



New Jersey's Clean Energy Program
Pay for Performance
Partner Conference Call Minutes
Wednesday, January 24th, 2018 2:00-2:30pm (EST)

Conference Call:

Call-in #: **877-304-9323**

Access Code: **3197619**

1. Documents & Tools: Partner Portal

- a. P4P EB: Weather files updated through 12/1/2017
- b. P4P EB: P4P EB Multifamily In-Unit kWh consumption calculator.
- c. *Upcoming Releases:*
 - i. P4P NC: *Additional guidance on Pre-Design Bonus*
 - ii. P4P NC: *Guidance for major renovation projects on modeling existing equipment*
 - iii. P4P EB & NC: *Addendum for adjusted water heater minimum efficiencies to include UEF values as required by USDOE.*

2. Status of Partner Renewal

- a. Partner Renewal is complete. EB and NC Partner lists have been posted to the www.njcleanenergy.com website.

3. Quick Update on New Administration

- a. Joe Fiordaliso, a commissioner on the state Board of Public Utilities, named next president of the BPU.
- b. Tax clearance forms – Taxation did not update tax clearance template headings in time, some may still have old administration listed at the top. Please be aware of this. You will need to either re-download the revised form or send to us so we can revise it with Taxation.
 - i. New direct number to assist applicants with issues getting their certificate online: 609-292-5503

4. Customer Tailored EE Program

- a. Presentation. *See Attached corresponding slides.*



5. “In Every Issue”

- a. Partner Portal:
 - i. <http://www.njcleanenergy.com/p4p-portal-login>
 - ii. Case sensitive password is: tRP47px

- b. Submittal Procedures
 - i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the P4P@njcleanenergy.com email
 - ii. This also includes submittals uploaded to FTP or TRCNET. Please send an email to P4P@njcleanenergy.com notifying us of the upload and/or providing FTP access
 - iii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.
 - iv. Resubmittals/revisions may be emailed directly to your reviewer but should CC P4P@njcleanenergy.com in the event a reviewer is out of the office, etc.
 - v. Sub-consultants must CC partner of record on all email correspondence.
 - vi. For multi-building submittals we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.

- c. Partner Training Webinars are now live!
 - i. To access the webinar course, go to www.njcelc.com
 - ii. In the main blue menu bar, hover over Commercial, Industrial, and Local Government, and click Program Partners > Online Training > P4P Existing Buildings [or New Construction]>Enroll Now. It will prompt you to first create an account.
 - iii. A completion certificate will be generated once the course and assessments are complete (8/10 score required for each assessment).
 - iv. Course is broken out into short modules, which allows you to complete the entire course at your own pace, or only review certain sections.

- d. Linkedin:
 - i. “NJ Pay for Performance Partner Network” group has been established on LinkedIn to facilitate communication between partners.
 - ii. If you are not yet a member, please search for the group and request to join. You must register for a free LinkedIn account first at www.linkedin.com

- e. Stay informed of upcoming ICP [Credentialed Project Developer](#) training sessions.

- f. Stay informed on Energy Efficiency program updates by joining the [Energy Efficiency Committee listserv](#).

- g. NJCEP New Security Policy
 - i. TRC cannot send any customer data containing utility account numbers via regular e-mail unless directly communicating with customer or designated Partner. Must use approved secure method (e.g. *Microsoft Rights Management Sharing Application, 7zip encryption*)

6. Q&A
 - a. Forward all future questions and points you'd like to discuss to P4P@njcleanenergy.com

Next Partner Conference Call will be
February 28th, 2018
2:00-2:30pm (EST)