termination

The New Jersey Board of Public Utilities reserves the right to extend, modify (this includes modification of Program Incentive levels) or terminate this Program without prior or further notice.

Participating Customer's Certification

Participating Customer certifies that he/she purchased and installed the equipment listed in their application at their defined New Jersey location. Participating Customer agrees that all information is true and that he/she has conformed to all of the Program and equipment requirements listed in the application.

Acknowledgement

The applicant gives the Program Manager permission to share records with the New Jersey Board of Public Utilities, and contractors it selects to manage, coordinate or evaluate the New Jersey SmartStart Buildings Program including the release of electric and natural gas utility billing information, as well as make available to the public any and all information required by the Open Public Records Act and/or other applicable laws.

Enhanced Incentive

An enhanced incentive equal to an additional 100% of the incentive values set forth in the incentive table for each technology, but subject to a cap of the applicant's cost for the project (material and labor), for measures installed at an existing building (including an existing Multifamily building to which this Program applies) (a) located within a designated Urban Enterprise Zone (UEZ) or Opportunity Zone (OZ) or (b) owned or operated by a K-12 public school or a municipal entity (does not include new construction or custom).

Definitions

Energy-Efficient Measures – Any device eligible to receive a Program Incentive payment through the Program.

New Jersey Utilities – The regulated electric and/or gas utilities in the State of New Jersey:

1. Atlantic City Electric
2. Jersey Central Power & Light
3. Rockland Electric Company
4. New Jersey Natural Gas
5. Elizabethtown Gas
6. PSE&G
7. South Jersey Gas

Administrator – New Jersey Board of Public Utilities, Division of Clean Energy.

Participating Customers – Those non-residential electric and/or gas service customers of the New Jersey Utilities who participate in this Program.

Product Installation or Equipment Installation – Installation of the Energy-Efficient Measures.

Program – The Commercial and Industrial Energy-Efficient Construction Program (New Jersey SmartStart Buildings) offered herein by the New Jersey Board of Public Utilities, Office of Clean Energy pursuant to state regulatory approval under the New Jersey Electric Discount and Energy Competition Act, NJS 48:3-49, et seq.

Program Incentives – Refers to the amount or level of incentive that the Program provides to Participating Customers pursuant to the Program offered herein (see description under "Incentive Amount" heading).

Program Manager – TRC.