



Major and Minor Deficiencies

Identifying Minor and Major Deficiencies in Your TI Application Packet

If your TI Application is deemed to have a **MAJOR DEFICIENCY** based on the table below, the application will be rejected. All parties listed in the online portal will receive an email notification which will include the missing or incorrect items from your TI Application Packet. Once the application is rejected, you will be required to submit a new application in the online portal. The new TI Application Packet will have no reference to the previously rejected application.

If your TI Application is deemed to have a **MINOR DEFICIENCY** based on the table below, all parties listed in the online portal will received an email notification which will include the missing or incorrect items that are required to be addressed. You will have **seven business days from the date of the email** to address the issue and make corrections to complete the TI Application Packet. If you do not address the issue within seven business days, the application will be rejected, at which time you will be required to submit a new application in the online portal. The new TI Application Packet will have no reference to the previous application.

TI APPLICATION DEFICIENCY	MINOR DEFICIENCY	MAJOR DEFICIENCY
TI Certification Form	The parties listed in Section A, B or C do not match the signatures in Section D on the form Sections on the form are incomplete (If Premise Contact is also TREC Owner Section B should remain blank)	Form is missing signatures or Form not uploaded to TI portal
Site Map	Technologies not labeled Panels not indicated Missing or incorrect premise address Missing installer information	Site Map not uploaded to TI portal
Utility Bill	Incorrect page submitted	Utility bill not uploaded to TI portal
Equipment Information	Equipment Information not entered in online portal	
Milestone Reporting Form	Section(s) is incomplete	Milestone Reporting Form missing signatures or not uploaded to TI portal
Disclosure Form	Section(s) is incomplete	Missing signatures or Disclosure form not uploaded in TI portal with application
Approval to Interconnect (Approval to Install) Required for NM projects 2 MW or larger	N/A	Document not uploaded in TI portal with application