

New Jersey Natural Gas On-Bill Repayment Program

1. Apply for On-Bill Repayment with New Jersey Natural Gas (NJNG).

Contact a New Jersey's Clean Energy Program (NJCEP) Home Performance with ENERGY STAR® (HPES) qualified contractor for an energy audit and proposal for an HPES qualified project. Complete the NJNG On-Bill Repayment Program (OBRP) application and send by mail, e-mail or fax to:

**SAVEGREEN OBRP
New Jersey Natural Gas
1415 Wyckoff Road
PO Box 1464
Wall, NJ 07719-9986**

Customer Service: 732-378-4932

Fax: 732-378-4935

SAVEGREENRepayment@njng.com

2. Receive an OBRP preliminary approval.

Preliminary OBRP application approvals will take approximately two business days, once a completed application has been received. NJNG will respond by mail to all applications, and may respond by e-mail if one was provided on the application (NJNG will also send a copy to your HPES contractor).

3. HPES contractor enters preliminary approval into Real Home Analyzer (RHA).

The HPES contractor enters NJNG's OBRP preapproval into RHA and generates a 'Proposed Measures' document. The HPES contractor e-mails or faxes a 'Proposed Measures' document and a signed copy of their contract with the customer to NJNG.

4. NJNG prepares OBRP Promissory Note with the customer.

5. NJNG issues notification.

NJNG issues a notification to the homeowner and the HPES contractor that all required documents have been received.

6. NJNG receives the HPES Work Completion Approval from NJCEP and issues the customer a check.

NJNG will receive a work completion approval from NJCEP and payment will be sent within approximately 7-10 business days. Payment will be mailed directly to the customer. It is the customer's responsibility to pay the HPES contractor. NJNG will notify the HPES contractor that payment has been made. Repayments are made through the customer's NJNG bill.