



Auto Proceed Project Field Change Order

Requires Project's RHA contract and RHA Claim HPwES Incentives
to be updated with Field Change Order changes



To Be Completed When Installed Measures Will Vary From Those Listed On Original Contract.

This agreement is made between _____ (hereinafter called Contractor) and
(NJ Home Performance Accredited Contractor Company Name)

(Customer First & Last Name - If Program Financed Project, Program Financed Applicant's First & Last Name Required)
(hereinafter called Customer), to provide
additional services beyond those specified in the contractor's original contract.

The agreed upon changes to scope of work and/or contractor charges are as follows:
Please specify efficiency level – e.g., AFUE, SEER, R-Value.

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total net change in work scope:	\$ _____

All other terms of the initial contract are also incorporated into this Change Order. .

If the work is to be financed by an **ENERGY STAR Program Financing**, the cost of the additional work authorized by this Field Change Order also requires the program financing provider's approval, and the Customer must complete and sign a revised financed Agreement. The revised financed Agreement will combine the original contract amount, as well as all Change Orders. Until a nd unless a revised financed Agreement is executed, the Contractor will only be eligible for payment based upon the original approved work scope. Payment of any additional amount will be the responsibility of the Customer.

IN WITNESS WHEREOF, the parties have executed this contract as of the date written below.

X

Signature of Customer

(If Program Financed Project, Program Financed Applicant Signature Required)

(Print/Type Customer First & Last Name)

(Customer Street Address)

(City) (State) (Zip Code)

(Date)

X

Signature of Authorized Contractor Employee

(NJ Home Performance Accredited Contractor Company Approved for Project)

(Print/Type Authorized Contractor Employee First & Last Name)

(Contractor Company Name)

(Company Street Address)

(City) (State) (Zip Code)

(Project Contact Email Address)

Program Financed Project?

Yes No

(Date)

NOTE: Program financed project is required to provide the lender a copy of the FCO signed by the financed applicant and contractor to revise the financed agreement. RHA Claim HPwES Incentive electronic form must have FCO checked off and FCO date provided.